

(PRINTED NAME OF AFFECTED OWNER)
(ADDRESS OF AFFECTED PROPERTY)

(DATE)

Dear Public Works Permit Manager,

I, **(FIRST/LAST NAME OF PROPERTY OWNER)**, property owner of **(ADDRESS OF AFFECTED PROPERTY)** agree to allow **(NAME OF PERMITTEE)** to occupy **(TOTAL LINEAR FEET)** of **(NAME OF STREET)** on **(DATE(S) OF OCCUPANCY)** during the hours of **(HOURS OF OPERATION)** under an Additional Street Space permit for which they are applying for with the Bureau of Street Use and Mapping as they perform construction work at **(ACTUAL SITE LOCATION)**.

Please contact me at **(PHONE NUMBER)** if you should have any questions.

Sincerely,

(SIGNATURE OF AFFECTED OWNER)
(PRINTED NAME OF AFFECTED OWNER)
(ADDRESS OF AFFECTED PROPERTY)