



Permits

T. 628.271.2000 | 49 South Van Ness Ave. 3rd Floor, San Francisco, CA 94103

APPLICATION FOR STREET EXCAVATION PERMIT FOR UNDERGROUND TANK REMOVAL

(Minimum 10 business days for approval and activation. No exceptions will be allowed.)

PUBLIC WORKS PERMIT# For Official Use Only

PROJECT INFORMATION

Site Address: Name of Event: Tank Description: No. of Tanks: USA Number: Street: Linear Feet: Start Date: Completion Date: Street Space required? YES NO If yes, how many parking spaces?

SKETCH LOCATION

Days of Operation: M T W TH F SA SU Hours: AM PM to AM PM

APPLICANT/AUTHORIZED AGENT INFORMATION

Company Name: Applicant Name: Address: City: State: Zip: Phone: E-Mail: SF Business Certificate: Contractor License #: Excavation Bond Number:

ATTACHMENTS:

Shoring plans and calculations DPH pink receipt Site Plan

The permittee hereby agrees to comply with all requirements noted on the reverse side of this application.

Print Name Signature of Applicant/Authorized Agent Date

SITE ADDRESS: _____

INSTRUCTIONS FOR OBTAINING STREET EXCAVATION PERMIT FOR UNDERGROUND TANK REMOVAL

PERMIT REQUIREMENTS

The Department of Public Works has been notified of your intention to remove an underground storage tank in the public right-of-way. In addition to obtaining all proper permits from the San Francisco Fire Department (SFFD), Bureau of Fire Prevention and the Department of Public Health (DPH), Bureau of Toxics, Health and Safety Service, a permit from the San Francisco Public Works will also be required to perform the excavation. Depending on the extent of the proposed work, the contractor will be required to provide the following:

- Letter of request addressed to the Director of San Francisco Public Works, 49 South Van Ness Avenue, Suite 300, San Francisco, CA 94103
- The permittee shall file and maintain a Street Excavation Bond with a minimum amount of \$25,000.00 with San Francisco Public Works, to guarantee the maintenance of the pavement in the trench and roadway area for a period of 3 years following the completion of the backfill and pavement restoration pursuant to Article 2.4 of the Public Works Code.
- Hazardous Substance Removal (HAZ) classification on contractor's license as required by Senate Bill 2004, amending Section 7058.7 of the Business and Professions Code of the State of California.
- Shoring plans and calculations wet stamped and signed by a Registered Engineer within the State of California.
- A plan showing the location of the tank(s) and the approximate depth of the proposed excavation.
- A non-refundable fee for direct costs associated with the San Francisco Public Works administering the permit and inspection the work associated with the removal of the Underground Tank Removal.

OTHER REQUIREMENTS AND SPECIAL CONDITIONS

1. The permittee shall call Underground Service Alert (U.S.A.), telephone 1-800-642-2444 a minimum of 48 hours prior to excavation.
2. The permittee shall submit to the San Francisco Public Works nonrefundable fees for its services and shall arrange an inspection schedule, at least 10 business days in advance, with the Street Improvement Section Inspectors, telephone (628) 271-2000, between the hours of 8:00 - 9:00 a.m. or 4:00 - 5:00 p.m. and agrees to reimburse San Francisco Public Works for all field inspection fees.
3. The permittee shall satisfy all the requirements and obtain all proper permits from the Fire Department, Bureau of Fire Prevention and the Department of Public Health, Bureau of Toxics, Health & Safety Services.
4. The permittee shall conduct his construction operations in accordance with the requirements of Article 11 of the Traffic Code. The permittee shall contact the Municipal Transportation Agency (MTA), 1 South Van Ness, 7th floor, telephone (415) 701-4500, for specific restrictions before starting work.

SITE ADDRESS: _____

5. All restoration shall be performed per Article 2.4 of the Public Works Code and Public Works Order 178,940. All work including sidewalk and pavement cutting and removal, lagging, excavation, backfill, and sidewalk and pavement restoration shall be done by a licensed paving contractor and in accordance with the requirements of the Standard Specifications of the Bureau of Engineering, Department of Public Works, July 1986 Edition, and Board of Supervisors' Ordinance #131-07.
6. All excavated material shall be removed from site 72 hours from the completion of work authorized by this permit and shall be confined so as not to present a threat to public health or safety. Contaminated soil shall be disposed of in accordance with all applicable hazardous waste regulations.
7. Any violation of the above conditions shall render this permit null and void and permittee shall be subject to fines of up to \$1,000.00/day.

COMPLETE AND SUBMIT THE APPLICATION EITHER IN PERSON OR THROUGH EMAIL



IN PERSON

San Francisco Public Works, **Permit Center, Permits**, 49 South Van Ness Ave. Suite 200

Processing Hours: Please visit <https://sf.gov/location/permit-center> for operating hours of the Permit Center. **Closed on official holidays**



EMAIL

Electronic copies (PDF) of the application materials may be sent to: BSMPermitDivision@sfdpw.org