



DEPARTMENT OF PUBLIC WORKS

ORDER NO. 169,271

SUBSIDEWALK BASEMENT ABATEMENT PROCEDURE FOR CURB RAMP
INSTALLATION

The Department of Public Works (DPW) installs curb ramps to provide accessibility for pedestrians with disabilities. The Codes and Regulations requiring the installation of curb ramps are California Government Code 4450, California Code of Regulations Title 24, and the Federal Americans with Disabilities Act Accessibility Guidelines (ADAAG) Title II and Title III.

The Department of Public Works has granted private property owners the right through encroachment permits to occupy public rights-of-way with subsidewalk basements. A subsidewalk basement is part of a building structure under the San Francisco Building Code 4503.

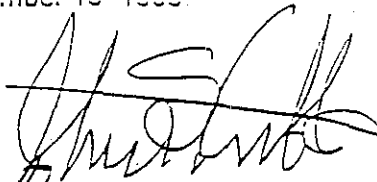
DPW Order No. 169,270 establishes a departmental policy on curb ramp installation priorities. Based on that policy, if it has been determined that a curb ramp needs to be constructed at a location and the location is over a subsidewalk basement, it is the responsibility of the private property owner to structurally alter his/her subsidewalk basement to construct a curb ramp.

This procedure establishes guidelines by which DPW and other City agencies will notify property owners to construct curb ramps over subsidewalk basements.

The procedure is outlined on the attached flowchart titled Subsidewalk Basement Abatement Procedure for Curb Ramp Installation Exhibit "A" dated November 15 1995.

Recommended:


Donald Munakata, Chief
Bureau of Engineering


John E. Cribbs
Director of Public Works

Approved:


Robert T. Cockburn, Deputy Director for
Engineering and City Engineer

- cc: Department Files (2)
- Deputy Director & City Engineer File (1)
- Bureau of Engineering File (1)
- Civil Engineering Division File (1)
- DPW Disability Access Coordinator

Approved: November 15 1995

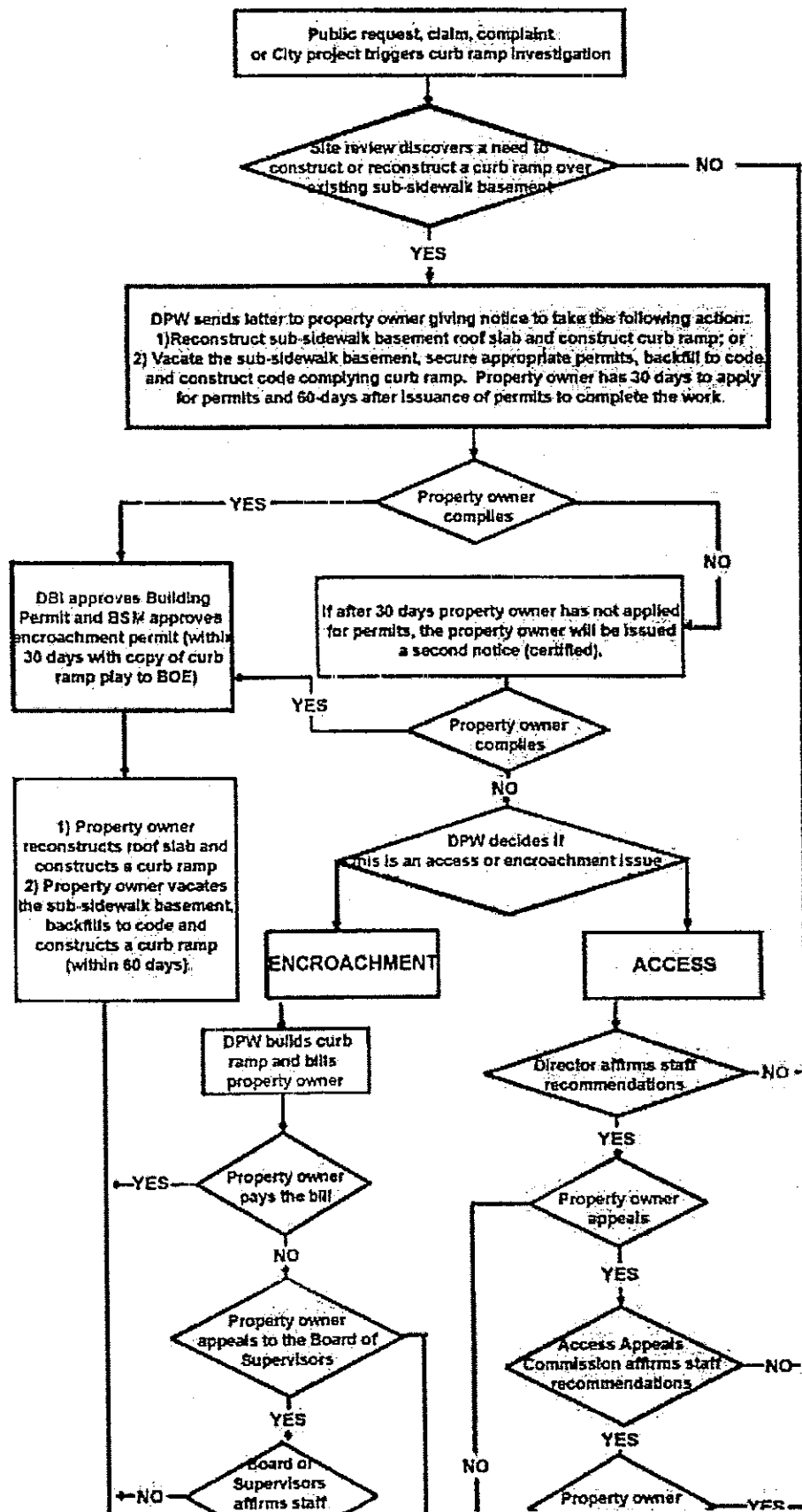
THE ABATEMENT PROCESS

Abatement process for sub-sidewalk basements.

The Abatement Process generally occurs when the property owner refuses to repair an unsafe condition on their property. The City makes the necessary repairs for the property owner and charges them for the work.

- First notice is sent out to the property owner requesting that the unsafe condition on their property be repaired.
- Property owner refuses to make the necessary repairs
- Second notice is sent out to the property owner requesting that the unsafe condition on their property be repaired.
- Property owner refuses to make the necessary repairs
- BSSM's Street Use Inspections is referred to for inspection after the property owner has not repaired the unsafe condition.
- BSSM's Street Use Inspections goes out to the site and determines what necessary repairs are required.
- If repairs are required, Street Use Inspections engages a City Contractor to perform the work.
- City Contractor makes the necessary repairs.

Sub-Sidewalk Basement Abatement Procedure For Curb Ramp Installation



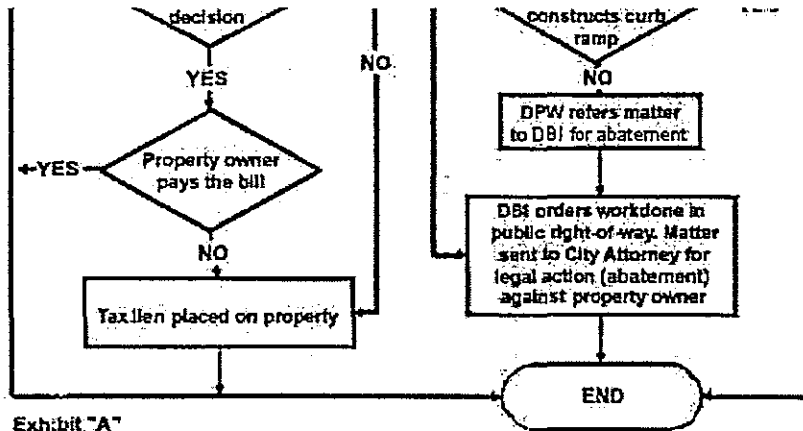


Exhibit "A"
 Dated: November 15, 1995
 DPW ORDER # 169 271