

# PERMITTING & REQUIRED FINAL APPROVALS

San Francisco Public Works: Bureau of Street Use & Mapping



Street-Use and Mapping  
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## Permitting Division Requirements

- Street Improvement Permit Application**  
Proposed sidewalk/curb work
- Minor Sidewalk Encroachment Permit Application**  
Elements placed in the public right-of-way. e.g. planters, level landings, warped driveways, no-standard cross-sloping (>2%), shoring, etc.
- Vault Encroachment Permit Application**  
Proposed sub-grade sidewalk vaults
- Special Sidewalk Permit Application**  
Pavers or other non-standard sidewalk surface
- Pipe Barrier Permit Application**  
Proposed pipe barriers on bollard on sidewalk
- Overwide Driveway Permit Application**  
Driveway wider than 30'
- Major Encroachment Permit Application**  
For:  

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- Other**  

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**Notes:**

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## Mapping Division Requirements (Separate submittal to Mapping)

- Sidewalk Legislation Application**  
Sidewalk extension, bulb-outs, brand new sidewalk
- Street Vacation Application**

## Urban Forestry (BUF) Requirements (Separate submittal to BUF)

- Tree Planting Permit Application**  
Proposed/Required new tree(s) in sidewalk
- Tree Removal Permit Application**  
Proposed removal of tree from right-of-way
- Sidewalk Landscaping Permit Application**  
Proposed landscaping in sidewalk
- Other**

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**Notes:**

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**Public Works – Hydraulics Division (Internal Routing done by BSM)**

*Approval from Hydraulics Division is required if one or more boxes are checked.*

- New Sewer Line(s)**
- New Manhole(s)**
- New Catch Basin(s)**
- New Culvert(s)**
- Abandonment of sewer line(s)**
- Other**

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**Notes:**

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**Public Works – Structural Division (Internal Routing done by BSM)**

*Approval from Structural Division is required if one or more boxes are checked.*

- Retaining Wall(s)**
- Large Structure(s) proposed in Public Right-of-Way**
- Cliff-side Improvements**
- Other**

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**Notes:**

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## Public Works – ADA (Internal Routing done by BSM)

*Approval from Disability Access Coordinator is required if one or more boxes are checked.*

- Curb Ramp(s)** [ case-by-case]
  - Level Landing(s)** [case-by-case]
  - Raised Crosswalk(s)**
  - Other**
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**Notes:**

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## SFMTA – San Francisco Municipal Transportation Agency

*Approval from SFMTA is required if one or more boxes are checked.*

- Striping**
  - Meter Removal**
  - Curb Color Change**
  - Parking/Traffic Lane Reconfiguration**
  - Proposed/Relocation/Removal of Muni Pole(s)**
  - Other**
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**Notes:**

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## SFPUC – San Francisco Public Utilities Commission

*Approval from SFPUC is required if one or more boxes are checked.*

- New and/or Relocation of Water Meter**
- Water Main Work**
- Installation/Removal/Relocation of Fire Hydrant**
- Proposed/Relocation/Removal of Street Light(s)**
- Other**

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**Notes:**

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## SFFD – San Francisco Fire Department

*Approval from SFFD is required if one or more boxes are checked.*

- Installation/Removal/Relocation of Fire Hydrant**
- Other**

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**Notes:**

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## Construction Permitting

- Side Sewer Excavation Permit Application**  
New side sewer connection to public main or manhole
- General Excavation Permit Application**  
New trenching for off-site utilities
- Street Space (Pulled at DBI, 5<sup>th</sup> Floor, under BPA#)**  
Occupancy, during construction, of sidewalk and/or parking  
(while maintaining required clear pedestrian path of travel)
- Special Traffic Permit (SFMTA)**  
Occupancy of traffic lane, complete sidewalk closure, detouring;  
typically 3-month maximum, after which Additional Street Space is required.
- Additional Street Space**  
(long-term, typically greater than 6 months, use/closure of traffic lanes, sidewalk, etc.)
- Street Space (Pulled at DBI, 5<sup>th</sup> Floor, under BPA#)**  
Occupancy, during construction, of sidewalk and/or parking  
(while maintaining required clear pedestrian path of travel)
- Other**

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**Additional Comments / Notes:**

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