



## Request for Planning Code Compliance

From: Permit Section Manager  
Public Works - BSM

Department of Public Works – Bureau of Street-Use & Mapping has received a request for outside Café Tables and Chairs at:

ADDRESS: \_\_\_\_\_

For \_\_\_\_\_ tables and \_\_\_\_\_ chairs/benches.

Hours of operation: \_\_\_\_\_ Days: M T W TH F SA SU

Please confirm if the Planning Department allows for such a request. See attached site plan.

----- City Planning Use Only -----

Authorized Use: \_\_\_\_\_

☐

In compliance with Planning Code Section \_\_\_\_\_.

☐

Not in compliance.

☐

Additional restrictions to use (see attachments).

Signature of Reviewer

Print Name

Date

Please fax to 554-6161, Attn: DPW – Tables & Chairs



To: Applicant

From: Permit Section Manager

Subject: Request for Planning Code Compliance

As part of the Café Tables & Chairs application, you are required to gain Department of City Planning (DCP) approval.

Attached for you is the **Request for Planning Code Compliance**, please take this to DCP counter located at the lobby of 1660 Mission Street along with **plan**, and **photos** for Planning staff review.

Once DCP has determined that this request is in compliance with Planning Code, Department of Public Works – Bureau of Street can then generate a **Notice of Intent to Place Tables & Chairs** and continue the permit process.