



**City and County of San Francisco**

San Francisco Public Works · Bureau of Street Use and Mapping

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## Mapping Transmittal

**Please return this completed form with your next submittal.**

Check all relevant boxes:

All requested revisions and requests for additional information have been made to the attached submittal.

Some requested revisions were not made and a thorough explanation for each occurrence is included.

Information was added or removed that was not requested by CCSF, and those changes are clearly delineated on this submittal.

Project ID: \_\_\_\_\_

Completed by: \_\_\_\_\_ Date: \_\_\_\_\_

Mylars or revised check prints submitted without this completed transmittal will be considered incomplete and subject to an incomplete submittal fee of \$250.

All required documents listed in the check print or mylar transmittal (mylars, recording fees, updated title report, tax certificate, checks, etc) must be delivered in a single digital package via email, optical disc or USB flash drive prior to or along with the mylar package containing all required hard copies. We will no longer hold incomplete mylar packages; they will be returned immediately and are subject to the \$250 incomplete submittal fee.