### **EXHIBIT B.2**

## APPLICANT LETTERHEAD [Add MM/DD/YYYY]

# NOTICE OF INTENT TO SUBMIT APPLICATION FOR SURFACE-MOUNTED FACILITY SITE PERMIT

## IMPORTANT NOTICE CONCERNING YOUR RIGHTS

Application No.: Applicant: Applicant Contact: Telephone Number: Email Address:

PLEASE TAKE NOTICE that [Applicant Name] intends to file an application with San Francisco Public Works for a permit to install a Surface-Mounted Facility at one of the following preferred locations: [List all addresses]. The Department has not yet issued a permit and could decide to deny the permit.

PLEASE TAKE FURTHER NOTICE you have the opportunity to participate in the permitting process by protesting one or more of the Applicant's preferred locations. You must submit a protest with 10 days of the date of this notice. The instructions for submitting a protest can be found below. If you submit a protest, San Francisco Public Works will convene a hearing to determine: (i) whether San Francisco Public Works should issue a permit at one of the preferred locations; and (ii) if so, whether San Francisco Public Works should add any conditions to the permit. San Francisco Public Works will notify you of the hearing date, which will be within 20 days of the receipt of your protest. Should you choose to attend the hearing, you will have the opportunity to express your concerns about the proposed Surface-Mounted Facility.

PLEASE TAKE FURTHER NOTICE, that a photo-simulation of the proposed Surface-Mounted Facility at each of the preferred locations is attached hereto.

Applicant intends to submit an application for a Surface-Mounted Facility Site Permit in front of one of the following preferred locations [Add Street Addresses of Nearest Properties]:

If the application is approved, Applicant will install the following Surface-Mounted Facility at one of these preferred locations [Describe Facility]:

Applicant intends to use the proposed Surface-Mounted Facility to [Describe Use]:

Applicant's order of preference for these preferred locations is as follows [Add List of Preferred Locations in Order of Preference]:

Applicant has informed Public Works that its ability to choose a location for the proposed Surface-Mounted Facility is limited by the following technical constraints [Delete if Not Applicable]:

The Planning Department/Recreation and Park Department has/have reviewed each of the preferred locations identified in this Notice of Intent and made the following determination as to the suitability of the preferred locations for Applicant's Surface-Mounted Facility [Delete if Not Applicable]:

Certain City departments have determined that it is appropriate to place conditions on the installation of the proposed Surface-Mounted Facility. These conditions include the following [Delete if Not Applicable]:

San Francisco Public Works:

Planning Department:

Recreation and Park Department:

Applicant has accepted all of those conditions except [Delete if Not Applicable]:

San Francisco Public Works:

Planning Department:

Recreation and Park Department:

Certain City departments have proposed alternate locations for the proposed Surface-Mounted Facility. These alternate locations include the following [Delete if Not Applicable]:

San Francisco Public Works:

Planning Department:

Recreation and Park Department:

Applicant has determined that the following proposed alternate locations [are/are not] acceptable [Choose One or Delete if Not Applicable]:

The Applicant intends to allow the installation of a mural on its Surface-Mounted Facility. Anyone interested in installing a mural on the proposed SurfaceMounted Facility after San Francisco Public Works issues the Surface-Mounted Facility Site Permit should contact the Applicant and the Department at the addresses set forth below. [Delete if Not Applicable]

The Applicant is electing to pay an "in-lieu" fee rather than permitting the installation of a mural on its permitted Surface-Mounted Facility. [Delete if Not Applicable]

The Applicant is electing to pay an "in-lieu" fee rather than installing a street tree. [Delete if Not Applicable]

**PLEASE TAKE NOTICE** that, pursuant to San Francisco Public Works Code § 2714, any person may protest the Applicant's preferred locations by submitting a written protest to San Francisco Public Works within 10 days from the date of this notice (Add [MM/DD/YYYY]) either online or by mail at the address below:

#### Through San Francisco Public Works' website:

http://bsm.sfdpw.org/PermitsTracker/SMFObjection.aspx Entering Application No.\_\_[Add Application No.]

#### By mail to:

San Francisco Public Works Bureau of Street Use and Mapping 49 South Van Ness Ave, Suite 300 San Francisco, CA 94103 Attn: Surface-Mounted Facility Protest Application No.\_\_ [Add Application No.]

**PLEASE TAKE FURTHER NOTICE** that San Francisco Public Works will not accept a protest unless it is received either online or through the mail by the required date. You must include the application number in your protest.

If you require additional information concerning submitting a protest or want to submit comments on the Application, you can contact San Francisco Public Works at [Add Public Works Contact Phone Number]

If you require additional information concerning this Notice of Intent and the technical requirements for Applicant's proposed Surface-Mounted Facility, you can contact the Applicant at [Add Name, Telephone Number and Email Address of Applicant Contact]: