FAQ For Permits During Shelter-in-Place Order

What happens if my permit expired during the Shelter-in-Place?

Public Works has continued to process and review permit applications during the shelter-in-place. If your permit has expired, you should contact your plan checker via email for assistance with renewal. If you don’t know who your plan checker is, please contact our office at BSMPermitDivision@sfdpw.org. In your email, please provide the date that work stopped due to the shelter-in-place order. You may be eligible for a one-time fee waiver for a renewal. If a fee waiver is granted it will only be applied towards the equal amount of days that remained on your permit when work was stopped.

How do I renew my permit if it has expired?

Public Works has continued to process and review permit applications during the shelter-in-place. If your excavation or commercial permit has expired, you should contact your plan checker via email for assistance with renewal. For Street Space Permit, please contact our office at BSMPermitDivision@sfdpw.org. In your email, please provide the date that work stopped due to the shelter-in-place order. You may be eligible for a one-time fee waiver for a renewal. If a fee waiver is granted it will only be applied towards the equal amount of days that remained on your permit when work was stopped.

What can I do if I was unable to use my permit during the Health Order shutdown?

Public Works has continued to process and review permit applications during the shelter-in-place. If you were unable to use your permit during the Health Order shutdown contact your plan checker via email. Please provide your permit number and the original scheduled date that work was to begin. You may be eligible for a one-time modification fee waiver for a time extension. Time extensions will be equivalent to the time remaining on your permit when you had to stop work.

Are fees being waived for time extensions for time lost during the Health Order shutdown?

Public Works is granting a one-time modification fee waiver for some permits. Contact your plan checker for more information.

What if I already paid a renewal/modification fee for a permit that I did not use during the shelter-in-place?

You may be eligible for a refund if you did not make use of the public right-of-way during the shelter-in-place. Please contact your plan checker via email for additional information. If you do not know who you plan checker please contact BSMPermitDivision@sfdpw.org for additional assistance.