



City and County of San Francisco
 San Francisco Public Works · Bureau of Street Use and Mapping
 Bruce R. Storrs, City and County Surveyor
 1155 Market Street, 3rd Floor · San Francisco, CA 94103
 Tel 415-554-5827 · Fax 415-554-5324



Application for Survey Monument Referencing

BY OFFICE OF THE CITY AND COUNTY SURVEYOR OF SAN FRANCISCO

Required for all monuments which fall within 10 feet of the limits of construction area

Per state law, this application does not grant permission to remove, disturb, destroy or cover any monuments. If any monuments are covered, disturbed, destroyed or removed any costs incurred will be in addition to the initial application fee and may vary due to time and methods required. Please refer to Monument Referencing Guidelines for more information.

Many of the survey monuments in existence are not in the online CCSF database “Monumental” or on more traditional City monument maps. Some of these monuments may not be visible or found without additional research. This does not relieve the permittee or applicant of responsibility for preservation of survey monuments.

Monument referencing requests must be completed and submitted with payment in full a minimum of 2 weeks prior to the start date of construction

The following items must be received prior to processing the request. Send items 1-3 in digital format to Monument.Preservation@sfdpw.org

1. Completed application (see page 2)
2. CCSF approved construction/improvement plans
3. Payment in full of \$3100 (per monument)

Private Contractors

Make payment to: **Department of Public Works**

Mail or submit check with either a copy of the completed application or CCSF-issued invoice to:
Office of the City and County Surveyor
1155 Market Street, 3rd Floor
San Francisco, CA 94103

* Payment will be accepted only in the form of cashier's check, certified check or money order.

DPW Bureaus ONLY

Funding Job Order No. (JO#):	
Project Manager Contact:	
JO Accountant Contact:	

All Other City Agencies

Email funding information to:	Monument.Preservation@sfdpw.org
Project Manager Contact:	
Accountant Contact:	

