

**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. 2023-0125

WHEREAS, On July 20, 2023, San Francisco Public Works (Public Works) advertised the Request for Qualifications (RFQ) for As-Needed Surveying Services No. 6 to establish a pool of qualified consultants; and

WHEREAS, On July 20, 2023, Public Works advertised the Request for Qualifications (RFQ) for As-Needed Surveying Services No. 7 (Micro-LBE Set-Aside Program) to establish a pool of qualified micro-LBE consultants; and

WHEREAS, The not-to-exceed contract amount is anticipated to be up to \$2,000,000 per contract; and the agreement will have a duration of 1,825 calendar days for each contract, and

WHEREAS, Public Works intended to award contracts to a total of nine pre-qualified prime consultants or joint ventures through the RFQ for As-Needed Surveying Services No. 6 and the RFQ for As-Needed Surveying Services No. 7 (Micro-LBE Set-Aside Program); and

WHEREAS, Contract Monitoring Division (CMD) established a 20% Local Business Enterprise (LBE) subcontracting requirement for RFQ As-Needed Surveying Services No. 6; and

WHEREAS, Contract Monitoring Division (CMD) did not have a Local Business Enterprise (LBE) subcontracting requirement for RFQ As-Needed Surveying Services No. 7 (Micro-LBE Set-Aside Program); and

WHEREAS, Public Works received four proposals in response to the RFQ As-Needed Surveying Services No. 6 on September 20, 2023; and

WHEREAS, Public Works received one proposal in response to the RFQ As-Needed Surveying Services No. 7 (Micro-LBE Set-Aside Program) on September 22, 2023; and

WHEREAS, The City found a total of five proposals responsive and responsible; and

WHEREAS, All five responsive and responsible proposals were evaluated and scored by a panel comprised of individuals knowledgeable on the subject matter of these RFQ's; and

WHEREAS, Optional oral interviews were not conducted; and

WHEREAS, Proposer Towill, Inc. ranked first in the RFQ As-Needed Surveying Services No. 6; now, therefore, be it

RESOLVED, That this Commission hereby awards Public Works Professional Services Contract, As-Needed Surveying Services No. 6, in the amount not to exceed \$2,000,000, with a contract duration of 1,825 calendar days to Towill, Inc.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of December 15, 2023.



Commission Affairs Manager
Public Works Commission