

**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. 2024-0071

WHEREAS, On April 15, 2024, San Francisco Public Works (Public Works) advertised the Request for Qualifications for As-Needed Elevator Design Services No. 4 (RFQ) to establish a pool of qualified consultants; and

WHEREAS, The not-to-exceed contract amount is anticipated to be up to \$1,000,000, and the agreement will have a duration of 1,825 calendar days for these services; and

WHEREAS, Public Works intended to award contracts to a total of three pre-qualified prime consultants or joint ventures through the RFQ As-Needed Elevator Design Services No. 4; and

WHEREAS, The Contract Monitoring Division (CMD) waived the Local Business Enterprise (LBE) subcontracting requirement for this contract; and

WHEREAS, Public Works received four proposals in response to the RFQ on May 29, 2024; and

WHEREAS, The City found all four proposals responsive and responsible; and


WHEREAS, All four responsive and responsible proposals were evaluated and scored by a panel comprised of individuals knowledgeable on the subject matter of the RFQ; and

WHEREAS, Optional oral interviews were not conducted; and

WHEREAS, JE Sellen Consulting, LLC's proposal ranked third; now, therefore, be it

RESOLVED, That this Commission hereby awards Public Works Professional Services Contract, As-Needed Elevator Design Services No. 4, in an amount not to exceed \$1,000,000 and with a contract duration of 1,825 calendar days, to JE Sellen Consulting, LLC.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of September 10, 2024.



Commission Affairs Manager
Public Works Commission