

**PUBLIC WORKS COMMISSION  
CITY AND COUNTY OF SAN FRANCISCO**

**RESOLUTION NO. 2024-0090**

WHEREAS, In April 2021, San Francisco Public Works (Public Works) advertised a Request for Qualifications (RFQ) for Master As-Needed Agreement M21 General Tree Services; and

WHEREAS, The work to be done under this contract consists of tree maintenance and services work and on an as-needed basis for work at various locations in San Francisco; and this work may include, but is not limited to, tree pruning of existing trees, tree removal, root pruning of existing trees, stump grinding, emergency tree services, and related maintenance work; and

WHEREAS, When work is available, contractors awarded a master agreement will be invited to submit a competitive quotation for the work and the contractor submitting the lowest responsive quotation may be awarded the Contract Service Order to perform the work; and

WHEREAS, The work is performed on an “if-and-as-needed” basis in accordance with the San Francisco Administrative Code Section 6.64 requirements; and

WHEREAS, The not-to-exceed contract amount is \$2,000,000; and

WHEREAS, The initial contract duration is 730 calendars days; and

WHEREAS, Public Works staff and Contract Monitoring Division staff reviewed the bids and determined that The Davey Tree Expert Company’s bid is responsive and responsible; and

WHEREAS, The Director recommends the Commission’s approval of the initial not-to-exceed contract amount and the initial contract duration referenced above; and

RESOLVED, That this Commission hereby awards Master As-Needed Agreement M21 Tree Maintenance Services Contract on an if-and-as-needed basis, in the not-to-exceed amount of \$2,000,000 for 730 consecutive calendar days, to The Davey Tree Expert Company; and be it

FURTHER RESOLVED, That this Commission hereby authorizes the Director to approve an increase of up to 1,095 calendar days to 1,825 consecutive calendar days and to approve an increase to the not-to-exceed amount by up to \$1,000,000, to a not-to-exceed amount up to \$3,000,000.

*I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of October 28, 2024.*



Commission Affairs Manager  
Public Works Commission