

**PUBLIC WORKS COMMISSION  
CITY AND COUNTY OF SAN FRANCISCO**

**RESOLUTION NO. 2024-0101**

WHEREAS, On July 8, 2024, San Francisco Public Works (Public Works) advertised the Request for Qualifications (RFQ) for As-Needed Project Controls & Construction Management Services No. 3 to establish a pool of qualified consultants; and

WHEREAS, The RFQ specified a not-to-exceed contract amount of up to \$4,400,000 and a duration of 1,825 calendar days for these services; and

WHEREAS, Public Works intended to award contracts to six (6) pre-qualified prime consultants or joint ventures through the RFQ; and

WHEREAS, Contract Monitoring Division established a 25% Local Business Enterprise (LBE) subcontracting requirement for this contract; and

WHEREAS, On August 21, 2024, Public Works received twelve proposals in response to the RFQ, of which eleven were deemed responsive and responsible, after being evaluated and scored by a panel of individuals knowledgeable in the subject matter of the RFQ, and optional oral interviews were not conducted; and

WHEREAS, Proposer Hollins Consulting, Inc. ranked second after the evaluation; now, therefore, be it

RESOLVED, That this Commission hereby awards Public Works Professional Services Contract, As-Needed Project Controls & Construction Management Services No. 3, in an amount not to exceed \$4,400,000, with a contract duration of 1,825 calendar days, to Hollins Consulting, Inc.

*I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of December 9, 2024.*



Commission Affairs Manager  
Public Works Commission