



REFUSE COLLECTION AND DISPOSAL RATE BOARD CITY AND COUNTY OF SAN FRANCISCO

Jennifer Johnston, Chair, Deputy City Administrator
Todd Rydstrom, Deputy City Controller
Michael P. Carlin, Deputy General Manager, City Public Utilities Commission

SPECIAL MEETING AGENDA

WEDNESDAY, AUGUST 17, 2016
ROOM 263, CITY HALL, 3:00 P.M. – 5:00 P.M.

CITY HALL
ONE DR. CARLTON B. GOODLETT PLACE
SAN FRANCISCO, CALIFORNIA 94102

This Special Meeting of the Refuse Collection and Disposal Rate Board (“Rate Board”) is to receive and consider a report from the Department of Environment dated June 24, 2016, regarding any claims made against the Special Reserve Fund under the 1987 Waste Disposal Agreement (“Fund”) and to consider whether to make any further allocations from the Fund. The report was requested by the Rate Board at its special meeting on December 16, 2015.

The Rate Board may also consider during this special meeting, the report from the Department on the Environment identifying all contributions to and expenditures from the Fund since its inception, and assessing future conditions that may require the use of the Fund. This report was submitted through the Department of Public Works on October 30, 2015 for the Rate Board’s consideration at its special meeting on December 16, 2015, pursuant to the Rate Board’s July 23, 2013 Resolution and Order.

This Special Meeting will commence on August 17, 2016, at 3:00 p.m. in City Hall Room 263, One Dr. Carlton B. Goodlett Place, San Francisco CA 94102. Public comment will be taken. After hearing presentations and public comment on the report, the Rate Board will deliberate and consider whether to make any further allocations from the existing Special Reserve Fund, and whether there is a continuing need for the Fund. If some or all of the Fund is no longer needed, the Board will determine how the funds will be used.

Copies of the two Department on the Environment reports are posted on the Public Works web site at www.sfpbpublicworks.org/refuserates (“Refuse Collection and Disposal Rates (“Garbage Rates”)”). Documents are also available from San Francisco Public Works, City Hall Room 348, One Dr. Carlton B. Goodlett Place, San Francisco CA 94102, 9:00 a.m. to 5:00 p.m. Monday through Friday, or by calling (415) 554-6932. Notices are also available at the San Francisco Main Library Government Information Center, (415) 557-4500, Fifth Floor, 100 Larkin Street, San Francisco CA 94102.

This is a Special Meeting because the Rate Board does not meet at a regularly scheduled time or place. The Chair in her discretion may modify the order or time limits of this Agenda in order to assure a fair and efficient hearing.

- I. **Call to Order and Roll Call**
- II. **Introductory Remarks by the Chair** **Discussion**
- III. **Presentation and Discussion of the Report Regarding the Special Reserve Fund** **Discussion and Action**
 - A. **Presentation by Department of the Environment on the Report Titled “Status of Claims on Special Reserve” (dated June 24, 2016)**
 - B. **Presentation by Department of the Environment on the Report Titled “Special Reserve Fund Report” (dated October 30, 2015)**
 - C. **Public comment regarding Agenda Item III**
Maximum three (3) minutes per speaker.
 - D. **Discussion and Possible Action on the two Special Reserve Fund Reports.**
The Rate Board will consider whether there is a continuing need for the Fund, or some portion of it. If some or all of the Fund is no longer, the Rate Board may determine how to use the Fund in the future.
Explanatory document: Proposed Resolution
- IV. **General Public Comment**
Maximum three (3) minutes per speaker.
- V. **Adjournment**

MEETING INFORMATION

Language Interpreters

Requests for language interpreters at a meeting must be received at least 48 hours in advance of the meeting to help ensure availability. Contact the Office of the City Administrator at 415-554-4148 to request an interpreter for the Refuse Collection and Disposal Rate Board ("Refuse Rate Board") meetings/hearings.

Using Computers for Presentations

Hearing rooms are equipped with Windows-based computers. Office 2010 is installed and presentations using this software package may be brought in on a USB drive and loaded directly onto the computer. Presenters utilizing other software, custom fonts or other types of computers, must contact City Hall Media Services in advance at 415-554-4933 to schedule an on-site test prior to the meeting. All presenters should arrive 30 minutes prior to the Rate Board hearing to load and test any presentations on the installed computer.

Disability Access

City Hall Room 263 is wheelchair accessible. Assistive listening devices for the hearing rooms are available upon request, contact the Office of the City Administrator at 415-554-4148 to arrange for the device.

The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center or Van Ness Stations). MUNI bus lines also serving the area are the 5, 6, 9, 19, 21, 47, 49, 71, and 71L. For more information about MUNI accessible services, call (415) 701-4485. There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex. Accessible curbside parking is available on Dr. Carlton B. Goodlett Place and Grove Street.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline is 4:00 p.m. of the last business day of the preceding week: for American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact the Office of the City Administrator at 415-554-4148 to make arrangements for the accommodation. Late requests will be honored, if possible.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. The City's Sunshine Ordinance (San Francisco Administrative Code Chapter 67) assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102; telephone (415) 554-7724; fax (415) 554-7854; or email sotf@sfgov.org.

A free copy of the Sunshine Ordinance (San Francisco Administrative Code Chapter 67) may be printed from the Internet, at <http://www.sfbos.org/sunshine>.

Cell Phones, Pagers and Similar Sound-Producing Electronic Devices

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices (Chapter 67A of the San Francisco Administrative Code).

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign & Governmental Conduct Code §§2.100 *et. seq*) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 581-3100; fax (415) 252-3112; web site www.sfgov.org/ethics.