



PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

London N. Breed, Mayor

REGULAR MEETING AGENDA: Monday, November 14, 2022 / 10 a.m.

1 Dr. Carlton B. Goodlett Place, City Hall, Room 408
San Francisco, CA 94102

This meeting will be held in person at the location listed above. As authorized by California Government Code Section 54953(e) and Mayor Breed's 45th Supplement to her February 25, 2020 emergency proclamation, it is possible that some members of the Public Works Commission may attend this meeting remotely. In that event, those members will participate and vote by video teleconference. Members of the public may attend the meeting to observe and provide comment at the physical location listed above or may watch live online at www.sfgovtv.org. Instructions for providing public comment are below.

PUBLIC COMMENT CALL-IN: 1 (415) 655-0001/ MEETING NO.: 2484 406 6366 # #

COMMISSIONERS

Lauren Post, Acting Chair
Lynne Newhouse Segal, Commissioner
Fady Zoubi, Acting Vice Chair
Paul Woolford, Commissioner
vacant, Commissioner

Carla Short, Interim Public Works Director

Robert Fuller, Public Works Commission Secretary



Remote Access Procedures

Watch Online Via Webex

<https://ccsf.webex.com/ccsf/onstage/g.php?MTID=e7261b05eab394fd04a1641f5d4dc6f02>

Password: dfD6apGPp46

Listen or Provide Public Comment Via Phone

1. Dial **415-655-0001** and enter access code 2484 406 6366 then #
2. Press # again to join the meeting.
3. You will hear a beep when you join the meeting. Please note, if you are calling in before the official meeting start time, the phone line will remain silent.
4. Wait for Public Comment to be announced.
5. When the Chair or Commission Secretary calls for Public Comment, dial '*' then '3' to be added to the speaker line.
6. You will then hear "You have raised your hand to ask a question. Please wait to speak until the host calls on you."
7. Ensure you are in a quiet location. Before you speak, mute the sound of any equipment around you, including televisions, radios, and computers. It is especially important that you mute your computer (if you are watching via the web link) so there is no echo sound when you speak.
8. To withdraw your request to speak, press '*' then '3'. – you will hear: "You have lowered your hand."
9. When the system message says "Your line has been unmuted," press '*' then '6' to confirm being unmuted - THIS IS YOUR TIME TO SPEAK.
10. When the President or Commission Secretary states "Welcome Caller," you are encouraged to state your name clearly. As soon as you speak, you will have up to three minutes to provide your comments.
11. Once your time has expired, you will be moved out of the speaker line and back as a participant in the meeting (unless you disconnect). You will hear "Your line has been muted." Please press '*' then '3' to lower your hand.
12. Participants who wish to speak on other public comment periods can stay on the meeting line and listen for the next public comment opportunity.

Best Practices

- Call from a quiet location
- Speak slowly and clearly, directly into your phone or microphone
- Turn off the sound on tv's, radios or other devices near you
- Address the Commission as a whole, not to individual commissioners

Disclosures

Accessible Meeting Information

Commission hearings are held at City Hall, 1 Dr. Carlton B. Goodlett Place in San Francisco. City Hall is open to the public Monday through Friday from 8:00 a.m. to 8:00 p.m. and is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances. A wheelchair lift is available at the Polk Street entrance.

Transit: The nearest accessible BART station is Civic Center. Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center or Van Ness stations). MUNI bus routes also serving the area are the 5, 6, 19, 21 and 49. For more information regarding MUNI accessible services, call (415) 701-4485 or call 311.

Parking: Accessible parking is available at the Civic Center Underground Parking Garage (McAllister and Polk), and at the Performing Arts Parking Garage (Grove and Franklin). Accessible curbside parking spaces are located all around City Hall.

Disability Accommodations: To request assistive listening devices, real time captioning, sign language interpreters, readers, large print agendas or other accommodations, please contact the Commission Secretary at (628) 271-3040 or publicworks.commission@sfdpw.org at least 72 hours in advance of the hearing to help ensure availability.

Language Assistance: To request an interpreter for a specific item during the hearing, please contact the Commission Secretary at (628) 271-3040 or publicworks.commission@sfdpw.org at least 48 hours in advance of the hearing.

Allergies: In order to assist the City in accommodating persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, please refrain from wearing scented products (e.g. perfume and scented lotions) to Commission hearings.

311 Free Language Assistance: 免費語言協助/ Ayuda gratuita con el idioma / Бесплатная помощь переводчиков / Trợ giúp Thông dịch Miễn phí / Assistance linguistique gratuite / 無料の言語支援 / 무료 언어 / 지원 / ความช่วยเหลือทางภาษาโดยไม่เสียค่าใช้จ่าย / Libreng tulong para sa wikang Tagalog ยhelwong ี

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244; phone (415) 554-7724; fax (415) 554-7854; or e-mail at soft@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Library and on the City's website at www.sfbos.org/sunshine.

San Francisco Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign and Governmental Conduct Code Section 21.00-2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; phone (415) 252-3100; fax (415) 252-3112; and online <http://www.sfgov.org/ethics>.

Privacy Policy

Personal information that is provided in communications to the Public Works Commission is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Department of Public Works and its commission. All written or oral communications that members of the public submit to the Department regarding projects or hearings will be made available to all members of the public for inspection and copying. The Department does not redact any information from these submissions. This means that personal information including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Department and its commissions may appear on the Department's website or in other public documents that members of the public may inspect or copy.

CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code

If the Commission's action on a project constitutes the Approval Action for that project (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA determination prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. This appeal is separate from and in addition to an appeal of an action on a project. Typically, an appeal must be filed within 30 calendar days of the Approval Action for a project that has received an exemption or negative declaration pursuant to CEQA. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Department's Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at <http://www.sf-planning.org/index.aspx?page=3447>. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

Remote Access and Participation

Hearing Procedures

Updated information about the Public Works Commission may be found online at <https://sfpublicworks.org/about/commissions>

Public Comments: Persons attending a hearing may comment on any scheduled item. When speaking before the Commission in the City Hall hearing room, please note the timer indicating how much time remains. Speakers will hear two alarms. The first soft sound indicates the speaker has 30 seconds remaining. The second louder sound indicates that the speaker's opportunity to address the Commission has ended.

Sound-Producing Devices Prohibited: The ringing of and use of mobile phones and other sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal of any person(s) responsible for the ringing or use of a mobile phone, pager, or other similar sound-producing electronic devices (67A.1 Sunshine Ordinance: Prohibiting the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings).

**SAN FRANCISCO
PUBLIC WORKS COMMISSION
Monday, November 14, 2022**

AGENDA

Call to Order, Roll Call and Agenda Changes

Announcements by Chair

1. General Public Comment

Members of the public may address the Commission(s) on topics that are within the subject matter of the Commission(s) but are not part of this agenda. Comments specific to an item on the agenda may be heard when that item is considered. Members of the public may address the Commission for up to three minutes. General Public Comment may be continued to the end of the agenda if speakers exceed 15 minutes of General Public Comment.

2. Director's Report and Communications

Informational

[Restricted Communications Contract Report](#)
[Advance Calendar](#)
[Correspondence Log](#)

3. Consent Calendar of Routine Matters

a. Adopt Minutes from the November 4, 2022 Meeting

[Minutes](#)

Action

b. General As-Needed G13 Sidewalk Inspection and Repair Program – Increase of Construction Cost and Duration Contingencies

Staff Recommendation: Approve an increase of \$344,342.50 to the contract cost contingency, and an increase of 182 calendar days to the duration contingency for Contract No. 1000011501, General As-Needed G13 Sidewalk Inspection and Repair Program with LC General Engineering & Construction, Inc.: and authorize the Director of Public Works to approve future modifications to the contract for a total of up to \$4,033,027.50 and total contract duration of up to 1,613 consecutive calendar days.

[Staff Report, Resolution](#)

Action

c. Adopt findings under the State Urgency Legislation – Consideration of action to allow hybrid in-person meetings during the COVID-19 Emergency, adopt finding under California Government Code 54953(e) to allow remote meetings during COVID-19 Emergency, continue remote meetings for the next 30 days, and direct the Commission Secretary to schedule a similar resolution at a Commission meeting within the next 30 days.

[Resolution](#)

Action

Regular Items for Consideration

4. Upper Market Corridor Safety Improvements Project – Increase to Construction Duration Contingency

Staff Recommendation: Approve an increase of 169 calendar days to the contract duration contingency for the Upper Market Corridor Safety Improvements Project,

Contract No. 1000017336, with Esquivel Grading & Paving, Inc.; and authorize the Director of Public Works to approve future modifications to the contract for a total contract duration of up to 664 consecutive calendar days. The project was determined to be categorically exempt as a Class 1 categorical exemption under the California Environmental Quality Act.

[Staff Report, Resolution, Presentation](#)

Action

5. Project and Construction Management System Software – Award Professional Services Contract

Staff Recommendation: Award the Project and Construction Management System Software contract to InnoActive Group in the amount of \$3,467,092 for 1,825 consecutive calendar days to implement a project management information system and provide hosted services for unlimited users for the duration of the contract.

[Staff Report, Resolution, Presentation](#)

Action

6. San Francisco Police Department Traffic Company and Forensic Services Division – Increase to Construction Duration Contingency

Staff Recommendation: Adopt findings pursuant to the California Environmental Quality Act regarding a Final Mitigated Negative Declaration issued by the Planning Department on November 18, 2013 (Case No. 2013.0342E); approve an increase of 224 calendar days to the contract duration contingency for a construction contract with Clark Construction for the Traffic Company & Forensic Services Division project (Contract No. 1000008269); and authorizing the Director of Public Works to approve future modifications to the contract for a total contract duration of up to 1,194 consecutive calendar days.

[Staff Report, Resolution, Presentation](#)

Action

7. Overview of Building Design and Construction Bureau of Construction Management

Staff will provide an overview of the Bureau, including organizational structure, project portfolio and representative examples of projects the Bureau provides for City and partner agencies.

[Staff Report, Presentation](#)

Informational

8. Public Works Commission Rules of Order

Action

Staff Recommendation: Adopt the draft Public Works Commission Rules of Order

[Resolution, Rules of Order](#)

9. Public Works Director Hiring Update

Informational

10. New Business Initiated by Commissioners

Informational

11. General Public Comment – Continued from Item 1 if necessary

At this time members of the public who were not able to address the Commission on Item 1 may address the Commission on items that are within the subject matter jurisdiction of the Commission and that do not appear on the agenda.

Adjournment