



**PUBLIC WORKS COMMISSION**  
CITY AND COUNTY OF SAN FRANCISCO

**London N. Breed, Mayor**

**Draft Minutes: Friday, April 7, 2023 / 9:30 a.m.**

1 Dr. Carlton B. Goodlett Place, City Hall, Room 408  
San Francisco, CA 94102

This meeting will be held in person at the location listed above. As authorized by California Government Code Section 54953(e) and Mayor Breed's 45th Supplement to her February 25, 2020 emergency proclamation, it is possible that some members of the Public Works Commission may attend this meeting remotely. In that event, those members will participate and vote by video teleconference. Members of the public may attend the meeting to observe and provide comment at the physical location listed above or may watch live online at [www.sfgovtv.org](http://www.sfgovtv.org). Instructions for providing public comment are below.

PUBLIC COMMENT CALL-IN: 1 (415) 655-0001/ MEETING NO.: 2484 203 2415 # #

**COMMISSIONERS**

Lauren Post, Chair

Fady Zoubi, Vice Chair

Lynne Newhouse Segal, Commissioner

Paul Woolford, Commissioner

Gerald Turner, Commissioner

Carla Short, Interim Public Works Director

Robert Fuller, Public Works Commission Secretary



# SAN FRANCISCO PUBLIC WORKS COMMISSION

April 7, 2023  
9:30 a.m.

## Draft Minutes

### Call to Order, Roll Call and Agenda Changes

Chair Lauren Post called the meeting to order at 9:35 a.m.

On the roll call, Commissioners Newhouse Segal, Post and Turner were present. Commissioners Woolford and Zoubi were absent.

### 1. Announcements by Chair

Heard by the Commission. Speaker: Chair Post

- Chair extended the Commission's gratitude to Public Works staff for their work in response to the March rain and storms.
- Highlighted a March 20th article in the S.F. Chronicle and commended Public Works employees for their effectiveness, conscientious execution of a difficult job and high standards of professionalism in enforcing the vendor permit program in the Mission district.
- Expressed thanks to the frontline staff who work to respect the homeless individuals' possessions when cleaning around encampments.
- Highlighted S.F. Chronicle article about the department's tree watering contract with San Francisco Clean City Coalition.
- Met with several stakeholders to inform them of the Director hiring process.
- Called out the March issue of In the Works department newsletter for coverage of important activities of S.F. Public Works.

Public Comment - None

### 2. Commission Secretary's Report

Heard by the Commission. Speaker. Secretary Bob Fuller

- Discussed Form 700 completion deadline for Commissioners.
- Reminded Commissioners to complete "fairness in hiring" training in preparation for the director hiring interviews.
- Updated the Commission on the Sanitation and Streets Commission meeting activities.

Public Comment – None

### 3. General Public Comment

Public Comment - None

### 4. Director's Report and Communications

Heard by the Commission. Speaker: Deputy Director Bruce Robertson

- Discussed updated numbers related to the City's budget shortfall and impacts on the Department's budget.
- Discussed City Attorney David Chiu's restrictions on certain firms from doing business with the City and County of San Francisco.
- Spoke in response to Chair Post's question about the RFP involving the Clean City Coalition; the RFP was not tailored to one respondent and Clean City Coalition's performance was deemed satisfactory by a recent audit.
- Spoke in response to Commissioner Newhouse Segal's question about light pole banner content; the policy is content neutral with prohibitions on hate speech, encouraging violence and political endorsements.
- Discussed the Third Street Bridge damage and the Department's response with short-term and long-term repairs.
- Previewed Public Works Week festivities - May 21 through 26, 2023.

Public Comment - None

## **5. Consent Calendar of Routine Matters**

Heard by the Commission. Speaker: Secretary Fuller.

- a. Adopt Minutes from the March 1, 2023 Meeting**
- b. As-Needed Lighting Design Services No. 4 with Horton Lees Brogden Lighting Design Inc. – Contract Award**
- c. As-Needed Lighting Design Services No. 4 with Auerbach Glasgow – Contract Award**
- d. As-Needed Lighting Design Services No. 4 with Syska Hennessy Group, Inc. – Contract Award**
- e. As-Needed Lighting Design Services No. 5 (Micro-LBE Set-Aside Program) with Weller Design Architectural Lighting - Contract Award**
- f. As-Needed Waterproofing Consultation No. 3 – Contract Modification**
- g. San Francisco Public Library Elevator Upgrades Contract No. 1000013295 – Contract Modification**
- h. Job Order Contract – J49 General Engineering Services No. 1000021246 - Contract Modification**
- i. Job Order Contract – J50 General Building Services Contract (Micro-LBE Set Aside) No. 1000021245 - Contract Modification**
- j. Job Order Contract – J51 General Electrical Services (Industrial) Contract No. 1000023486 – Contract Modification**
- k. Job Order Contract – J52 General Engineering Services Contract (Micro LBE Set-Aside) No. 1000025421 – Contract Modification**

## I. **Job Order Contract – J53 General Engineering Services – Contract Award**

Public Comment - None

### Commissioner Requests

- Chair Post requested staff to respond to her questions in writing on item 5f by the next meeting.

On the motion by Chair Post and seconded by Commissioner Turner, the Commission adopted the consent calendar and each resolution contained in it via a unanimous voice vote in favor.

Members present and voting. Newhouse Segal, Post, and Turner.

*Recess from 10:25 to 10:30 a.m.*

### **Regular Items for Consideration**

#### **6. San Francisco Fire Department Ambulance Deployment Facility – Contract Modification**

Heard by the Commission. Speaker: Joe Chin, Project Manager

Public Comment - None

### Commissioner Requests

- Commissioner Newhouse Segal requested a report on the impact of climate change on capital projects planning. Bruce Robertson replied that the department can report back on this issue.

On the motion by Commissioner Turner and seconded by Chair Post, the Commission approved the contract modification via a unanimous voice vote in favor.

Members present and voting. Newhouse Segal, Post, and Turner

#### **7. Trash Can Steam Cleaning Grant Agreement – Modification**

Heard by the Commission. Speaker: Warren Hill, Assistant Manager of Central Operations. Bruce Robertson and Grant Administrator Robynn Takayama responded to questions.

Public Comment

- David Pilpel supported the Grant agreement modification and suggested further reporting about workforce development in the next update by Human Resources.

### Commissioner Requests

- Chair Post requested updates on the grantee's compliance status by the Controller's Office.

On the motion by Commissioner Turner and seconded by Commissioner Newhouse Segal, the Commission approved the contract modification via a unanimous voice vote in favor.

Members present and voting. Newhouse Segal, Post, and Turner

**8. Harrison Street Infrastructure Improvements, Contract No. 100007916 – Contract Modification**

Heard by the Commission. Speaker: Arun Bhatia, Project Manager

Public Comment - None

On the motion by Commissioner Turner and seconded by Chair Post, the Commission approved the contract modification via a unanimous voice vote in favor.

Members present and voting. Newhouse Segal, Post, and Turner,

**9. Contract No. 100013710 Southeast Health Center Expansion & Behavioral Health Integration Project Phase 2 – Contract Modification**

Heard by the Commission. Speaker: Joe Chin, Program Manager. Bruce Robertson responded to questions.

Public Comment - None

Commissioner Requests

- Chair Post requested the Department invite client departments to speak at Commission meetings on their project delivery experiences.

On the motion by Commissioner Newhouse Segal and seconded by Commissioner Turner, the Commission approved the contract modification via a unanimous voice vote in favor.

Members present and voting. Newhouse Segal, Post, and Turner

**10. Public Works Director Hiring Update** Informational

Heard by the Commission. Speaker: Chair Post

- Chair Post updated the Commission on Director hiring activities and timelines and solicited interview question suggestions from Commission members.

Public Comment

- David Pilpel expressed appreciation for the comprehensive update and slides, then suggested the Commission disclose the number of candidates and how the pool of candidates was narrowed.

**11. New Business Initiated by Commissioners** Informational

Heard by the Commission. Speaker: Commissioners

- Commissioner Newhouse Segal reiterated her desire to hear about project resilience in the face of climate change.

- Commissioner Turner requested more information on how the \$25m of additional funding will be allocated in the face of more requested budget cuts from the Mayor.
- Commissioner Turner requested the Department continue to discuss how it performs audits of partners beyond financial health to include other aspects of their capacity to do work.

Public Comment- None

**12. General Public Comment – Continued from Item 2 if necessary**

Not Necessary

**Adjournment** at 12:16 p.m.