



**PUBLIC WORKS COMMISSION**  
CITY AND COUNTY OF SAN FRANCISCO

**London N. Breed, Mayor**  
**Adopted Minutes: Friday, June 2, 2023 / 9:30 a.m.**  
**Adopted June 16, 2023**

1 Dr. Carlton B. Goodlett Place, City Hall, Room 408  
San Francisco, CA 94102

This meeting will be held in person at the location listed above. Members of the public may attend the meeting to observe and provide comment at the physical location listed above. It is possible that some members of the Public Works Commission may attend this meeting remotely. In that event, those members will participate and vote by video teleconference. This meeting may be watched online at [www.sfgovtv.org/pwclIVE](http://www.sfgovtv.org/pwclIVE) or by using the Webex link below.

Instructions for providing public comment are below.

**COMMISSIONERS**

Lauren Post, Chair

Lynne Newhouse Segal, Commissioner

Paul Woolford, Commissioner

Fady Zoubi, Vice Chair

Gerald Turner, Commissioner

Carla Short, Interim Public Works Director

Robert Fuller, Public Works Commission Secretary



# SAN FRANCISCO PUBLIC WORKS COMMISSION

Friday, June 2, 2023, at 9:30 a.m.  
City Hall Room 408

**REGULAR MEETING**  
**Minutes – Adopted June 16, 2023**

## **Call to Order, Roll Call and Agenda Changes**

Chair Lauren Post called the meeting to order at 9:30 a.m.

On the roll call, commissioners Newhouse Segal, Post, Woolford and Zoubi were present. Commissioner Turner was absent.

Chair Post requested item 5d be heard individually as a regular calendar item following the adoption of the consent calendar.

### **1. Announcements by Chair**

Heard by the Commission. Speaker: Chair Lauren Post

- Chair Post recognized that the previous week had been Public Works Week.
- Called attention to the most recent issue of “In the Works,” the Department’s monthly newsletter (can be found at <https://sfpublishing.org/about/works-digital-journal>).

Public Comment - None

### **2. Commission Secretary’s Report**

Heard by the Commission. Speaker: Secretary Bob Fuller

- Secretary Fuller highlighted the advance calendar.
- Reported on the activities of the Sanitation and Streets Commission. Their next meeting is June 12, 2023, with the following likely agenda items:
  - Bureau of Urban Forestry performance measure report
  - Street cleanliness update in response to the Controller’s report on street cleanliness
  - Secretary performance review

Public Comment - None

### **3. General Public Comment**

Public Comment

- Aaron Breetwor discussed the impact of design standards on skateboard users.

Commissioner Requests

- Chair Post requested the public commenter submit his comments in writing to the Commission.

### **4. Director’s Report and Communications**

Heard by the Commission. Speaker: Deputy Director Ron Alameida

- Deputy Director Alameida discussed the Department's budget as submitted by the Mayor to the Board of Supervisors.
- Highlighted that the American Institute of Architects conference will take place in San Francisco June 7 through 10 and will include Public Works participation.
- Reported that Public Works concluded its celebration of Asian American and Pacific Islander Heritage Month with a staff-led potluck on May 31.
- Recognized that Pride Month celebrations at Public Works kicked off on June 1.
- Reported that Public Works Week included tours, an Operations Yard open house and terms of service awards.
- Informed the Commission of Public Works employee Heath Guillroy's passing.

Public Comment – None

## **5. Consent Calendar of Routine Matters**

### **a. Minutes from the May 19, 2023 Regular Meeting – Adopt**

### **b. As-Needed Acoustical Engineering Consulting Services No. 2 – Contract Modification**

**– Resolution 2023-0051**

### **c. One South Van Ness Second Floor Restroom Renovation, Project Contract No. 1000026753 – Contract Modification**

**– Resolution 2023-0052**

*Item 5d was pulled off consent and heard after the consent calendar.*

Heard by the Commission. Speaker: Secretary Fuller

Public Comment

- David Pilpel discussed several corrections to documents in the agenda packet.

On the motion by Commissioner Woolford and seconded by Commissioner Newhouse Segal, the Commission adopted the consent calendar and each resolution contained in it via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post, Woolford and Zoubi.

## **Regular Items for Consideration**

### **5d. San Francisco Public Library 750 Brannan – Collections, Project Contract ID 1000026715 – Contract Modification – Resolution 2023-0053**

Heard by the Commission. Speaker: Project Manager Ivan Romero and SF Public Library Director of Facilities John Cunha.

Public Comment – none

On the motion by Commissioner Newhouse Segal and seconded by Commissioner Zoubi, the Commission approved the contract modification via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post, Woolford and Zoubi.

## **6. Operations Division Overview**

Heard by the Commission. Speaker: Deputy Director of Operations DiJaida Durden. Interim Bureau of Urban Forestry Manager Nicholas Crawford and Deputy City Attorney Christopher Tom responded to questions.

### Public Comment

- Francisco Da Costa suggested organizational changes to the Department and the Commission's responsibilities.

### Commissioner Requests

- Commissioner Zoubi requested information on how the public can track tree trimming requests.
- Commissioner Newhouse Segal requested more frequent updates from the Operations bureaus.
- Commissioner Newhouse Segal requested information on the Department's goals for the public tree canopy.
- Commissioner Woolford requested a status update on the lawsuit regarding encampment clearance.

*The Commission recessed at 11:17 a.m. and reconvened at 11:33 a.m.*

## **7. Citywide Tree Watering Program and Workforce Development Grant Program – Grant Modification – Resolution 2023-0054**

Heard by the Commission. Speaker: Bureau of Urban Forestry Interim Manager Nicholas Crawford.

### Public Comment

- Francisco Da Costa provided historical background on the responsibility for street trees and suggested the Commission conduct a needs assessment.
- David Pilpel supported the item and questioned why the grantee was not named in the agenda item title or description.

On the motion by Commissioner Newhouse Segal and seconded by Commissioner Post, the Commission approved the grant modification via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post, Woolford and Zoubi.

## **8. 19<sup>th</sup> Avenue (State Route 1) Combined City Project, Contract No. 100005832 - Contract Modification – Resolution 2023-0055**

Heard by the Commission. Speaker: Project Manager Carol Huang.

Public Comment

- David Pilpel supported the item and pointed out errors in the resolution.

On the motion by Commissioner Newhouse Segal and seconded by Commissioner Zoubi, the Commission approved the contract modification and non-substantive corrections to the resolution via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post, Woolford and Zoubi.

**9. Approve Resolution Recommending that the Board of Supervisors Approve an Interagency Cooperation Agreement with Transbay Joint Powers Authority regarding Phase 2 of the Downtown Rail Extension, Adopt CEQA Findings and Mitigation and Monitoring and Reporting Program – Resolution 2023-0056**

Heard by the Commission. Speakers: Project Manager Edmund Lee and Deputy Project Director of Engineering for the Transbay Joint Powers Authority Anna Harvey. Deputy City Attorney Betsy Dietrich answered questions.

Public Comment

- Aaron Breetwor suggested that micro-wheeled vehicles be considered in the design of these facilities.
- David Pilpel supported the item and suggested corrections to the resolution.

Commissioner Requests

- Chair Post requested an annual update on the Department's role coordinating with TJPA on this project.

On the motion by Commissioner Woolford and seconded by Commissioner Zoubi, the Commission approved the resolution, including non-substantive corrections, via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post, Woolford and Zoubi.

**10. Public Works Director Hiring Update**

Heard by the Commission. Speaker: Chair Post.

Public Comment – None

**11. New Business Initiated by Commissioners**

Informational

Heard by the Commission. Speaker: Chair Post.

- Commissioner Woolford announced he would not be present at the June 16, 2023 meeting of this Commission.

Public Comment

- Aaron Breetwor repeated his desire for the Commission to create a seat dedicated to micro-wheeled vehicle users.

## **CLOSED SESSION**

- 12. Closed Session – Public Works Commission Secretary Performance Evaluation** regarding a public employee performance evaluation (Government Code § 54957, Administrative Code § 67.8(a), Administrative Code § 67.10 (b)).

Heard by the Commission. Speaker: Chair Post.

### Public Comment

- David Pilpel expressed approval of Secretary Fuller’s performance and supports having an annual evaluation process for the Secretary and Director.

On the motion by Commissioner Zoubi and seconded by Commissioner Woolford, the Commission voted unanimously to enter closed session regarding a public employee performance evaluation.

Members present and voting: Newhouse Segal, Post, Woolford and Zoubi.

*The Commission entered closed session at 1 p.m.*

Present in Closed Session: Commissioners Newhouse Segal, Post, Woolford and Zoubi; Deputy City Attorney Christopher Tom and Secretary Bob Fuller.

On the motion by Commissioner Zoubi and seconded by Commissioner Woolford, the Commission voted unanimously to return to open session.

Members present and voting: Newhouse Segal, Post, Woolford and Zoubi.

*The Commission returned to open session at 1:46 p.m.*

## **13. Announcements Following Closed Session**

No announcements.

Public Comment – None

- 14. Motion Regarding Whether to Disclose the Discussions during Closed Session Pursuant to the San Francisco Administrative Code § 67.12 (a).**

Public Comment – None

On the motion by Commissioner Post and seconded by Commissioner Woolford, the Commission voted unanimously to not disclose the discussions during closed session.

Members present and voting: Newhouse Segal, Post, Woolford and Zoubi.

*The Commission took no action in Closed Session.*

## **15. General Public Comment – Continued from Item 2 if necessary**

Not necessary.

**Adjournment** at 1:51 p.m.