

## SAN FRANCISCO PUBLIC WORKS COMMISSION

### Regular Meeting Draft Minutes

Friday, August 18, 2023  
9:30 a.m.

San Francisco City Hall, Room 408  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

### Call to Order, Roll Call and Agenda Changes

Chair Lauren Post called the meeting to order at 9:30 a.m.

On the roll call, commissioners Lauren Post, Gerald Turner and Paul Woolford were present. Commissioners Lynne Newhouse Segal and Fady Zoubi were absent.

### Agenda Changes

- Chair Post requested to move item 4j from the consent calendar to the regular calendar and be heard following item 5.
- Chair Post requested to have the presentations for items 7 and 8 heard together.

### 1. **Announcements by Chair, Commissioners and Secretary**

Heard by the Commission. Speakers: Chair Post, Commissioner Turner and Secretary Bob Fuller

### Chair

- Chair Post highlighted the July issue of “In The Works,” the Department’s monthly newsletter (available at <https://sfpublicworks.org/about/works-digital-journal>).
- Provided an update on the Director hiring process.
- Announced the inclusion of a 12-month preview of activities in future versions of the Advance Calendar.
- Discussed her tour of the Mission neighborhood with Sanitation and Streets Commission Chair Maryo Mogannam and the head of the Mission Merchants Association.
- Chair Post encouraged Public Works to partner with the other agencies to develop and lobby for administrative and legislative solutions to street conditions that cannot be solved by Department staff alone.
- Chair asked Interim Director Short to extend the Commission’s gratitude to the Operations staff working in the Mission District.
- Relayed her positive interaction with the Bureau of Street Environmental Services staff Marvin Hyson.
- Highlighted the San Francisco Chronicle article discussing the efforts of non-profit organizations working to improve street cleanliness conditions.

### Commissioners

- Commissioner Turner relayed his experience at the summer intern celebration.

### Secretary

- Secretary Fuller announced the cancellation of the Sanitation and Streets Commission meeting scheduled for August 21, 2023. Their next meeting will take place on September 18, 2023.
- Updated the Advance Calendar with scheduling changes for several informational items.

### Public Comment

- David Pilpel thanked Chair Post for her announcements and pointed out details of the Advance Calendar.

## **2. Director's Report and Communications**

Heard by the Commission. Speaker: Interim Director Carla Short.

- Interim Director Short discussed the ongoing development of the Love Our Neighborhoods permit.
- Reported that the Department hosted a benchmarking session with city engineers from around the state related to various services public works departments commonly deliver.
- Discussed the Public Works executive team's visit to the AC Transit bus facilities to learn more about the use of hydrogen fuel cells for potential updates to the Department's Operations Yard.
- Highlighted the inclusion of the capital and operating budget update included in the communications attached to the agenda.

### Public Comment

- Tom Radulovich from Livable City called attention to the City's responsibility to adhere to the Better Streets Plan.
- David Pilpel thanked Staff for the budget update and suggested that additional updates may be necessary after the Refuse Rate Board finalizes rate changes.

### Commissioner Requests

- Chair Post urged the Department to continue engaging stakeholders in the development of the Love Our Neighborhoods permit.

## **3. General Public Comment**

### Public Comment

- Tom Radulovich of Livable City discussed sidewalk gardens and the need to clarify the process of winning City funding for them.

### Commissioner Requests:

- Chair Post requested a presentation on the sidewalk gardens program.

## **4. Consent Calendar of Routine Matters**

- Adopt Minutes from the July 21, 2023 Meeting**
- JOC-J53 General Engineering Services – Contract Modification**
- JOC-J54 General Engineering Services – Contract Modification**
- JOC-J56 General Engineering Services – Contract Modification**
- JOC-J59 General Engineering Services – Contract Modification**
- JOC-J60 General Engineering Services – Contract Modification**
- Pedestrian Safety Improvements No. 100028891 – Contract Modification**  
(postponed to a later meeting)

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- h. Page Street Neighborway – Contract Modification**
- i. Hall of Justice Elevator – Contract Modification**
- j. Nursery Workforce Development Grant Award (heard as a regular item)**

Heard by the Commission. Speaker: Secretary Fuller.

Secretary Fuller suggested a motion to postpone item 4g as staff requested it be considered at a future Commission meeting.

On the motion by Commissioner Woolford and seconded by Commissioner Post, the Commission approved the postponement of item 4g to a later meeting date via a unanimous voice vote in favor.

Commissioners present and voting: Post, Turner and Woolford

The motion passed.

#### Public Comment

- David Pilpel suggested that motion on item 4g should have been subject to public comment prior to the vote and encouraged the commission to reopen the motion for public comment. He suggested a number of non-substantive corrections to the July 21, 2023 meeting minutes.

On the motion by Commissioner Woolford and seconded by Commissioner Post, the Commission approved the consent calendar and all resolutions contained within it via a voice vote in favor.

Members present and voting: Post, Turner and Woolford.

The motion passed.

#### **Regular Items for Consideration**

##### **5. Pit Stop Workforce Development – Mission Hiring Hall – Grant Agreement Award**

Heard by the Commission. Speakers: Deputy Director of Financial Management and Administration Bruce Robertson and Program Support Analyst Althea O'Brien. Grants Manager Robynn Takayama, Deputy Director of Operations DiJaida Durden and Contract Manager Alexander Burns answered questions.

Public Comment – None

#### Commissioner Requests

- Chair Post requested a report by Staff discussing how staff tracks workforce development goals.
- Chair Post requested a report on grant performance at the end of the grant term.
- Chair Post requested that grantee leadership be present in the future.

On the motion by Commissioner Woolford and seconded by Commissioner Post, the Commission voted via roll call to approve item 5.

Members present and voting. Post, Turner and Woolford

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Commissioner Woolford voted in favor.  
Commissioner Turner voted against.  
Commissioner Post voted in favor.

The motion did not pass.

*The Commission recessed at 11:31 a.m. and reconvened at 11:44 a.m.*

#### **4j. Nursery Workforce Development Grant Award**

Heard by the Commission. Speaker: Acting Superintendent of the Bureau of Urban Forestry Nicholas Crawford. Grants Manager Robynn Takayama and Executive Director of the Friends of the Urban Forest Brian Wiedenmeier responded to questions.

Public Comment - None

##### Commissioner Requests

- Chair Post requested a report on workforce development performance at the end of this grant's term.
- Commissioner Woolford requested that a representative of the recommended grantee be present when grant awards are considered by the Commission.

On the motion by Commissioner Woolford and seconded by Commissioner Post, the Commission voted via roll call to approve item 4j.

Members present and voting: Post, Turner, Woolford  
Commissioner Woolford voted in favor.  
Commissioner Turner voted in favor.  
Commissioner Post voted in favor.

The motion passed.

#### **6. Tree Planting Workforce Development – Friends of the Urban Forest – Grant Agreement Award**

Heard by the Commission. Speaker: Acting Superintendent of the Bureau of Urban Forestry Nicholas Crawford. Interim Director Carla Short and Executive Director of the Friends of the Urban Forest Brian Wiedenmeier responded to questions.

##### Public Comment

- Brian Wiedenmeier provided information on the Friends of the Urban Forest workforce development programs job placements.

##### Commissioner Requests

- Chair Post requested the upcoming presentation from the Human Resources team include information on workforce development participants that have been hired as Department staff.
- Commissioner Turner requested quarterly reports on the participants in this grant agreement.

On the motion by Commissioner Woolford and seconded by Commissioner Post, the Commission voted via roll call to approve item 6.

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Members present and voting: Post, Turner, Woolford  
Commissioner Woolford voted in favor.  
Commissioner Turner voted in favor.  
Commissioner Post voted in favor.

The motion passed.

**7. Tree Watering Workforce Development – San Francisco Conservation Corps Grant Agreement Award**

Heard by the Commission. Speaker: Acting Bureau Superintendent Nicholas Crawford. Interim Director Carla Short and Deputy Director of Financial Management, Administration Bruce Robertson, and San Francisco Conservation Corps Planning and Evaluations Director Kip Bowmar responded to questions.

Public Comment – None

Commissioner Requests

- Commissioner Turner requested the request for proposals information for this agreement.

On the motion by Commissioner Woolford and seconded by Commissioner Post, the Commission voted via roll call to approve item 7.

Members present and voting: Post, Turner, Woolford  
Commissioner Woolford voted in favor.  
Commissioner Turner voted against.  
Commissioner Post voted in favor.

The motion did not pass.

**8. Tree Watering Workforce Development – SF Clean City Coalition – Grant Agreement Modification**

Heard by the Commission. Speaker: Heard by the Commission. Speaker: Acting Bureau Superintendent Nicholas Crawford.

Public Comment – None

On the motion by Commissioner Woolford and seconded by Commissioner Post, the Commission voted via roll call to approve item 8.

Members present and voting: Post, Turner, Woolford  
Commissioner Woolford voted in favor.  
Commissioner Turner voted in favor.  
Commissioner Post voted in favor.

The motion passed.

Chair Post proposed hearing items 5 and 7 again at the September 1, 2023 meeting.

Chair Post suggested Commissioner Turner meet with staff to address Commissioner Turner's concerns about items 5 and 7.

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**9. New Business Initiated by Commissioners**

- Commissioner Turner requested quarterly reports on all grant-awarded workforce development progress.
- Commissioner Woolford requested a report on the Department's intern program, including hearing from past participants.

Public Comment - None

**9. General Public Comment – Continued from Item 2 if necessary**

Not Necessary

**Adjournment** at 1:17 p.m.