



Meeting Date: April 10, 2025

To: Public Works Commission

Through: Carla Short, Public Works Director
Bruce Robertson, Deputy Director

From: Robert C. Begley, Contract Manager

Subject: As-Needed Environmental Consulting Services 2025 - 4 Contract Awards

Director's Recommendation: Award four Professional Services Contracts As-Needed Environmental Consulting Services 2025, each in the amount of \$1,500,000 for a term of 1,825 calendar days (5 years) to the following consultants: SCA Environmental, Inc., TRC Solutions, Inc., Millennium Consulting Associates, and Baseline Environmental Consulting for environmental consulting services. Approve an increase of \$750,000 to the total contract not-to-exceed contingency amount. Also, authorize the Director of Public Works to approve future contract modifications, increasing the total not-to-exceed amount to \$2,250,000 per contract.

Contract Background: The work to be done under this contract consists of environmental consulting services. The selected consultant performs environmental consulting services such as performing studies and investigations, preparing plans and specifications, preparing cost estimates, writing reports, and performing field inspections for various types of regulatory, environmental, and health and safety issues. Project scope of work includes but is not limited to: 1) environmental characterization and compliance; 2) water and air quality issues; 3) hazardous materials, hazardous waste, site assessments and risk assessment issues; 4) environmental review, permitting, design, and analysis; and 5) geographic information systems/information management systems support, and other related professional services. Consultant may provide the requested services for an entire project, a portion of a project, or a specific project phase. Consultants have provided this type of services for the City in the past. Each master agreement has a term of five with an initial not-to-exceed amount of \$1,500,000. According to San Francisco Administrative Code Section 6.43(b)(1), cumulative modifications to a multiple-project as-needed contract shall not exceed 150% of the original not-to-exceed contract amount. Therefore, each contract may be increased by up to \$750,000, bringing the total not-to-exceed amount to \$2,250,000.

Solicitation Process: On November 6, 2024, San Francisco Public Works advertised the Request for Qualifications (RFQ) for As-Needed Environmental Consulting Services 2025. Public Works sought to award 4 contracts with an anticipated not-to-exceed contract amount of \$1,500,000 with a contract duration of 1,825 calendar days. The Contract Monitoring Division (CMD) established a 20% Local Business Enterprise (LBE) subcontracting requirement for this contract.

On December 11, 2024, Public Works received four proposals. City staff reviewed all proposals and determined that all four proposals were responsive and responsible.

The responsive and responsible proposals were then evaluated and scored by a panel comprised of individuals knowledgeable on the subject matter; oral interviews were not conducted.

Proposer SCA Environmental, Inc. submitted proposals to both RFQ’s 9659 As-Needed Environmental Consulting Services 2025 (Regular LBE Program) and 9660 As-Needed Environmental Consulting Services 2025 (Micro-LBE Set-Aside Program) and scored high enough on both RFQ’s for a contract. Only one contract can be awarded to a consultant for environmental consulting services. Proposer SCA Environmental, Inc. elected to pursue the regular LBE program contract.

The top 4 RFQ proposers for this contract were: SCA Environmental, Inc., TRC Solutions, Inc., Millennium Consulting Associates, and Baseline Environmental Consulting.

Contract Details:

Contract Title:	As-Needed Environmental Consulting Services 2025
Personal Services Contract No.:	Civil Service Commission approved on October 07, 2024 (PSC No. DHRPSC0004127).
Contract Award Amount:	Up to \$1,500,000 for each contract
Contract Funding Sources (if applicable):	Client funding, depending on the project.
Anticipated Project Schedule:	Notice To Proceed is expected to be issued shortly after the contract is certified by the Public Works Contract Administration staff. Contract will end 1,825 calendar days after it commences.
Contract Duration:	1,825 calendar days for each contract
Contractors’ Names:	<ul style="list-style-type: none"> • SCA Environmental, Inc. • TRC Solutions, Inc. • Millennium Consulting Associates, and • Baseline Environmental Consulting
Compliance with Chapter 14B Local Business Enterprise Ordinance:	<p>The Contract Monitoring Division (CMD) established a 20% Local Business Enterprise (LBE) subcontracting requirement for this contract.</p> <p>SCA Environmental, Inc. submitted LBE subconsultant participation of 20% with its proposal.</p>

	<p>TRC Solutions, Inc. submitted LBE subconsultant participation of 30% with its proposal.</p> <p>Millennium Consulting Associates submitted LBE subconsultant participation of 23% with its proposal.</p> <p>Baseline Environmental Consulting submitted LBE subconsultant participation of 20% with its proposal.</p>
Other Compliance:	N/A
Additional Information:	N/A
Attachments:	<p>Attachment 1: Tabulation of Scores and Ranking</p> <p>Attachment 2: SCA Environmental Selecting RFQ 9659</p> <p>Attachment 2: CMD Determination Memo</p> <p>Attachment 3: Resolutions</p>

**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. _____

WHEREAS, On November 6, 2024, San Francisco Public Works (Public Works) advertised the Request for Qualifications (RFQ) for As-Needed Environmental Consulting Services 2025 to establish a pool of qualified consultants; and

WHEREAS, The not-to-exceed contract amount is anticipated to be \$1,500,000; and the contract will have a duration of 1,825 calendar days for these services, and

WHEREAS, An increase of \$750,000 to the not-to-exceed amount contingency is requested; and

WHEREAS, Public Works intended to award contracts to a total of 4 pre-qualified prime consultants or joint ventures through the RFQ; and

WHEREAS, The Contract Monitoring Division (CMD) established a 20% Local Business Enterprise (LBE) subcontracting requirement for this contract; and

WHEREAS, On December 11, 2024, Public Works received four proposals in response to the RFQ, of which four were deemed responsive and responsible; and

WHEREAS, The City found all four proposals responsive and responsible and were evaluated and scored by a panel comprised of individuals knowledgeable on the subject matter of this RFQ; and no oral interviews were deemed necessary; and

WHEREAS, Proposer Baseline Environmental Consulting ranked fourth in the RFQ; now, therefore, be it

RESOLVED, That this Commission hereby awards Public Works professional Services Contract, As-Needed Environmental Consulting Services 2025, in an amount not-to-exceed \$1,500,000, with a contract duration of 1,825 calendar days, to Baseline Environmental Consulting; and be it

FURTHER RESOLVED, That this Commission hereby approves an increase of \$750,000 to the not-to-exceed amount contingency.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of _____.

Commission Affairs Manager
Public Works Commission



**City and County of San Francisco
San Francisco Public Works
Project Controls and Services**



PROFESSIONAL SERVICES RFQ
TABULATION OF SCORES

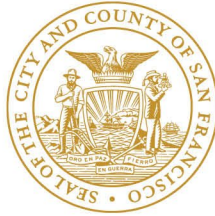
Title: As-Needed Environmental Consulting Services (ECS 2025)

Sourcing Event ID No.: 9659

Date Proposals Received: December 11, 2024

Firm Name	LBE Bonus %	Final Score	Final Rank
SCA Environmental, Inc.	10%	1,273.53	1
TRC Solutions, Inc.	0%	1,157.75	2
Millennium Consulting Associates	0%	1,144.25	3
Baseline Environmental Consulting	0%	1,142.00	4

City & County of San Francisco
Daniel Lurie, Mayor



Office of the City Administrator
Carmen Chu, City Administrator
Contract Monitoring Division
Stephanie Tang, Director

MEMORANDUM

Date: March 21, 2025

To: Project Controls & Services Team, Public Works
Contract Administration, Public Works

From: Vivian Liu, Contract Monitoring Division

Subject: REVISED CMD Review of Proposals Submitted on December 11, 2024 for 0000009659 - As-Needed Environmental Consulting Services (ECS 2025)

This memo has been updated to reflect the corrected tabulation of scores provided by Department of Public Works ("DPW").

****Note to DPW -- Please use the tables with the blue headers for your PeopleSoft project team entry.**

S C A ENVIRONMENTAL INC, TRC SOLUTIONS INC, MILLENNIUM CONSULTING ASSOCIATES, and BASELINE ENVIRONMENTAL CONSULTING are the highest ranked proposers after the rating bonus.

The rating bonus was applied to proposers that are certified by the Contract Monitoring Division, ("CMD") as

Proposer	Rating Bonus	Rank with Rating Bonus	LBE Status, Type and Size	Final Score
S C A ENVIRONMENTAL INC	10%	1	LBE-WBE (Micro)	1,273.53
TRC SOLUTIONS INC	N/A	2	N/A	1,157.75
MILLENNIUM CONSULTING ASSOCIATES	N/A	3	N/A	1,144.25
BASELINE ENVIRONMENTAL CONSULTING	N/A	4	N/A	1,142.00

The RFP indicates that a contract will be awarded to the four (4) highest ranked proposers.

S C A ENVIRONMENTAL INC satisfactorily demonstrated how they will meet the LBE subcontractor participation requirement.

A combination of Micro-LBE and Small-LBE participation will count toward LBE subcontractor participation compliance. S C A ENVIRONMENTAL INC's commitment for this contract:

	Requirement %	Commitment %
Micro/Small LBE	20.0%	20.0%

In their proposal, S C A ENVIRONMENTAL INC listed the following subcontractors on this contract.

Supplier Name	Scope of Work	LBE	LBE Size	LBE Percent	Percent Of Work
A E W ENGINEERING INC	Environmental Advisory Services (Geologic Services)	LBE	MICR	100.0%	2.0%
ANALYTICAL LABS SAN FRANCISCO INC	Environmental Advisory Services (Industrial Hygiene, Assessment, and Field Support)	LBE	MICR	100.0%	10.0%
AVILA & ASSOC CONSULTING ENGINEERS INC	Environmental Advisory Services (Hydrology and Hydraulic Modeling)	LBE	SML	100.0%	1.0%
BOUDREAU ASSOCIATION LLC	Environmental Advisory Services (Permitting and Plan Support)	LBE	MICR	100.0%	1.0%
CELANALYTICAL INC	Analytical Services	LBE	MICR	100.0%	1.0%
COAST RIDGE ECOLOGY LLC	Environmental Advisory Services (Biological Services)	LBE	MICR	100.0%	1.0%
FARALLON GEOGRAPHICS INC	Geographics	LBE	MICR	100.0%	1.0%
KM 106 Construction Inc.	Hazardous Waste	LBE	MICR	100.0%	1.0%
Special T Delivery	Delivery Services	LBE	MICR	100.0%	1.0%
YERBA BUENA ENGINEERING & CONSTRUCTION INC	Remediation Engineering	LBE	MICR	100.0%	1.0%
American Integrated Services. Inc.	Hazardous Waste Services				1.0%
Asbestos TEM Laboratories, Inc.	Analytical Services				1.0%
Baseline Environmental Consulting	Environmental Advisory Services (Stormwater Support)				5.0%
Cascade Drilling LP	Drilling				1.0%
EMSL Analytical, Inc.	Analytical Services				1.0%
Eurofins Reservoirs Inc.	Analytical Services				1.0%
Langan Engineering	Environmental Advisory Services (Vapor Intrusion Engineering)				8.0%
McCampbell Analytical, Inc.	Analytical services				1.0%
Subtronic Corporation	Utility Location Services				1.0%

S C A ENVIRONMENTAL INC satisfied the “Good Faith Efforts” requirement.

S C A ENVIRONMENTAL INC utilized Approach A and exceeded the LBE subcontractor participation requirement by 35%.

TRC SOLUTIONS INC satisfactorily demonstrated how they will meet the LBE subcontractor participation requirement.

A combination of Micro-LBE and Small-LBE participation will count toward LBE subcontractor participation compliance. TRC SOLUTIONS INC’s commitment for this contract:

	Requirement %	Commitment %
Micro/Small LBE	20.0%	30.0%

In their proposal, TRC SOLUTIONS INC listed the following subcontractors on this contract.

Supplier Name	Scope of Work	LBE	LBE Size	LBE Percent	Percent Of Work
AVILA & ASSOC CONSULTING ENGINEERS INC	Environmental Consulting	LBE	SML	100.0%	2.0%
A E W ENGINEERING INC	Hazardous Materials, Waste, Wastewater	LBE	MICR	100.0%	25.0%
APPLIED TECHNOLOGY & SCIENCE A-T-S	Environmental Science, Regulatory Compliance	LBE	MICR	100.0%	2.0%
Aurora Environmental Services, Inc.	Hazardous Materials Assessment, Stormwater Compliance	LBE	MICR	100.0%	1.0%
Pacific Legacy	Archaeological Investigation & Monitoring				3.0%
Wilson Ihrig	Noise and Vibration				1.0%
Eurofins TestAmerica	Laboratory Services				0.0%
McCampbell Analytical, Inc.	Laboratory Services				0.0%

TRC SOLUTIONS INC satisfied the “Good Faith Efforts” requirement.

TRC SOLUTIONS INC utilized Approach A and exceeded the LBE subcontractor participation requirement by 35%.

MILLENNIUM CONSULTING ASSOCIATES satisfactorily demonstrated how they will meet the LBE subcontractor participation requirement.

A combination of Micro-LBE and Small-LBE participation will count toward LBE subcontractor participation compliance. MILLENNIUM CONSULTING ASSOCIATES’s commitment for this contract:

	Requirement %	Commitment %
Micro/Small LBE	20.0%	21.0%

In their proposal, MILLENNIUM CONSULTING ASSOCIATES listed the following subcontractors on this contract.

Supplier Name	Scope of Work	LBE	LBE Size	LBE Percent	Percent Of Work
A A E S INC	Engineering, Hydraulic modeling, utility mapping	LBE	MICR	100.0%	2.0%
ADAPTURE STRUCTURAL ENGINEERING INC.	Site Condition Assessment, CAD / BIM Support	LBE	MICR	100.0%	1.0%
BIOMAAS, INC.	CEQA / NEPA, Biology, Paleontology, Archeology	LBE	MICR	100.0%	2.0%
CADNET	CAD / Drafting Services	LBE	MICR	100.0%	3.0%
CALGEOTECH ENGINEERING CONSULTANTS, INC.	Site Investigation, Specialized Design	LBE	MICR	100.0%	3.0%
CDIM ENGINEERING, INC.	Phase I/II Environmental assessments & characterizations, water/air & multi-media sampling, GIS support	LBE	MICR	100.0%	3.0%
COAST RIDGE ECOLOGY LLC	Wetlands consulting, CEQA / NEPA, USACE, USFS CF&G environmental permitting, land restoration support	LBE	MICR	100.0%	3.0%
DABRI INC	Public Outreach and communications management	LBE	SML	100.0%	1.0%
ENVIROSURVEY INC	Environmental, Health / Safety, Hazmat	LBE	MICR	100.0%	3.0%
EMSL	Laboratory Services & Supplies				5.0%
Gregg Drilling	Drilling services and supplies				5.0%
McCampbell Analytical	Laboratory Services & Supplies				5.0%
Terracon	Toxicology, Risk Assessment, Water Resources, Environmental Planning & Natural Resources, Other specialized engineering				5.0%

MILLENNIUM CONSULTING ASSOCIATES satisfied the “Good Faith Efforts” requirement.

MILLENNIUM CONSULTING ASSOCIATES utilized Approach B by subcontracting with Micro-LBE firm, A A E S INC.

BASELINE ENVIRONMENTAL CONSULTING satisfactorily demonstrated how they will meet the LBE subcontractor participation requirement.

A combination of Micro-LBE and Small-LBE participation will count toward LBE subcontractor participation compliance. BASELINE ENVIRONMENTAL CONSULTING’s commitment for this contract:

	Requirement %	Commitment %
Micro/Small LBE	20.0%	20.0%

In their proposal, BASELINE ENVIRONMENTAL CONSULTING listed the following subcontractors on this contract.

Supplier Name	Scope of Work	LBE	LBE Size	LBE Percent	Percent Of Work
A E W ENGINEERING INC	Remediation, USTs, air quality, water quality, other services	LBE	MICR	100.0%	4.0%
CALGEOTECH ENGINEERING CONSULTANTS, INC.	Geotechnical Investigations	LBE	MICR	100.0%	1.0%
COAST RIDGE ECOLOGY LLC	Biology, monitoring, stream restoration, watershed mgmt.	LBE	MICR	100.0%	2.0%
MIKE O'DELL SURVEYS	Surveying	LBE	MICR	100.0%	1.0%
PANORAMA ENVIRONMENTAL INC	Env. Review, permitting, public outreach, GIS, other services	LBE	MICR	100.0%	7.0%
SCA ENVIRONMENTAL INC	Health & Safety, air quality, hazmat surveys, other services	LBE	MICR)	100.0%	4.0%
M HERNANDEZ CONSTRN DBA HERNANDEZ ENGRNG	Traffic control	LBE	MICR	100.0%	1.0%
Erskine Environmental Consulting, Inc.	Geology mapping, asbestos				0.5%
Environmental Science Associates	Biology, hydrology, floodplain mgmt, other services				0.5%
Far Western Anthropological Research Group, Inc.	Cultural and archaeological studies and monitoring				4.0%
Cascade Drilling	Environmental drilling				3.0%
Costera Waste & Environmental, Inc.	Waste disposal				0.5%
Enthalpy Analytical	Laboratory Services				3.0%
Eurofins Environment Testing Southwest LLC	Laboratory Services				0.5%
Gregg Drilling, LLC	Environmental drilling				1.0%
McCampbell Analytical, Inc.	Laboratory Services				0.5%
TSA Drilling, Inc. d.b.a PeneCore Drilling, Inc.	Environmental drilling				0.5%
Pitcher Services, LLC	Geotechnical drilling				0.5%
Subtronic Corporation	Utility clearance				0.5%

BASELINE ENVIRONMENTAL CONSULTING satisfied the “Good Faith Efforts” requirement.

BASELINE ENVIRONMENTAL CONSULTING utilized Approach C by achieving at least 50 points with their demonstration of outreach.

CMD finds S C A ENVIRONMENTAL INC, TRC SOLUTIONS INC, MILLENNIUM CONSULTING ASSOCIATES, and BASELINE ENVIRONMENTAL CONSULTING are responsive to pre-award requirements of Chapter 14B. Once

awarded, the contracts will be monitored for compliance with the LBE subcontractor participation commitment, as well as other 14B requirements.

Primary CMD contact for the contract: Antonio Tom, antonio.tom@sfgov.org

CMD must be contacted immediately for:

- Subcontractor addition/substitution;
- Contract modification that cumulatively increases the original contract value by 20%;
- Prompt payment issues;
- Any other issues pertaining to LBE subcontractor participation.

Noncompliance may result in penalties, including monetary fines. Please communicate with CMD early.

[CCO/VL]



Jun Caranto, PE, Acting Bureau Manager | Project Controls & Services

severino.caranto@sfdpw.org | T. 628.271.2206 | 49 South Van Ness Ave. Suite 700, San Francisco, CA 94103

February 4, 2025

S C A Environmental, Inc.
320 Justin Drive
San Francisco, CA 94112

sent by email: ccodemo@sca-enviro.com

ATTN: Ms. Codemo

SUBJECT: Sourcing Event ID 9659 – As-Needed Environmental Consulting Services (ECS 2025), and
Sourcing Event ID 9660 – As-Needed Environmental Consulting Services (Micro-LBE Set-Aside Program) (ECS 2025 MLBE)

Dear Ms. Codemo,

I am pleased to inform S C A Environmental, Inc. that, based on the written proposal evaluation, the firm apparently scored high enough on both Sourcing Event ID's 9659 and 9660 (Micro LBE) for a contract. As advertised in both RFQ's, only one contract will be awarded to a consultant for Environmental Consulting Services.

Please tell us which RFQ you would like to pursue by checking one box below, signing, dating this letter, and emailing it to Olivia.Lee@sfdpw.org by 5:00PM, Friday, February 7, 2025 or earlier.

SELECTION

Sourcing Event ID 9659

Sourcing Event ID 9660 (Micro LBE)

Sincerely,

A handwritten signature in blue ink, appearing to read "Olivia Lee".

Olivia Lee
Contract Manager

Signature: 

Date: 2/5/2025

Firm: SCA Environmental, Inc.