



**PUBLIC WORKS COMMISSION**  
CITY AND COUNTY OF SAN FRANCISCO

**London N. Breed, Mayor**

**REGULAR MEETING**  
**Friday, December 15, 2023 / 9:30 a.m.**  
**Minutes: Draft**

1 Dr. Carlton B. Goodlett Place, City Hall, Room 408  
San Francisco, CA 94102

**COMMISSIONERS**

Lauren Post, Chair

Lynne Newhouse Segal, Commissioner

Paul Woolford, Commissioner

Fady Zoubi, Vice Chair

Gerald Turner, Commissioner

Carla Short, Public Works Director

Robert Fuller, Public Works Commission Secretary



# SAN FRANCISCO PUBLIC WORKS COMMISSION

## REGULAR MEETING

Friday, December 15, 2023, at 9:30 a.m.

City Hall Room 408

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San Francisco, CA 94102

**Minutes: Draft**

A recording of this meeting is available at [https://sanfrancisco.granicus.com/ViewPublisher.php?view\\_id=218](https://sanfrancisco.granicus.com/ViewPublisher.php?view_id=218)

### Call to Order, Roll Call and Agenda Changes

Chair Lauren Post called the meeting to order at 9:31 a.m.

On the roll call, commissioners Lynne Newhouse Segal, Lauren Post, Gerald Turner and Paul Woolford were present.

Commissioner Fady Zoubi was absent.

With four members present, the Commission met quorum.

Key City staff present: Public Works Director Carla Short, Deputy City Attorney Christopher Tom and Commission Secretary Bob Fuller.

### 1. Announcements by the Chair, Commissioners and Commission Secretary

Heard by the Commission. Speaker: Chair Lauren Post. Director Short and Director of Policy and Communications Rachel Gordon responded to questions.

- **Chair Post** discussed a recent article about the planned Islais Creek bridge project and asked Director Short to outline how communities are informed and engaged about projects.
- Discussed news coverage of the Love Our Neighborhood permit development.
- **Secretary Fuller** reminded commissioners of their mandatory training to be completed by the end of December 2023.
- Announced that the Sanitation and Streets Commission meeting scheduled for December 18, 2023 has been cancelled.
- Relayed that the Mayor's nominee to the Sanitation and Streets Commission, Azalina Eusope, was recommended by the Board of Supervisors Rules Committee and will likely be heard by the full Board of Supervisors in early January.

Public Comment - None

### 2. Director's Report and Communications

Heard by the Commission. Speaker: Director Carla Short

- Director Short discussed storm preparations for the winter season.

- Relayed that the Board of Supervisors approved the Love Our Neighborhoods permit.
- Discussed a new park under development in Mission Bay on Illinois Street.

Public Comment - None

Commissioner Requests

- Commissioner Woolford requested Director Short present visuals of the new park in Mission Bay at the next Commission meeting.

**3. General Public Comment**

None

**4. Consent Calendar of Routine Matters**

- a. **Minutes from the December 15, 2023 Regular Meeting**
- b. **Locations No. 50 Infrastructure Improvements – Contract Modification**
- c. **As-Needed Inspector of Record Inspection Services No. 3 – Montgomery Corporation – Contract Award**
- d. **As-Needed Inspector of Record Inspection Services No. 3 – King Construction Inspection, Inc. – Contract Award Various**
- e. **As-needed Surveying Services No. 6 – Towill, Inc. – Contract Award**
- f. **As-needed Surveying Services No. 6 – Chaudhary & Associates – Contract Award**
- g. **As-needed Surveying Services No. 6 – B K F Engineers – Contract Award**
- h. **As-needed Surveying Services No. 6 – F3 & Associates, Inc. – Contract Award**
- i. **As-needed Surveying Services No. 7 (Micro-LBE Set-Aside Program) – Mike O’Dell Surveys, Inc. – Contract Award**
- j. **As-needed M22 General Building Services – Svala Construction, Inc. – Contract Award**
- k. **As-needed M22 General Building Services – K LW Construction, Inc. – Contract Award**
- l. **As-needed M23 General Engineering Services – Power Engineering Construction Co. – Contract Award**
- m. **As-needed M23 General Engineering Services – R&S Construction Management – Contract Award**
- n. **As-needed M23 General Engineering Services – Fontenoy Engineering – Contract Award**

Heard by the Commission. Speaker: Secretary Fuller

Public Comment

- Alyssa Cheung – *had not been recognized during General Public Comment, so was able to discuss a topic not related to the Consent Calendar* - She discussed the bike path on Brotherhood Way and the need for a curb cut on its north side to improve access.

On the motion by Commissioner Post and seconded by Commissioner Turner, the Commission adopted the consent calendar and each resolution contained in it, including the corrected minutes, via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post, Turner and Woolford.

Motion passed.

Commissioner Requests

Commissioner Newhouse Segal requested the Department address the caller's issue and inform the Commission of the outcome.

### **Regular Items for Consideration**

#### **5. 911 Call Center Renovation, Contract 100027188 – Contract Modification**

Heard by the Commission. Speaker: Project Manager Lisa Zhuo.

Public Comment - None

On the motion by Chair Post and seconded by Commissioner Woolford, the Commission approved the 911 Call Center renovation contract modification, via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post, Turner and Woolford.

Motion passed.

#### Commissioner Requests

- Chair Post requested a presentation on this project after completion.
- Commissioner Woolford requested client agencies be present when significant contract changes are considered based on client requests.

#### **6. Fulton & Grove Pavement Renovation, Contract 100017005 – Contract Modification**

Heard by the Commission. Speaker: Project Manager Ramon Kong

Public Comment - None

On the motion by Chair Post and seconded by Commissioner Newhouse Segal, the Commission approved the Fulton & Grove pavement renovation contract modification via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post, Turner and Woolford.

Motion passed.

#### **7. Public Works Commission Election of Officers for 2024**

Heard by the Commission. Speaker: Secretary Fuller

Public Comment - None

On the nomination by Commissioner Turner and seconded by Commissioner Woolford, the Commission elected Commissioner Post as Chair and Commissioner Zoubi as Vice Chair for calendar year 2024 via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post, Turner and Woolford.

Motion passed.

**8. New Business Initiated by Commissioners**

Heard by Commission. Speaker: Commissioner Woolford.

- Commissioner Woolford discussed the meaning of civic service and thanked Department staff and fellow commissioners for their service.

Public Comment - None

**9. General Public Comment – Continued from Item 3 if necessary**

Not necessary.

**Adjournment** at 10:57 a.m.