



PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

Daniel Lurie, Mayor

REGULAR MEETING
Thursday, December 11, 2025 / 11:00 a.m.
Minutes: Draft

1 Dr. Carlton B. Goodlett Place, City Hall, Room 408
San Francisco, CA 94102

COMMISSIONERS

Lauren Post, Chair
Fady Zoubi, Vice Chair
Eleanor Blume, Commissioner
Gerald Turner, Commissioner
Paul Woolford, Commissioner

Carla Short, Public Works Director
Robert Fuller, Public Works Commission Secretary



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A recording of this meeting is available at

https://sanfrancisco.granicus.com/ViewPublisher.php?view_id=218

Call to Order, Roll Call and Agenda Changes

Chair Lauren Post called the meeting to order at 11:04 a.m.

On the roll call, commissioners Eleanor Blume, Lauren Post, Gerald Turner, Paul Woolford and Fady Zoubi were present.

With five members present, the Commission met quorum.

Key staff present: Director Carla Short, Deputy City Attorney Christopher Tom and Commission Secretary Bob Fuller.

1. Announcements by Chair, Commissioners and Secretary

Heard by the Commission. Speaker: Chair Lauren Post.

- **Chair Post** highlighted the message in the correspondence log praising staff for their courteous and effective response.
- Posed questions to Director Short about the impact of federal and state funding changes to the Department's budget.
- Discussed the November "In the Works" [newsletter](#).
- Praised the Department for filling nearly all leadership vacancies and converting multiple positions to permanent from temporary status.
- Announced her resignation from the Public Works Commission following this meeting.

Public Comment - None

2. Director's Report and Communication

Heard by the Commission. Speaker: Director Carla Short.

- **Director Short** thanked Chair Post for her service to the Commission.
- Discussed illegal vending legislation approved by the Board of Supervisor and signed by the mayor to target the sale of fenced goods.
- Reported on proposed commercial regulations reforms, specifically the introduction of an in-lieu fee for developers as an alternative to requirements to plant trees as part of a development.
- Discussed planting of fifteen trees with SOMA Philipinas in the South of Market neighborhood.
- Announced the retirement of Bureau of Urban Forestry Urban Forester Chris Buck after twenty years of service.
- Announced the plan to have the next phase of the Earthquake Safety and Emergency Response bond program on the ballot in 2026.

- Reported that the City's Health Services agency recognized Public Works with a platinum award for wellness at work efforts.
- Announced that Maura Wayne who had been the acting superintendent of the Bureau of Building and Street Repair accepted the role on a permanent basis.
- Previewed the 2026 calendar of [Love Our City](#) neighborhood beautification days, starting in District 5 on January 10th.

Public Comment – None

3 General Public Comment

- Sean Auckland of Fairtrees.org argued that the City is netting a loss of trees in the urban canopy each year and that Public Works is not serving the South of Market neighborhood.
- Eileen Boken of the Coalition for SF Neighborhoods urged the transfer of jurisdiction over emergency firefighting system from the SFPUC to the Fire Department.

4. Consent Calendar of Routine Matters

Heard by the Commission. Speaker: Secretary Fuller

Public Comment - None

On the motion by Commissioner Zoubi and seconded by Commissioner Turner, the Commission adopted the consent calendar, and all resolutions contained in it, via a unanimous voice vote in favor.

Members present and voting: Blume, Post, Turner, Woolford and Zoubi.
Motion passed.

Consent Calendar Items

- a. Minutes from the November 13, 2025 Meeting of the Public Works Commission
- b. As-Needed Pavement Preservation No. 7 (General As-Needed G32) – Contract Award
- c. As-Needed Architectural Services for Health Facilities No. 3, Contract ID No. 1000027302 – Contract Modification
- d. General As-Needed G27 Sidewalk Inspection & Repair Program Contract ID 1000034507 – Contract Modification
- e. War Memorial Opera House Elevator Modernization – Contract Award
- f. Potrero Gateway Streetscape Improvements, Contract ID No. 1000025772 – Contract Modification
- g. Various Locations Pavement Renovation No. 62 and Sewer Replacement – Contract No. 1000034265 – Contract Modification

Regular Calendar

5. Permitting and Inspections Software – Contract Modification

Heard by the commission. Speaker: Project Manager Bernie Tse. Deputy Director Alaric Degrafinried responded to questions.

Public Comment - None

On the motion by Woolford and seconded by Commissioner Zoubi, the Commission approved the permitting and inspections software contract modification, via a unanimous voice vote in favor.

Members present and voting: Blume, Post, Turner, Woolford and Zoubi.
Motion passed.

6. Public Works Department Performance Report

Heard by the commission. Speaker: Performance and Planning Manager Alexandra Bidot.
Director Short responded to questions.

Director Short departed at 1 p.m. Deputy Director Alaric Degrafinried represented the Director.

Public Comment – None

Commissioner Requests

- Commissioner Turner requested a table of service level agreements be included in future performance reports.
- Commissioner Zoubi requested a presentation specific to the Bureau of Urban Forestry's performance metrics and their relationship to bureau operations.
- Commissioner Blume requested a presentation on Bureau of Urban Forestry performance metrics in context of the need identified.

The Commission recessed at 1:10 p.m. and resumed the meeting at 1:20 p.m.

7. Public Works Indirect Cost Plan Overview

Heard by the commission. Speaker: Budget Manager Victoria Chan

Public Comment - None

8. Public Works Commission Contract Tracking Report

Heard by the Commission. Speaker: Secretary Fuller

Public Comment – None

9. Public Works Commission Election of Officers

Heard by the Commission. Speaker: Secretary Fuller

Public Comment – None

On the motion by Commissioner Post and seconded by Commissioner Woolford, the Commission elected Commissioner Zoubi as Chair on the nomination by Commissioner Post, and elected Commissioner Blume Vice Chair on by Commissioner Turner, via a voice vote in favor.

Members present and voting: Blume, Post, Turner, Woolford and Zoubi.
Commissioner Zoubi elected as Chair.
Commissioner Blume elected as Vice Chair.

Commissioner Zoubi requested Commissioner Post preside over the remainder of the meeting as Chair.

10. New Business Initiated by Commissioners

Heard by the commission. Speaker: Commissioners

- Chair Post suggested the Commission have a report focusing on the performance of the Bureau of Urban Forestry.

Public Comment - None

11. General Public Comment Continued from item 3

- Not Necessary

12. Closed Session – Conference with Legal Counsel Regarding Existing Litigation

Heard by the commission. Speaker: Deputy City Attorney Frank La Fleur

Public Comment – None

On the motion by Commissioner Blume and seconded by Commissioner Zoubi, the Commission voted to enter closed session and invoke attorney client privilege via a unanimous voice vote in favor.

Members present and voting: Blume, Post, Turner, Woolford and Zoubi.
Motion passed.

The Commission entered closed session at 2:07 p.m.

On the roll call, commissioners Eleanor Blume, Lauren Post, Gerald Turner, Paul Woolford and Fady Zoubi were present.

With five members present, the Commission met quorum.

Key staff present: Deputy Director Alaric Degrafinried, Deputy City Attorney Christopher Tom, Deputy City Attorney Frank La Fleur and Commission Secretary Bob Fuller.

On the motion by Commissioner Post and seconded by Commissioner Zoubi, the Commission approved the proposed settlement via a unanimous voice vote in favor.

Members present and voting in favor: Blume, Post, Woolford and Zoubi.
Motion passed.

On the motion by Commissioner Post and seconded by Commissioner Zoubi, the Commission voted to return to open session via a unanimous voice vote in favor.

Members present and voting: Blume, Post, Turner, Woolford and Zoubi.
Motion passed.

The Commission returned to open session at 2:19 p.m.

13. Announcements Following Closed Session

Heard by the commission. Speaker: Chair Post

- No Announcements

Public Comment – None

10. Motion regarding whether to disclose the discussions during Closed Session pursuant to San Francisco Administrative Code Section 67.12(a).

Heard by the commission. Speaker: Chair Post

Public Comment - None

On the motion by Commissioner Post and seconded by Commissioner Blume, the Commission voted to not disclose discussions during closed session via a unanimous voice vote in favor.

Members present and voting: Blume, Post, Turner, Woolford and Zoubi.
Motion passed.

Adjournment at 2:25 p.m.