



**Meeting Date:** July 10, 2025

**To:** Public Works Commission

**Through:** Carla Short, Public Works Director  
Alaric Degrafinried, Deputy Director of Support Services  
DiJaida Durden, Deputy Director of Operations

**From:** Warren J Hill, Workforce Development Manager

**Subject:** Pit Stop Workforce Development Grant - Modification

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**Director's Recommendation:** Approve a modification of the Pit Stop Workforce Development Grant Agreement with Mission Hiring Hall to increase the not to exceed amount by \$7,400,000 and extend the agreement by a term of 11 months from August 1, 2025 through June 30, 2026 to provide clean and safe public toilets, used-needle receptacles, and dog waste stations, in San Francisco's most impacted neighborhoods. All the Pit Stop facilities are staffed by paid attendants who help ensure the bathrooms are well-maintained and used for their intended purpose.

**Grant Background:** The Pit Stop Workforce Development Program creates employment opportunities, job training, and workforce development programs while ensuring the availability of safe and clean public restrooms. Pit Stop facilities are staffed by attendants who help ensure the bathrooms are well-maintained and used for their intended purpose.

**Reason for Modification:** Grantee continues to provide training, employment, and workforce development opportunities and provide excellent customer service in the operations of the Pit Stop Program keeping the restrooms safe, clean, and available to the public. The current grant is set to expire on July 31, 2025.

**Grant Details:**

|                                     |   |
|-------------------------------------|---|
| <b>Grant Contract Title:</b>        | Pit Stop Workforce Development                      |
| <b>Grant Original Award Amount:</b> | \$3,225,834   |
| <b>Grant Original Duration:</b>     | 9 ½ months, with the option to extend by 24 months. |
| <b>Grantee Name:</b>                | Mission Hiring Hall                                 |

**Summary of Total Amounts:**

|  | <b>Grant Amount</b> | <b>Grant Duration</b> | <b>Grant Dates</b> |
|--|---------------------|-----------------------|--------------------|
|--|---------------------|-----------------------|--------------------|

Pit Stop Workforce Development Grant - Modification  
Public Works Commission Meeting: July 10, 2025

|                                  |                     |                    |   |
|----------------------------------|---------------------|--------------------|---|
| Original Grant Amount:           | \$3,225,834         | 9 ½ months         | September 13, 2023 – June 30, 2024        |
| Previous Approved Modifications: | \$3,547,537         | 11 months          | August 1, 2024 – June 30, 2025            |
| Proposed Modification:           | \$7,400,000         | 11 months          | August 1, 2025 – June 30, 2026            |
| <b>Total Contract Values:</b>    | <b>\$14,454,649</b> | <b>33 ½ months</b> | <b>September 12, 2023 – June 30, 2026</b> |

|                                    |   |
|------------------------------------|---|
| <b>Grant Funding Sources:</b>      | General Fund  |
| <b>Related Commission Actions:</b> | Grant Agreement Award – PWC Resolution 2023-0081<br>Grant Agreement Modification – PWC Resolution 2024-0056 |
| <b>Additional Information:</b>     | N/A   |
| <b>Attachments:</b>                | Attachment 1: Grant Agreement Modification Resolution   |

**PUBLIC WORKS COMMISSION  
CITY AND COUNTY OF SAN FRANCISCO**

**RESOLUTION NO. \_\_\_\_\_**

WHEREAS, The Pit Stop Workforce Development Program provides employment opportunities, job training, and workforce development while ensuring the availability of safe and clean public restrooms. Pit Stop facilities are staffed by attendants who help ensure the bathrooms are well-maintained and used for their intended purpose; and

WHEREAS, On September 1, 2023, San Francisco Public Works Commission awarded a grant to Mission Hiring Hall of San Francisco (No. 1000029168) in the amount of \$3,225,834 with a contract duration of 9 ½ months; and

WHEREAS, The Grantee continues to provide training, employment, and workforce development opportunities and provide excellent customer service in the operations of the Pit Stop Program keeping the restrooms safe, clean, and available to the public.

RESOLVED, That this Commission hereby approves the agreement modification with an increase of \$7,400,000 and an 11-month extension, to continue services by Mission Hiring Hall from August 1, 2025 through June 30, 2026.

*I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of \_\_\_\_\_.*

\_\_\_\_\_  
Commission Affairs Manager  
Public Works Commission