



Meeting Date: July 24, 2025

To: Public Works Commission

Through: Carla Short, Public Works Director
Bruce Robertson, Deputy Director

From: Jacky Ng, Contract Manager

Subject: As-Needed Project Controls and Construction Management Services No. 4 – Micro-LBE Set-Aside Program, Contract ID 1000034947 – Contract Modification

Director’s Recommendation: Approve modification to As-Needed Project Controls and Construction Management Services No. 4 – Micro-LBE Set-Aside Program, Contract ID 1000034947 with Design & Construction Management Services to increase the not-to-exceed contract amount by \$750,000 for a new total not-to-exceed amount of \$2,250,000.

Contract Background: Under this contract, Design & Construction Management Services (“DCMS”), with its team of sub-consultants, shall provide project controls and construction management services, and other related services on an as-needed basis. Services to be performed include but are not limited to, project scheduling, cost estimating, constructability review, construction inspection, training, public and community relations, public affairs, dispute resolution, report investigations, technical advice, and other related services. The consultant may provide the requested services for the entire project, a portion of the project, or a specific project phase.

Reason for Modification: The proposed modification would increase the contract amount by \$750,000. The additional contracting capacity will be used to award additional contract service orders under the As-Needed Project Controls and Construction Management Services No. 4 – Micro-LBE Set-Aside Program on an as-needed basis. These as-needed contract service orders are necessary to support Public Works staff with their workload and to harness the consultant’s specialized services.

Contract Details:

| | |
|--|---|
| Contract Title: | As-Needed Project Controls and Construction Management Services No. 4 – Micro-LBE Set-Aside Program |
| Personal Services Contract No. (Required for Professional Services Only): | The Civil Service Commission approved the original contract on April 1, 2024 (45988-23/24) |
| Contract Original Award Amount: | Up to \$1,500,000 |

| | |
|------------------------------------|--|
| Contract Original Duration: | 1,825 days |
| Contractor Name: | Design & Construction Management Services (DCMS) |

Summary of Total Amounts:

| | Contract Amount | Contract Duration | Contract Dates |
|---|------------------------|--------------------------|------------------------------|
| Original Contract Amount: | \$1,500,000.00 | 1,825 Days | 1/24/2025 – 1/23/2030 |
| Previous Approved Modifications: | - | - | - |
| Proposed Modification: | \$750,000.00 | 0 days | 1/24/2025 – 1/23/2030 |
| Total Contract Values, if approved | \$2,250,000.00 | 1,825 Days | 1/24/2025 – 1/23/2030 |

Previously Approved Modifications:

| Modification | Amount | Extension (days) | Description |
|---------------------|---------------|-------------------------|--------------------|
| | | | |

| | |
|------------------------------------|--|
| Contract Funding Sources: | Client funding, depending on the project |
| Compliance Information: | Public Works Contract Administration staff verified that the Consultant complies with the Equal Benefits Provisions of Article 131 of the City’s Administrative Code. Contract Monitoring Division (CMD) waived the Local Business Enterprise subcontracting requirement for this contract. |
| Related Commission Actions: | N/A |
| Additional Information: | N/A |
| Attachments: | Attachment 1: CMD Approval of MA Mod 1 Attachment 2: Resolution |

**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. _____

WHEREAS, On January 24, 2025, San Francisco Public Works awarded As-Needed Project Controls and Construction Management Services No. 4 – Micro-LBE Set-Aside Program, Contract ID 1000034947 to Design & Construction Management Services in the amount of \$1,500,000 with a contract duration of 1,825 calendar days; and

WHEREAS, An increase to the not-to-exceed contract amount by \$750,000 is requested for As-Needed Project Controls and Construction Management Services No. 4 – Micro-LBE Set-Aside Program; and

WHEREAS, This \$750,000 increase to the contract will still be within the approved Personal Services Contract amount; now, therefore, be it

RESOLVED, That this Commission hereby approves modification No. 1, an increase to the not-to-exceed contract amount by \$750,000, for a new not-to-exceed amount of \$2,250,000, for As-Needed Project Controls and Construction Management Services No. 4 – Micro-LBE Set-Aside Program, with Design & Construction Management Services.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of _____.

Commission Affairs Manager
Public Works Commission

City & County of San Francisco
Daniel Lurie, Mayor



Office of the City Administrator
Carmen Chu, City Administrator

Contract Monitoring Division
Regina Chan, Acting Director

MEMORANDUM

Date: June 4, 2025

To: Jacky Ng, Public Works
Don Sy, Public Works

From: Queena Chen, Contract Monitoring Division

Subject: CMD Review of Proposals Submitted on February 5, 2025 for As-Needed Special Inspection and Testing Services No. 4, Sourcing Event: #0000010223

****Note to DPW -- Please use the tables with the blue headers for your Peoplesoft project team entry.**

RES Engineers, Inc. ("RES"), Smith-Emery San Francisco ("Smith-Emery"), Ninyo & Moore, I S I - Inspection Services Inc ("I S I"), and Applied Materials & Engineering, Inc. ("AME") are the highest ranked after the rating bonus.

The rating bonus was applied to proposers that are certified by the Contract Monitoring Division ("CMD") as an LBE in the type of work that is specified for the prime by the Contract Awarding Authority.

| Proposer | Rating Bonus | Rank with Rating Bonus | LBE Status, Type and Size |
|---------------------------------------|--------------|-------------------------|---------------------------|
| RES Engineers, Inc. | 10% | 1 | SF LBE - MBE (Small) |
| Smith-Emery San Francisco | N/A | 2 | N/A |
| Ninyo & Moore | N/A | 3 | N/A |
| I S I - Inspection Services Inc | N/A | 4 | N/A |
| Applied Materials & Engineering, Inc. | N/A | 5 | N/A |
| Construction Testing Services | N/A | Not Ranked ¹ | N/A |
| Apex Testing Laboratories, Inc. | N/A | Not Ranked ² | N/A |

¹Construction Testing Services was found non-responsive to Chapter 14B pre-award requirements.

²Apex Testing Laboratories, Inc. did not meet minimum qualifications set by the Contract Awarding Authority.

The RFP indicates that a contract will be awarded to five highest ranked proposers.

RES satisfactorily demonstrated how they will meet the LBE subcontractor participation requirement.

A combination of Micro-LBE and Small-LBE participation will count toward LBE subcontractor participation compliance. RES' commitment for this contract:

| | Requirement % | Commitment % |
|-----------------|---------------|--------------|
| Micro/Small LBE | 10% | 10% |

RES intends to perform special inspections and materials testing.

In their proposal, RES listed the following subcontractors on this contract.

| Supplier Name | Scope of Work | LBE | LBE Size | LBE Percent | Percent Of Work |
|------------------------------|--|-----|----------|-------------|-----------------|
| AMC Consulting Engineers Inc | Caltrans Inspections, Engineering Consulting | LBE | MICR | 100% | 10% |
| C M Pros | Special Inspections | | | | 5% |
| Smith Emery | Special Inspections and Material Testing | | | | 0% |

C M Pros was listed as an LBE, but they were not certified as an LBE at the time of bid. Therefore, no LBE credit was given for their participation.

RES clarified that Smith Emery will be performing soil and asphalt testing and C M Pros will be performing concrete and welding inspections.

RES satisfied the “Good Faith Efforts” requirement.

RES utilized Approach A and exceeded the LBE subcontractor participation requirement by 35%.

Smith-Emery satisfactorily demonstrated how they will meet the LBE subcontractor participation requirement.

A combination of Micro-LBE and Small-LBE participation will count toward LBE subcontractor participation compliance. Smith Emery’s commitment for this contract:

| | Requirement % | Commitment % |
|-----------------|---------------|--------------|
| Micro/Small LBE | 10% | 15% |

Smith-Emery intends to perform special inspections and testing.

In their proposal, Smith-Emery listed the following subcontractors on this contract.

| Supplier Name | Scope of Work | LBE | LBE Size | LBE Percent | Percent Of Work |
|---------------|--------------------------------|-----|----------|-------------|-----------------|
| RES Engineers | Special inspection and testing | LBE | SML | 100% | 15% |

Smith-Emery satisfied the “Good Faith Efforts” requirement.

Smith-Emery utilized Approach A and exceeded the LBE subcontractor participation requirement by 35%.

Ninyo & Moore satisfactorily demonstrated how they will meet the LBE subcontractor participation requirement.

A combination of Micro-LBE and Small-LBE participation will count toward LBE subcontractor participation compliance. Ninyo & Moore’s commitment for this contract:

| | Requirement % | Commitment % |
|-----------------|---------------|--------------|
| Micro/Small LBE | 10% | 11% |

Ninyo & Moore intends to perform special inspections and materials testing.

In their proposal, Ninyo & Moore listed the following subcontractors on this contract.

| Supplier Name | Scope of Work | LBE | LBE Size | LBE Percent | Percent Of Work |
|--------------------------------------|---|-----|----------|-------------|-----------------|
| Pacific Engineering and Construction | Civil Land Surveying, GPS Surveying, Construction | LBE | MICR | 100% | 1% |
| RES Engineers, Inc. | Civil & Structural, Special Inspection, Materials Testing, Engineering Laboratory | LBE | SML | 100% | 10% |
| Achievement Engineering Corp. | Special Inspection & Materials Testing | | | | 5% |
| C M Pros | OSHPD Inspection, Special Inspection, Code & Plan Review, Structural Engineering | | | | 1% |
| JDH Corrosion Consultants, Inc. | Corrosion Engineering Consulting | | | | 1% |
| Timber Products Inspection | Glulam Inspection | | | | 1% |
| Underwater Resources, Inc. | Underwater Inspection & Dive Inspections | | | | 1% |

Ninyo & Moore further clarified to CMD that RES will provide the majority of Structural Engineering and C M Pros will support in areas not covered by RES.

Ninyo & Moore satisfied the “Good Faith Efforts” requirement.

Ninyo & Moore utilized Approach C by achieving at least 50 points with their demonstration of outreach.

I S I satisfactorily demonstrated how they will meet the LBE subcontractor participation requirement.

A combination of Micro-LBE and Small-LBE participation will count toward LBE subcontractor participation compliance. I S I's commitment for this contract:

| | Requirement % | Commitment % |
|-----------------|---------------|--------------|
| Micro/Small LBE | 10% | 13.5% |

I S I intends to perform special inspections and materials testing.**In their proposal, I S I listed the following subcontractors on this contract.**

| Supplier Name | Scope of Work | LBE | LBE Size | LBE Percent | Percent Of Work |
|---------------------|---|-----|----------|-------------|-----------------|
| Montez Group | Special Inspection & Materials Testing Services | LBE | SML | 100% | 6.75% |
| RES Engineers, Inc. | Special Inspection & Materials Testing Services | LBE | SML | 100% | 6.75% |

I S I communicated to CMD that work will be allocated based on the strengths of each LBE subcontractor, with a commitment to providing equal opportunities to both firms.

I S I satisfied the "Good Faith Efforts" requirement.

I S I utilized Approach A and exceeded the LBE subcontractor participation requirement by 35%.

AME satisfactorily demonstrated how they will meet the LBE subcontractor participation requirement.

A combination of Micro-LBE and Small-LBE participation will count toward LBE subcontractor participation compliance. AME's commitment for this contract:

| | Requirement % | Commitment % |
|-----------------|---------------|--------------|
| Micro/Small LBE | 10% | 10% |

AME intends to perform special inspections and testing.**In their proposal, AME listed the following subcontractors on this contract.**

| Supplier Name | Scope of Work | LBE | LBE Size | LBE Percent | Percent Of Work |
|--------------------|---------------|-----|----------|-------------|-----------------|
| Rollo & Ridley Inc | Geotechnical | LBE | MICR | 100% | 10% |

AME satisfied the "Good Faith Efforts" requirement.

AME utilized Approach B by subcontracting with Micro-LBE firm, Rollo & Ridley Inc.

CMD finds RES, Smith-Emery, Ninyo & Moore, I S I, and AME are responsive to pre-award requirements of Chapter 14B. Once awarded, the contracts will be monitored for compliance with the LBE subcontractor participation commitment, as well as other 14B requirements.

Primary CMD contact for the contract: **Queena Chen, queena.chen@sfgov.org**

CMD must be contacted immediately for:

- Subcontractor addition/substitution;
- Contract modification that cumulatively increases the original contract value by 20%;
- Prompt payment issues;
- Any other issues pertaining to LBE subcontractor participation.

Noncompliance may result in penalties, including monetary fines. Please communicate with CMD early.

QC