



Meeting Date: July 24, 2025

To: Public Works Commission

Through: Carla Short, Public Works Director
Bruce Robertson, Deputy Director

From: Jacky Ng, Contract Manager

Subject: As-Needed Special Inspections and Testing Services No. 4 -
5 Contract Awards

Director's Recommendation: Award professional services contract, As-Needed Special Inspections and Testing Services No. 4, in the amount of \$1,600,000 each for 1,825 calendar days each to the following five contractors (each a "Consultant"): Applied Materials & Engineering, Inc., ISI Inspection Services, Inc., Ninyo & Moore, RES Engineers, Inc., and Smith-Emery San Francisco for special inspections and testing services. Approve an increase of an additional \$800,000 contingency to the total contract not-to-exceed amount. Also, authorize the Director of Public Works to approve future contract modifications, increasing the total not-to-exceed amount to \$2,400,000 per contract.

Contract Background: The work to be performed under this contract consists of special inspection and testing services. The selected Consultant provides specialized services in special inspection and testing to support Public Works' design staff on an as-needed basis. Work includes testing agencies utilizing certified staff to perform reinforced concrete, high-strength bolting, structural steel welding, masonry, shotcrete, and spray-applied fireproofing inspection and testing services, and related support services. A Consultant may provide the requested services for an entire project, a portion of a project, or any project phase. Consultants have provided this type of services for the City in the past.

Each master agreement has a term of five-year term with an initial not-to-exceed amount of \$1,600,000. According to San Francisco Administrative Code Section 6.43(b)(1), cumulative modifications to a multiple-project as-needed contract shall not exceed 150% of the original not-to-exceed contract amount. Therefore, each contract may be increased by up to \$800,000, bringing the total not-to-exceed amount to \$2,400,000.

Solicitation Process: On December 11, 2024, San Francisco Public Works advertised the Request for Qualifications ("RFQ") for As-Needed Special Inspections and Testing Services No. 4. Public Works sought to award five contracts with an anticipated not-to-exceed contract amount of \$1,600,000 with a contract duration of 1,825 calendar days. The Contract Monitoring Division ("CMD") established a 10% Local Business Enterprise ("LBE") subcontracting requirement for each contract.

On February 5, 2025, Public Works received seven proposals. City staff reviewed the proposals and determined that five proposals were responsive and responsible. The responsive and responsible proposals were then evaluated and scored by a panel comprised of individuals knowledgeable on the subject matter.

Optional oral interviews were not conducted.

The top 5 RFQ proposers for this contract were: Applied Materials & Engineering, Inc., ISI Inspection Services, Inc., Ninyo & Moore, RES Engineers, Inc., and Smith-Emery San Francisco.

Contract Details:

Contract Title:	As-Needed Special Inspections and Testing Services No. 4
Personal Services Contract No.:	Civil Service Commission approved on February 3, 2025 (PSC No. DHRPSC0004879).
Contract Award Amount:	Up to \$1,600,000 for each contract
Contract Funding Sources (if applicable):	Client funding, depending on the project.
Anticipated Project Schedule:	A Notice to Proceed is expected to be issued shortly after the contract is certified by the Public Works Contract Administration staff. The contract will end on the 1,825 calendar days after it commences.
Contract Duration:	1,825 calendar days for each contract
Contractors' Names:	<ul style="list-style-type: none">• Applied Materials & Engineering, Inc.• ISI Inspection Services, Inc.• Ninyo & Moore• RES Engineers, Inc.• Smith-Emery San Francisco
Compliance with Chapter 14B Local Business Enterprise Ordinance:	CMD established a 10% LBE subcontracting requirement for each contract.
Other Compliance:	N/A
Additional Information:	N/A
Attachments:	Attachment 1: Tabulation of Scores and Ranking Attachment 2: CMD Determination Memo

	Attachment 3: Resolutions
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**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. _____

WHEREAS, On December 11, 2024, San Francisco Public Works (Public Works) advertised the Request for Qualifications for As-Needed Special Inspections and Testing Services No. 4 (“RFQ”) to establish a pool of qualified consultants; and

WHEREAS, The not-to-exceed contract amount is anticipated to be up to \$1,600,000; and the agreement will have a duration of 1,825 calendar days for these services, and

WHEREAS, Public Works requests an increase of an additional \$800,000 to the not-to-exceed amount contingency; and

WHEREAS, Public Works intends to award contracts to a total of 5 pre-qualified prime consultants or joint ventures through the RFQ As-Needed Special Inspections and Testing Services No. 4; and

WHEREAS, The Contract Monitoring Division established a 10% Local Business Enterprise subcontracting requirement for this contract; and

WHEREAS, Public Works received seven proposals in response to the RFQ on February 5, 2025; and

WHEREAS, The City found five proposals responsive and responsible; and

WHEREAS, Five responsive and responsible proposals were evaluated and scored by a panel comprised of individuals knowledgeable on the subject matter of the RFQ; and

WHEREAS, Optional oral interviews were not conducted; and

WHEREAS, Proposer Smith-Emery San Francisco ranked second in the RFQ; now, therefore, be it

RESOLVED, That this Commission hereby awards Public Works Professional Services Contract, As-Needed Special Inspections and Testing Services No. 4, in an amount not to exceed \$1,600,000, with a contract duration of 1,825 calendar days to Smith-Emery San Francisco; and be it

FURTHER RESOLVED, That this Commission hereby approves an additional \$800,000 to the not-to-exceed contingency, to increase the total not-to-exceed amount to \$2,400,000.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of _____.

Commission Affairs Manager
Public Works Commission

City & County of San Francisco
Daniel Lurie, Mayor



Office of the City Administrator
Carmen Chu, City Administrator

Contract Monitoring Division
Regina Chan, Acting Director

MEMORANDUM

Date: June 4, 2025

To: Jacky Ng, Public Works
Don Sy, Public Works

From: Queena Chen, Contract Monitoring Division

Subject: CMD Review of Proposals Submitted on February 5, 2025 for As-Needed Special Inspection and Testing Services No. 4, Sourcing Event: #0000010223

****Note to DPW -- Please use the tables with the blue headers for your Peoplesoft project team entry.**

RES Engineers, Inc. ("RES"), Smith-Emery San Francisco ("Smith-Emery"), Ninyo & Moore, I S I - Inspection Services Inc ("I S I"), and Applied Materials & Engineering, Inc. ("AME") are the highest ranked after the rating bonus.

The rating bonus was applied to proposers that are certified by the Contract Monitoring Division ("CMD") as an LBE in the type of work that is specified for the prime by the Contract Awarding Authority.

Proposer	Rating Bonus	Rank with Rating Bonus	LBE Status, Type and Size
RES Engineers, Inc.	10%	1	SF LBE - MBE (Small)
Smith-Emery San Francisco	N/A	2	N/A
Ninyo & Moore	N/A	3	N/A
I S I - Inspection Services Inc	N/A	4	N/A
Applied Materials & Engineering, Inc.	N/A	5	N/A
Construction Testing Services	N/A	Not Ranked ¹	N/A
Apex Testing Laboratories, Inc.	N/A	Not Ranked ²	N/A

¹Construction Testing Services was found non-responsive to Chapter 14B pre-award requirements.

²Apex Testing Laboratories, Inc. did not meet minimum qualifications set by the Contract Awarding Authority.

The RFP indicates that a contract will be awarded to five highest ranked proposers.

RES satisfactorily demonstrated how they will meet the LBE subcontractor participation requirement.

A combination of Micro-LBE and Small-LBE participation will count toward LBE subcontractor participation compliance. RES' commitment for this contract:

	Requirement %	Commitment %
Micro/Small LBE	10%	10%

RES intends to perform special inspections and materials testing.

In their proposal, RES listed the following subcontractors on this contract.

Supplier Name	Scope of Work	LBE	LBE Size	LBE Percent	Percent Of Work
AMC Consulting Engineers Inc	Caltrans Inspections, Engineering Consulting	LBE	MICR	100%	10%
C M Pros	Special Inspections				5%
Smith Emery	Special Inspections and Material Testing				0%

C M Pros was listed as an LBE, but they were not certified as an LBE at the time of bid. Therefore, no LBE credit was given for their participation.

RES clarified that Smith Emery will be performing soil and asphalt testing and C M Pros will be performing concrete and welding inspections.

RES satisfied the “Good Faith Efforts” requirement.

RES utilized Approach A and exceeded the LBE subcontractor participation requirement by 35%.

Smith-Emery satisfactorily demonstrated how they will meet the LBE subcontractor participation requirement.

A combination of Micro-LBE and Small-LBE participation will count toward LBE subcontractor participation compliance. Smith Emery’s commitment for this contract:

	Requirement %	Commitment %
Micro/Small LBE	10%	15%

Smith-Emery intends to perform special inspections and testing.

In their proposal, Smith-Emery listed the following subcontractors on this contract.

Supplier Name	Scope of Work	LBE	LBE Size	LBE Percent	Percent Of Work
RES Engineers	Special inspection and testing	LBE	SML	100%	15%

Smith-Emery satisfied the “Good Faith Efforts” requirement.

Smith-Emery utilized Approach A and exceeded the LBE subcontractor participation requirement by 35%.

Ninyo & Moore satisfactorily demonstrated how they will meet the LBE subcontractor participation requirement.

A combination of Micro-LBE and Small-LBE participation will count toward LBE subcontractor participation compliance. Ninyo & Moore’s commitment for this contract:

	Requirement %	Commitment %
Micro/Small LBE	10%	11%

Ninyo & Moore intends to perform special inspections and materials testing.

In their proposal, Ninyo & Moore listed the following subcontractors on this contract.

Supplier Name	Scope of Work	LBE	LBE Size	LBE Percent	Percent Of Work
Pacific Engineering and Construction	Civil Land Surveying, GPS Surveying, Construction	LBE	MICR	100%	1%
RES Engineers, Inc.	Civil & Structural, Special Inspection, Materials Testing, Engineering Laboratory	LBE	SML	100%	10%
Achievement Engineering Corp.	Special Inspection & Materials Testing				5%
C M Pros	OSHPD Inspection, Special Inspection, Code & Plan Review, Structural Engineering				1%
JDH Corrosion Consultants, Inc.	Corrosion Engineering Consulting				1%
Timber Products Inspection	Glulam Inspection				1%
Underwater Resources, Inc.	Underwater Inspection & Dive Inspections				1%

Ninyo & Moore further clarified to CMD that RES will provide the majority of Structural Engineering and C M Pros will support in areas not covered by RES.

Ninyo & Moore satisfied the “Good Faith Efforts” requirement.

Ninyo & Moore utilized Approach C by achieving at least 50 points with their demonstration of outreach.

I S I satisfactorily demonstrated how they will meet the LBE subcontractor participation requirement.

A combination of Micro-LBE and Small-LBE participation will count toward LBE subcontractor participation compliance. I S I's commitment for this contract:

	Requirement %	Commitment %
Micro/Small LBE	10%	13.5%

I S I intends to perform special inspections and materials testing.**In their proposal, I S I listed the following subcontractors on this contract.**

Supplier Name	Scope of Work	LBE	LBE Size	LBE Percent	Percent Of Work
Montez Group	Special Inspection & Materials Testing Services	LBE	SML	100%	6.75%
RES Engineers, Inc.	Special Inspection & Materials Testing Services	LBE	SML	100%	6.75%

I S I communicated to CMD that work will be allocated based on the strengths of each LBE subcontractor, with a commitment to providing equal opportunities to both firms.

I S I satisfied the "Good Faith Efforts" requirement.

I S I utilized Approach A and exceeded the LBE subcontractor participation requirement by 35%.

AME satisfactorily demonstrated how they will meet the LBE subcontractor participation requirement.

A combination of Micro-LBE and Small-LBE participation will count toward LBE subcontractor participation compliance. AME's commitment for this contract:

	Requirement %	Commitment %
Micro/Small LBE	10%	10%

AME intends to perform special inspections and testing.**In their proposal, AME listed the following subcontractors on this contract.**

Supplier Name	Scope of Work	LBE	LBE Size	LBE Percent	Percent Of Work
Rollo & Ridley Inc	Geotechnical	LBE	MICR	100%	10%

AME satisfied the "Good Faith Efforts" requirement.

AME utilized Approach B by subcontracting with Micro-LBE firm, Rollo & Ridley Inc.

CMD finds RES, Smith-Emery, Ninyo & Moore, I S I, and AME are responsive to pre-award requirements of Chapter 14B. Once awarded, the contracts will be monitored for compliance with the LBE subcontractor participation commitment, as well as other 14B requirements.

Primary CMD contact for the contract: **Queenena Chen, queenena.chen@sfgov.org**

CMD must be contacted immediately for:

- Subcontractor addition/substitution;
- Contract modification that cumulatively increases the original contract value by 20%;
- Prompt payment issues;
- Any other issues pertaining to LBE subcontractor participation.

Noncompliance may result in penalties, including monetary fines. Please communicate with CMD early.

QC



**City and County of San Francisco
San Francisco Public Works
Project Controls and Services**



PROFESSIONAL SERVICES RFQ
TABULATION OF SCORES

Title: As-Needed Special Inspection and Testing Services No. 4

Sourcing Event ID No.: 0000010223

Date Proposals Received: February 5, 2025

Firm Name	LBE Bonus %	Final Score	Final Rank
RES Engineers, Inc.	10.0%	850.85	1
Smith-Emery San Francisco	0.0%	821.00	2
Ninyo & Moore	0.0%	793.00	3
I S I - Inspection Services Inc	0.0%	786.00	4
Applied Materials & Engineering, Inc.	0.0%	785.25	5