



**Meeting Date:** June 12, 2025

**To:** Public Works Commission

**Through:** Carla Short, Public Works Director  
Albert Ko, Deputy Director/City Engineer

**From:** Brittany Jones, Associate Engineer – Bureau of Engineering

**Subject:** San Francisco Public Works Yard Fuel Station Replacement – Contract Award

---

**Director's Recommendation:** Award San Francisco Public Works Yard Fuel Station Replacement in the amount of \$7,583,300.00 for 490 consecutive calendar days to Mitchell Engineering, Inc. to perform the fuel station replacement at the Operations Yard.

**Contract Background:** The San Francisco Public Works Operations Yard is located at 2323 Cesar Chavez. The fuel station that is located within the Yard consists of dispensers, three (3) tanks, piping and controls. The project's purpose is to replace this fuel station and the soon-to-be non-compliant underground single-walled fuel storage tanks. Single-walled fuel tanks are required to be removed by December 31, 2025 pursuant to California Senate Bill (SB) 445 (Stats. 2014, Ch. 547) and Health and Safety Code, chapter 6.7 (H&SC), section 25292.05. New work includes new code-compliant tanks, dispensers, controls integration, piping, storm drainage, canopy, paving and all related work.

**Solicitation Process:** This project was advertised on February 13, 2025, and received one bid on March 19, 2025. A pre-bid meeting was held via Teams on February 25, 2025, with an optional site walk held later the same day at 2323 Cesar Chavez Street.

**Contract Details:**

<b>Contract Title:</b>	San Francisco Public Works Yard Fuel Station Replacement
<b>Contract Award Amount:</b>	\$7,583,300
<b>Cost Estimate:</b>	\$5.6m
<b>Contract Funding Sources:</b>	Office of the City Administrator, as approved by the Board of Supervisors in the Annual Appropriation Ordinance No. 161-22
<b>Anticipated Project Schedule:</b>	Notice to Proceed/Start of Construction: August 2025 End of Construction February 2027
<b>Contract Duration:</b>	400 Days to Substantial Completion

	90 Days to Final Completion 490 Days total
<b>Contractor Name:</b>	Mitchell Engineering, Inc.
<b>Compliance with Chapter 14B Local Business Enterprise Ordinance:</b>	A combination of Micro-LBE and Small-LBE participation will count toward LBE subcontractor participation compliance. For this contract, Mitchell Engineering, Inc. has committed to 20.11%.
<b>Environmental Determination (if applicable):</b>	1. California Environmental Quality Act (CEQA) Common Sense Exemption (CEQA Guidelines section 15061(b)(3)). - 7/16/24 – Case No. 2024-005203ENV 2. Regulatory Affairs Final Quality Assurance/Quality Control Review - 2/10/25
<b>Other Compliance:</b>	N/A
<b>Additional Information:</b>	N/A
<b>Attachments:</b>	Attachment 1: California Environmental Quality Act (CEQA) Common Sense Exemption (CEQA Guidelines section 15061(b)(3)). - 7/16/24 – Case No. 2024-005203ENV Attachment 2: Regulatory Affairs Final Quality Assurance / Quality Control Review - 2/10/25

**PUBLIC WORKS COMMISSION  
CITY AND COUNTY OF SAN FRANCISCO**

**RESOLUTION NO. \_\_\_\_\_**

WHEREAS, On November 23, 2022, San Francisco Public Works (Public Works) entered into an agreement with Fleet Management of the Office of the City Administrator to manage the planning, design, and construction of the Public Works Yard Fuel Station Replacement Project (Project); and

WHEREAS, The Planning Department has determined the Project is exempt from the California Environmental Quality Act ("CEQA") under the Commonsense Exemption (CEQA Guidelines section 15061(b)(3));

WHEREAS, On February 13, 2025, Public Works advertised the Project; and

WHEREAS, On March 19, 2025, Public Works received one bid; and

WHEREAS, Public Works staff and Contract Monitoring Division staff reviewed the bids and determined that Mitchell Engineering, Inc. is the responsible bidder with the lowest responsive bid; and

WHEREAS Mitchell Engineering, Inc.'s bid was \$7,583,300.00; and

WHEREAS, Local Business Enterprise Sub-contracting requirement of 20% was set by the Contract Monitoring Division for this Project; and

WHEREAS, Mitchell Engineering, Inc. has committed to 20.11% Local Business Enterprise Sub-contracting; and

WHEREAS, \$7,583,300.00 of the construction contract will be funded by the Office of the City Administrator's Fleet Management; now, therefore, be it

RESOLVED, That this Commission hereby approves the award of Construction Contract for Sourcing Event ID 0000010007 San Francisco Public Works Yard Fuel Station Replacement, in the amount of \$7,583,300.00 with a duration of 490 consecutive calendar days, to the lowest responsive and responsible bidder, Mitchell Engineering, Inc.

*I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of \_\_\_\_\_.*

\_\_\_\_\_  
Commission Affairs Manager  
Public Works Commission