



**Meeting Date:** June 18, 2026

**To:** Public Works Commission

**Through:** Carla Short, Public Works Director  
Bruce Robertson, Deputy Director

**From:** Jacky Ng, Contract Manager

**Subject:** As-Needed Civil Engineering Services for Curb Ramp Design Work 2026 (Micro-LBE Set-Aside Program)  
- 3 Contract Awards

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**Director’s Recommendation:** Award Professional Services Contract, As-Needed Civil Engineering Services for Curb Ramp Design Work 2026 (Micro-LBE Set-Aside Program) in the amount of \$2,000,000 each for 1,825 calendar days to the following 3 contracts (each a “Consultant”): AGS, Inc., SAGE Consulting Engineers, Inc., and Water Resources Engineering, Inc. for civil engineering curb ramp design services. Approve an increase of \$1,000,000 contingency to the total contract not-to-exceed amount and authorize the Director of Public Works to approve future contract modifications, increasing the total not-to-exceed amount to \$3,000,000 per contract.

**Contract Background:** The work to be done under this contract consists of specialized services in Civil Engineering, specifically Curb Ramp Design, to support Public Works’ design staff on an as-needed basis. Work shall include data collection and designing compliant curb ramps per City standards and Americans with Disabilities Act requirements, related land surveying, roadway, sewer, drainage design, and other curb ramp-related consultation services.

Each master agreement has a term of five-year term with an initial not-to-exceed amount of \$2,000,000. According to San Francisco Administrative Code Section 6.43(b)(1), cumulative modifications to a multiple-project as-needed contract shall not exceed 150% of the original not-to-exceed contract amount. Therefore, each contract may be increased by up to \$1,000,000, bringing the total not-to-exceed amount to \$3,000,000.

**Solicitation Process:** On October 30, 2025, San Francisco Public Works advertised the Request for Qualifications (RFQ) for As-Needed Civil Engineering Services for Curb Ramp Design Work 2026 (Micro-LBE Set-Aside Program). Public Works sought to award 5 contracts with an anticipated not-to-exceed contract amount of \$2,000,000 with a contract duration of 1,825 calendar days. The Contract Monitoring Division (CMD) waived the Local Business Enterprise (LBE) subcontracting requirement for this contract as a Micro-LBE Set-Aside Program.

On December 11, 2025, Public Works received five proposals. City staff reviewed the proposals and determined that four proposals were responsive and responsible.

The responsive and responsible proposals were then evaluated and scored by a panel comprised of individuals knowledgeable on the subject matter. One proposal did not achieve the required minimum score for contract award.

Optional oral interviews were not conducted.

The top RFQ proposers for this contract were the following three: AGS, Inc., SAGE Consulting Engineers, Inc., and Water Resources Engineering, Inc.

**Contract Details:**

<b>Contract Title:</b>	As-Needed Civil Engineering Services for Curb Ramp Design Work 2026 (Micro-LBE Set-Aside Program)
<b>Personal Services Contract No.:</b>	Civil Service Commission approved on September 15, 2025 (PSC No. DHRPSC0005336).
<b>Contract Award Amount:</b>	Up to \$2,000,000 for each contract
<b>Contract Funding Sources (if applicable):</b>	Client funding, depending on the project.
<b>Anticipated Project Schedule:</b>	Notice To Proceed is expected to be issued shortly after the contract is certified by the Public Works Contract Administration staff. The contract will end 1,825 calendar days after it commences.
<b>Contract Duration:</b>	1,825 calendar days for each contract
<b>Contractors' Names:</b>	<ul style="list-style-type: none"> <li>• AGS, Inc.</li> <li>• SAGE Consulting Engineers, Inc.</li> <li>• Water Resources Engineering, Inc.</li> </ul>
<b>Compliance with Chapter 14B Local Business Enterprise Ordinance:</b>	The Contract Monitoring Division (CMD) waived the Local Business Enterprise (LBE) subcontracting requirement for this contract as a Micro-LBE Set-Aside Program.
<b>Other Compliance:</b>	N/A
<b>Additional Information:</b>	N/A
<b>Attachments:</b>	Attachment 1: Tabulation of Scores and Ranking Attachment 2: CMD Determination Memo Attachment 3: Resolutions

**PUBLIC WORKS COMMISSION  
CITY AND COUNTY OF SAN FRANCISCO**

**RESOLUTION NO. \_\_\_\_\_**

WHEREAS, On October 30, 2025, San Francisco Public Works (Public Works) issued a Request for Qualifications (RFQ) As-Needed Civil Engineering Services for Curb Ramp Design Work 2026 (Micro-LBE Set-Aside Program) to establish a pool of qualified consultants; and

WHEREAS, The not-to-exceed contract amount is \$2,000,000; and the contract will have a duration of 1,825 calendar days; and

WHEREAS, Public Works seeks authorization to increase the contract amount by \$1,000,000 to the not-to-exceed amount, resulting in a revised not-to-exceed amount of \$3,000,000; and

WHEREAS, Public Works intended to award five contracts to pre-qualified prime consultants or joint ventures through the RFQ; and

WHEREAS, This Contract was solicited as a Micro-LBE Set-Aside Contract under Chapter 14B of the San Francisco Administrative Code, for which no separate LBE subcontracting participation requirement applies; and

WHEREAS, On December 11, 2025, Public Works received five proposals in response to the RFQ; and

WHEREAS, Four proposals to be responsive and responsible, and were evaluated and scored by a panel composed of individuals knowledgeable on the subject matter of this RFQ; and oral interviews were not conducted; and

WHEREAS, Three proposers achieved the minimum score required for contract award; and

WHEREAS, Water Resources Engineering, Inc. ranked third in the RFQ; now, therefore, be it

RESOLVED, That this Commission hereby awards Public Works Professional Services Contract in an amount not-to-exceed \$2,000,000, with a contract duration of 1,825 calendar days, to Water Resources Engineering, Inc.; and

FURTHER RESOLVED, that this Commission hereby approves the contingency increase, resulting in a revised not-to-exceed amount of \$3,000,000.

*I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of \_\_\_\_\_.*

\_\_\_\_\_  
Commission Affairs Manager  
Public Works Commission



**PROFESSIONAL SERVICES RFQ**  
**TABULATION OF SCORES**

**Title:** As-Needed Civil Engineering Services for Curb Ramp Design Work 2026  
(Micro-LBE Set-Aside Program)

**Sourcing Event ID No.:** 10736

**Date Proposals Received:** December 23, 2025

Firm Name	LBE Bonus %	Final Score	Final Rank
AGS, Inc.	0%	904.00	1
SAGE Consulting Engineers, Inc.	0%	903.67	2
Water Resources Engineering, Inc.	0%	852.00	3
Urban Design Consulting Engineers	0%	573.33	4



## MEMORANDUM

Date: March 25, 2026

To: Allison Chan, PW  
Belle Macaranas, PW

From: James Chung, CMD

Subject: CMD Review of Proposals Submitted on 12/23/2025 for As-Needed Civil Engineering Services for Curb Ramp Design Work 2026 (Micro-LBE Set-Aside Program), Sourcing ID 10736

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**\*\*Note to PW -- Please use the tables with the blue headers for your Peoplesoft project team entry.**

**The LBE Rating Bonus, LBE subcontracting requirement, and Good Faith Efforts requirements are not applicable to Micro-LBE Set Aside Contracts**

Firm	LBE Status	Rank
A G S Inc	SF LBE - Micro	1
SAGE Consulting Engineers Inc	SF LBE - Micro	2
Water Resources Eng Inc	SF LBE - Micro	3
Urban Design Consulting Engineers	SF LBE - Micro	4
ABA Global	SF LBE - Micro	n/a

**The RFP indicates up to five (5) contracts will be awarded to the highest ranked proposers.**

Urban Design Consulting Engineers is not eligible for selection as they did not achieve the minimum required score of 600 points for contract award.

ABA Global was not scored, as they were deemed non-responsible by the Contract Awarding Authority.

The following firms have met the Micro-LBE Set Aside program requirement by specifying they will self-perform at least 25% of the contract work.

**In their proposal, A G S Inc listed the following subcontractors on this contract:**

Supplier Name	Scope of Work	LBE	LBE Size	LBE Percent	Percent of Work
Merdian Surveying Engineers Inc	Land Surveying	LBE	MICR	100%	20.00%

**In their proposal, SAGE Consulting Engineers Inc listed the following subcontractors on this contract:**

Supplier Name	Scope of Work	LBE	LBE Size	LBE Percent	Percent of Work
Lee Incorporated	Surveying	LBE	SML	100%	20.00%
Meridian Survey Engineering	Surveying	LBE	MICR	100%	15.00%

**In their proposal, Water Resources Eng Inc listed the following subcontractors on this contract:**

Supplier Name	Scope of Work	LBE	LBE Size	LBE Percent	Percent of Work
Meridian Surveying Engineering Inc	Land survey of curb ramp locations	LBE	MICR	100%	25.00%

**CMD finds A G S Inc, SAGE Consulting Engineers Inc, and Water Resources Eng Inc are responsive to pre-award requirements of Chapter 14B. Once awarded, the contracts will be monitored for compliance with the 14B requirements.**

Primary CMD contact for the contract: **James Chung, James.Chung@sfgov.org**

CMD must be contacted immediately for:

- Subcontractor addition/substitution;
- Contract modification that cumulatively increases the original contract value by 20%;
- Prompt payment issues;
- Any other issues pertaining to LBE subcontractor participation.

Noncompliance may result in penalties, including monetary fines. Please communicate with CMD early.

JC