



Meeting Date: June 18,2026

To: Public Works Commission

Through: Carla Short, Public Works Director
Scott Anderson, Deputy Director for Project Delivery
Magdalena Ryor, Manager Bureau of Project Management

From: Scott Moran, Project Manager

Subject: Architectural and Engineering Team led by an Executive Architect for a New Fire Training Facility, Contract ID 1000020844 - Contract Modification

Director’s Recommendation: Approve Modification No. 4 to the Architectural and Engineering Team led by an Executive Architect for a New Fire Training Facility, under Contract ID 1000020844 with DLR Group, Inc. to increase the contract amount by \$24,203 for a new not-to-exceed contract value of \$13,332,418.

Contract Background:

Public Works awarded contract Public Works Order 206,986 dated August 31, 2022 to RossDrulisCusenbery Architecture, Inc. (RDC) Contract ID 1000026403 to serve as the executive architect to lead an architectural and engineering team for professional services in connection with the design and construction of a fire training facility for the San Francisco Fire Department. The original agreement was executed, and a Notice to Proceed was issued on October 31, 2023.

Subsequently, RDC was acquired by DLR Group in January 2024 and on October 1, 2024, an Assignment and Assumption Agreement was fully executed under new Contract ID 1000020844, assigning the contract from RDC to DLR Group, Inc.

Reason for Modification: As part of a value engineering effort, one of the buildings (Building B2 - Maintenance Shop) was changed from a traditional steel building to a pre-fabricated, “Butler-style” steel building, which is much lighter and cheaper to build. The building turned out to be so much lighter that it was determined that the foundations could be simplified to recognize additional savings. This modification is for the redesign of the foundation systems for the building.

Contract Details:

Contract Title:	Architectural and Engineering Team led by an Executive Architect for a New Fire Training Facility
Personal Services Contract No. (Required)	Approval for the Contract was obtained on March 20, 2023, from the Civil Service Commission under PSC0002679 (47357-22/23).

for Professional Services Only):	
Contract Original Award Amount:	\$12,147,579.00
Contract Original Duration:	1,825 days
Contractor Name:	DLR Group Inc

Summary of Total Amounts:

	Contract Amount	Contract Duration	Contract Dates
Original Contract Amount:	\$12,147,579.00	1,825 days	10/31/2023 - 10/28/2028
Previous Approved Modifications:	+ \$1,160,636.00	+ 161 days	10/31/2023 – 4/7/2029
Proposed Modification:	+ \$24,203.00	+ 0 days	10/31/2023 – 4/7/2029
Total Contract Values, if approved	\$13,332,418.00	1,986 days	10/31/2023 – 4/7/2029

Previously Approved Modifications:

Modification	Amount	Extension (days)	Description
Modification No. 1 Assignment & Assumption	\$722,850.00	0 days	Additional MEP Design Transfer the Agreement with RDC to DLR Group
Modification No. 2	\$83,769.00	14 days	Geotech impacts DD extension
Modification No. 3	\$386,956.00	147 days	Value engineering changes

Contract Funding Sources:	2020 Earthquake Safety and Emergency Response Bond
Compliance Information:	<p>Public Works Contract Administration staff verified that the Consultant complies with the Equal Benefits Provisions of Chapter 12B of the City’s Administrative Code.</p> <p>Contract Monitoring Division (CMD) established a Local Business Enterprise (LBE) subcontracting requirement of 20% for this Contract.</p> <p>Consultant DLR Group (previously RossDrulisCusenbery Architecture, Inc.) committed to LBE subconsultant participation of 28.5% in the final contract.</p>
Related Commission Actions:	N/A

Additional Information:	Board of Supervisor Approval obtained on September 28, 2023 under Resolution No. 444-23
Attachments:	Attachment 1: Resolution Attachment 2: Board of Supervisors Resolution No.444-23 Attachment 3: PSC Approval

**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. _____

WHEREAS, On August 31, 2022, Public Works awarded a contract to RossDrulisCusenberry Architecture, Inc. (“RDC”) and entered into an agreement under Contract No. 1000026043 in the amount of \$12,147,579 for 1,825 days (five years) to render professional services in connection with design and construction of a fire training facility; and

WHEREAS, On July 22, 2024, the Public Works Commission approved the Contract Modification No.1 with RDC increasing the contract amount by \$722,850; and

WHEREAS, On October 1, 2024, Public Works executed an Assignment and Assumption Agreement, transferring the contract from RDC to DLR Group, Inc. (“DLR Group”), under Contract No. 1000020844, assigning all rights and delegating all obligations under the terms and conditions set forth in the original Agreement; and

WHEREAS, On February 27, 2025, the Public Works Commission approved Contract Modification No. 2 with DLR Group, increasing the contract amount by \$83,769 and extending the contract term by fourteen (14) calendar days; and

WHEREAS, On April 9, 2026, the Public Works Commission approved Contract Modification No. 3 with DLR Group, increasing the contract amount by \$354,017 and extending the contract term by one hundred and forty-seven (147) calendar days; and

WHEREAS, Public Works and DLR Group desire to enter into Contract Modification No. 4 (“Mod No. 4”) to increase the contract amount by \$24,203; and

WHEREAS, Mod No. 4 is consistent with an approval obtained from the Civil Service Commission under PSC0002679 (previously “PSC No. 47357-22/23”) approved on March 20, 2023; and

WHEREAS, Mod No. 4 is consistent with the Board of Supervisors approval of Resolution No. 444-23 on September 28, 2023; now, therefore, be it

RESOLVED, That this Commission approves this Modification No. 4 to Contract No.1000020844 to increase the contract amount by \$24,203 for a total not-to-exceed amount of \$13,332,418.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of

_____.

Commission Affairs Manager
Public Works Commission

1 [Executive Architectural and Engineering Design Services Agreement - RossDrulisCusenbery
2 Architecture, Inc. - Earthquake Safety and Emergency Response Program - SFFD Fire
3 Training Facility - Not to Exceed \$14,085,186]

4 **Resolution authorizing the Director of Public Works to execute a professional services**
5 **agreement with RossDrulisCusenbery Architecture, Inc. for the design of the new San**
6 **Francisco Fire Department (SFFD) Fire Training Facility under the Earthquake Safety**
7 **and Emergency Response bond program, not to exceed \$14,085,186 with a term of five**
8 **years with options to extend the term for another two years, upon the full execution of**
9 **the contract and once funding has been certified.**

10
11 WHEREAS, San Francisco Charter, Section 9.118, requires that the Board of
12 Supervisors approve all contracts, other than construction contracts, with an anticipated
13 expenditure of more than \$10,000,000; and

14 WHEREAS, The City and County of San Francisco intends to construct a new Fire
15 Training Facility (FTF) with multiple buildings and structures on 7.99 acre site at 1236 Carroll
16 Avenue, funded by the Earthquake Safety and Emergency Response (ESER) bond program,
17 for the San Francisco Fire Department; and

18 WHEREAS, Through a competitive process, the San Francisco Public Works has
19 selected RossDrulisCusenbery Architecture, Inc. (RDC), as a professional design firm
20 possessing the special expertise, qualifications, and experience to provide design
21 professional services for the new FTF project; and

22 WHEREAS, San Francisco Public Works wishes RDC to proceed with professional
23 services to perform design and construction administration services for a total Agreement
24 amount not to exceed \$14,085,186; now, therefore, be it

1 RESOLVED, That the Board of Supervisors does hereby approve award and
2 modification of the professional design services agreement between the City and County of
3 San Francisco, by San Francisco Public Works, and RDC, for the new SFFD Fire Training
4 Facility, for an Agreement amount not to exceed \$14,085,186; and, be it

5 FURTHER RESOLVED, That within thirty (30) days of the agreement being fully
6 executed by all parties, Public Works shall provide the final contract to the Clerk of the Board
7 for inclusion into the official file.



City and County of San Francisco
Tails
Resolution

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

File Number: 230939

Date Passed: September 26, 2023

Resolution authorizing the Director of Public Works to execute a professional services agreement with RossDrulisCusenbery Architecture, Inc. for the design of the new San Francisco Fire Department (SFFD) Fire Training Facility under the Earthquake Safety and Emergency Response bond program, not to exceed \$14,085,186 with a term of five years with options to extend the term for another two years, upon the full execution of the contract and once funding has been certified.

September 20, 2023 Budget and Finance Committee - AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE


September 20, 2023 Budget and Finance Committee - RECOMMENDED AS AMENDED

September 26, 2023 Board of Supervisors - ADOPTED

Ayes: 11 - Chan, Dorsey, Engardio, Mandelman, Melgar, Peskin, Preston, Ronen, Safai, Stefani and Walton

File No. 230939

I hereby certify that the foregoing Resolution was ADOPTED on 9/26/2023 by the Board of Supervisors of the City and County of San Francisco.


Angela Calvillo
Clerk of the Board


London N. Breed
Mayor

9/28/23
Date Approved

PERSONAL SERVICES CONTRACT SUMMARY ("PSC FORM 1")

Department: GENERAL SERVICES AGENCY - PUBLIC WORKS -- DPWDept. Code: DPWType of Request: Initial Modification of an existing PSC (PSC # _____)Type of Approval: Expedited Regular Annual Continuing (Omit Posting)Type of Service: Architectural, Engineering, and Related Design Services for a new Fire Training Facility.Funding Source: General Obligation Bond – ESERPSC Amount: \$17,000,000PSC Est. Start Date: 03/01/2023PSC Est. End Date 03/01/2030**1. Description of Work****A. Scope of Work/Services to be Contracted Out:**

Public Works is seeking a qualified Architectural and Engineering (A/E) Team led by an Executive Architect to provide architectural, engineering, and related services to design a new Fire Training Facility for the San Francisco Fire Department (SFFD). The project will relocate the SFFD's existing training sites to a single site located at 1236 Carroll Avenue, San Francisco, CA 94124.

B. Explain why this service is necessary and the consequence of denial:

This project requires special expertise in firefighting training facilities programming and design. Public Works does not have the design experience in the subject matter. The Fire Department currently conducts trainings for recruits and existing personnel at two facilities: one on Treasure Island and a smaller venue in the Mission District. Treasure Island Development Authority plans require the Fire Department to relocate from their current facility by December 2026. The City is in the process of purchasing a 6.6 acre site at 1236 Carroll Avenue in San Francisco's Bayview/Hunter's District for a new Fire Training Facility. Denial of this PSC would mean the design of this new essential facility cannot be completed; thus, the City will not have a facility for training their firefighters and future recruits. This will jeopardize the City's response to calls for service.

C. Has this service been provided in the past? If so, how? If the service was provided under a previous PSC, attach copy of the most recently approved PSC.

Original PSC approved by the by the Civil Service Commission on 9/20/2021 under PSC 41365-2021. Similar architectural and engineering related services were approved under PSC #43809-14/15 on 7/6/2015 for Fire Station 35 and PSC #42622-16/17 on 9/19/2016 for the Emergency Medical Services Facility.

D. Will the contract(s) be renewed?

No

E. If this is a request for a new PSC in excess of five years, or if your request is to extend (modify) an existing PSC by another five years, please explain why.

PSC term exceeds 5 years to account for actual contract duration. The additional time in the PSC Duration is also to allow processing time for advertising, negotiating, Board of Supervisor approval process, and 2-year warranty period in addition to design, bidding, and construction phases and awarding the contracts.

2. Reason(s) for the Request**A. Indicate all that apply (be specific and attach any relevant supporting documents):**

Short-term or capital projects requiring diverse skills, expertise and/or knowledge.

B. Explain the qualifying circumstances:

This unique capital project requires special expertise in firefighting training facilities programming and design. The project is funded by the Earthquake Safety and Emergency Response Bond which was approved by 79 percent of the voters in March 2020. The City must complete this project prior to December 2026, which is when the Treasure Island Development Authority requires the Fire Department to vacate their existing training facility on Treasure Island.

3. Description of Required Skills/Expertise

- A. Specify required skills and/or expertise: Architectural, engineering, and related expertise in the design of fire training facilities. Expertise in leading an architectural and engineering team in the design of new facilities with an estimated construction cost of \$145M.
- B. Which, if any, civil service class(es) normally perform(s) this work? 5211, Eng/Arch/Landscape Arch Sr; 5218, Structural Engineer; 5241, Engineer; 5268, Architect;
- C. Will contractor provide facilities and/or equipment not currently possessed by the City? If so, explain: No

4. If applicable, what efforts has the department made to obtain these services through available resources within the City?

The department analyzed and assessed the range of services available in-house and did not find the specialized expertise necessary for this type of project among the existing staff. Public Works does not have the design expertise to design fire training facilities. Therefore, we need to supplement our City staff with consultants who can provide staff with the required experience and expertise for a successful project delivery.

5. Why Civil Service Employees Cannot Perform the Services to be Contracted Out

- A. Explain why civil service classes are not applicable.
Permanent civil service employees do not possess the experience and specialized expertise in design and construction administration services for delivering a new fire training facility with an estimated construction cost of \$142M.
- B. If there is no civil service class that could perform the work, would it be practical and/or feasible to adopt a new civil service class to perform this work? Explain. NNo. The new facility will be the City's sole fire training facility. This PSC requires specialized expertise that will not be required on an ongoing basis.

6. Additional Information

- A. Will the contractor directly supervise City and County employee? If so, please include an explanation.
No.
- B. Will the contractor train City and County employees and/or is there a transfer of knowledge component that will be included in the contact? If so, please explain what that will entail; if not, explain why not.
No. There is no training plan or courses, specifically. However, through collaboration on providing design services, the City's architecture staff will enhance its knowledge and understanding of the risks and challenges that occur with this type of facility.
- C. Are there legal mandates requiring the use of contractual services?
No.
- D. Are there federal or state grant requirements regarding the use of contractual services? If so, please explain and include an excerpt or copy of any such applicable requirement.
No.
- E. Has a board or commission determined that contracting is the most effective way to provide this service? If so, please explain and include a copy of the board or commission action.
No.

F. Will the proposed work be completed by a contractor that has a current PSC contract with your department?
If so, please explain.
No.

7. **Union Notification:** On 01/10/2023, the Department notified the following employee organizations of this PSC/RFP request:
Architect & Engineers, Local 21; Prof & Tech Eng, Local 21; Professional & Tech Engrs, Local 21

I CERTIFY ON BEHALF OF THE DEPARTMENT THAT THE INFORMATION CONTAINED IN AND ATTACHED TO THIS FORM IS COMPLETE AND ACCURATE:

Name: Alexander Burns Phone: 415-554-6411 Email: alexander.burns@sfdpw.org

Address: 49 South Van Ness Ave. San Francisco, CA 94103

FOR DEPARTMENT OF HUMAN RESOURCES USE

PSC# 47357 - 22/23

DHR Analysis/Recommendation:

action date: 03/20/2023

Commission Approval Required

Approved by Civil Service Commission with conditions

03/20/2023 DHR Approved for 03/20/2023

