

**PUBLIC WORKS COMMISSION  
CITY AND COUNTY OF SAN FRANCISCO**

**RESOLUTION NO. 2026-0021**

WHEREAS, On February 27, 2024, San Francisco Public Works awarded As-Needed Specification Writing Services No. 4, Contract ID 1000032085 to Emily Borland Specifications, Inc., in the amount of \$800,000 with a contract duration of 1,825 calendar days; and

WHEREAS, An increase to the not-to-exceed contract amount by \$400,000 is requested for As-Needed Specification Writing Services No. 4; and

WHEREAS, This \$400,000 increase to the contract will remain within the approved Personal Services Contract ("PSC") amount approved by the Civil Service Commission on November 6, 2023; now, therefore, be it

RESOLVED, That this Commission hereby approves the modification, an increase to the not-to-exceed contract amount by \$400,000, for a new not-to-exceed amount of \$1,200,000 for As-Needed Specification Writing Services No. 4, with Emily Borland Specifications, Inc.

*I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of March 12, 2026.*



Commission Affairs Manager  
Public Works Commission