



**PUBLIC WORKS COMMISSION**  
CITY AND COUNTY OF SAN FRANCISCO

**Daniel Lurie, Mayor**

**REGULAR MEETING**  
**Thursday, March 13 2025 / 11:00 a.m.**  
**Minutes: Draft**

1 Dr. Carlton B. Goodlett Place, City Hall, Room 408  
San Francisco, CA 94102

**COMMISSIONERS**

Lauren Post, Chair  
Fady Zoubi, Vice Chair  
Eleanor Blume, Commissioner  
Gerald Turner, Commissioner  
Paul Woolford, Commissioner

Carla Short, Public Works Director  
Robert Fuller, Public Works Commission Secretary



**SAN FRANCISCO  
PUBLIC WORKS COMMISSION**

**Thursday, March 13, 2025, at 11:00 a.m.**  
**City Hall Room 408**  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

**Minutes: Draft**

A recording of this meeting is available at [https://sanfrancisco.granicus.com/ViewPublisher.php?view\\_id=218](https://sanfrancisco.granicus.com/ViewPublisher.php?view_id=218)

**Call to Order, Roll Call and Agenda Changes**

Chair Lauren Post called the meeting to order at 11:03 a.m.

On the roll call, commissioners Lauren Post, Paul Woolford and Fady Zoubi and were present. Commissioners Eleanor Blume and Gerald Turner were absent.

With three members present, the Commission met quorum.

Key staff present: Director Carla Short, Deputy City Attorney Christopher Tom and Commission Secretary Bob Fuller.

**1. Announcements by Chair, Commissioners and Secretary**

Heard by the Commission. Speaker: Chair Lauren Post.

- **Chair Post** thanked Clinton Otwell for clerking the Commission meetings in January and February.
- Discussed items in the correspondence log.
- Thanked Director Short and Department staff for the submission of the Fiscal Years 25-26 and FY 26-27 budget proposal.
- Discussed the March edition of Department’s newsletter “In the Works,” available at <https://sfpublicworks.org/about/works-digital-journal>.
- **Secretary Fuller** reminded commissioners of the March 31<sup>st</sup> deadline to file Form 700 and complete ethics training.
- Asked commissioners to save the dates of April 28 through May 2<sup>nd</sup> for Public Works Week events.

Public Comment

- None

**2. Director’s Report and Communication**

Heard by the Commission. Speaker: Director Carla Short

- **Director Short** thanked volunteers and staff who joined the Arbor Day event in districts 5 and 6 on March 8<sup>th</sup> and invited commissioners and the public to the next Love Our City beautification day on Saturday, April 5 in District 1.
- Discussed internal training and workshops for process improvement, with emphasis on collaboration between project design and delivery teams.
- Announced the commercial permit team approved of the 300th legalized shared spaces permit.
- Discussed recent multi-agency efforts to address illegal vending and drug sales.

Public Comment

- None

**3 General Public Comment**

- H. Brown requested trash cans be moved or replaced.
- Brian Johnson, CEO of Aerbits, discussed the use of drones to combat illegal dumping.
- Vince Yuen of Refuse Refuse expressed support of the pilot drone program.

Commissioner Requests

- Chair Post invited Brian Johnson and Vince Yuen to return to the Commission for a future update.

**4. Consent Calendar of Routine Matters**

Heard by the Commission. Speaker: Secretary Fuller

Public Comment

- None

On the motion by Commissioner Post and seconded by Commissioner Woolford the commission adopted the consent calendar, and all resolutions contained in it, via a unanimous voice vote in favor.

Members present and voting: Post, Woolford and Zoubi.

Motion Passed.

- Minutes from the February 27, 2025 Meeting of the Public Works Commission
- As-Needed Hazardous Materials Abatement Contracting Services 2025 – AMG - Contract Award
- As-Needed Hazardous Materials Abatement Contracting Services 2025 – KM 106 Construction, Inc. - Contract Award
- General As-Needed GAN24 Concrete Slicing ID 1000028742 –Contract Modification
- General As-Needed G25 Tree Services – Contract Award
- General As-Needed G21 Tree Services – Contract Award
- Animal Care and Control Tenant Improvement – Contract Award
- Beale Street Improvement Phase 1 – Contract Award

**Regular Calendar**

**5. New Business Initiated by Commissioners**

Heard by the commission. Speaker: Commissioners

- Chair Post requested a presentation on how the Public Works new strategic plan and staff reorganization has improved or will improve the permitting process.
- Vice Chair Zoubi asked if commissioners can share articles with Secretary Fuller to be added to the media clippings document.

Public Comment

None

**6. General Public Comment Continued from item 3**

- Not necessary

## **Closed Session**

### **7. Closed Session – Conference with Legal Counsel regarding existing litigation - Heard by the Commission.**

Chair Post announced the Commission will hold a special meeting on Thursday, March 27<sup>th</sup> at 9 a.m.

#### Public Comment

- None

On the motion by Commissioner Zoubi and seconded by Commissioner Woolford, the Commission voted to enter the Closed Session and invoke attorney client privilege for a conference with legal counsel regarding existing litigation via unanimous voice vote in favor.

Members present and voting: Post, Woolford and Zoubi.  
Motion passed.

*The Commission entered closed session at 11:48 a.m.*

On the roll, commissioners Post, Woolford and Zoubi were present.

With three members present, the Commission reached quorum for the closed session.

Staff present during closed session: Director Short, Deputy City Attorneys Christopher Tom and Zuzana Ikels, and Secretary Fuller.

On the motion by Commissioner Zoubi and seconded by Commissioner Post, the Commission approved the proposed legal settlement, subject to final approval by the Board of Supervisors, via unanimous voice vote in favor.

Members present and voting: Post, Woolford and Zoubi.

On the motion by Commissioner Post and seconded by Commissioner Woolford, the Commission voted to return to open session via unanimous voice vote in favor.

Members present and voting: Post, Woolford and Zoubi.

*The Commission returned to open session at 12:31 p.m.*

### **8. Announcements Following Closed Session**

- Chair Post announced she plans to make a motion to not disclose discussions during the closed session.

#### Public Comment

- None

### **9. Motion regarding whether to disclose the discussion during Closed Session pursuant to San Francisco Administrative Code Section 67.12(a)**

#### Public Comment

- None

On the motion by Commissioner Post and seconded by Commissioner Woolford, the Commission voted to not disclose the discussion during closed session, via unanimous voice vote in favor.

Members present and voting: Post, Woolford and Zoubi.  
Motion passed.

**Adjournment** at 12:35 p.m.