



Meeting Date: March 27, 2025

To: Public Works Commission

Through: Carla Short, Public Works Director
Bruce Robertson, Deputy Director

From: Olivia Lee, Contract Manager

Subject: As-Needed Civil Engineering Services No. 4,
Contract ID 1000025104 – Contract Modification

Director’s Recommendation: Approve Modification No. 3 to As-Needed Civil Engineering Services No. 4, Contract ID 1000025104 with Kennedy Jenks Consultants, Inc. / AGS, Inc. JV (KJ/AGS JV) to increase the not-to-exceed contract amount by \$1,500,000 for a new not-to-exceed amount of \$4,500,000.

Contract Background: KJ/AGS JV, with its team of sub-consultants, provides civil engineering services and other related services on an as-needed basis. The consultant performs highly specialized civil engineering tasks that include roadway, curb ramp, and sewer site improvement design, land surveying services, designing compliant curb ramps per City standards and ADA requirements, traffic counting vehicles during specified times during the day, and/or setting up traffic counting equipment for traffic flow pattern analysis and evaluation, and other civil engineering consultation services. Consultant may provide the requested services for an entire project, a portion of a project, or a project phase.

Reason for Modification: The proposed modification would increase the contract amount by \$1,500,000. The additional contracting capacity will be used to award additional contract service orders under the As-Needed Civil Engineering Services No. 4 on an as-needed basis. These as-needed contract service orders are necessary to support Public Works staff with their workload and to harness the consultant’s specialized services.

Contract Details:

Contract Title:	As-Needed Civil Engineering Services No. 4
Personal Services Contract No. (Required for Professional Services Only):	The Civil Service Commission approved the original contract on November 01, 2021 (45793-21/22), and the Department of Human Resources approved the increased contract amount on October 30, 2023.
Original Contract Award Amount:	Up to \$3,000,000

Original Contract Duration:	1,825 days
Contractor Name:	Kennedy Jenks Consultants, Inc. / AGS, Inc. JV (KJ/AGS JV)

Summary of Total Amounts:

	Contract Amount	Contract Duration	Contract Dates
Original Contract Amount:	\$3,000,000.00	1,825 Days	6/15/2022 – 6/14/2027
Previous Approved Modifications:	-	-	-
Proposed Modification:	\$1,500,000.00	0 days	6/15/2022 – 6/14/2027
Total Contract Values, if approved:	\$4,500,000.00	1,825 Days	6/15/2022 – 6/14/2027

Previously Approved Modifications:

Modification	Amount	Extension (days)	Description
1	\$0.00	0	Adjust billing rates based on the Consumer Price Index only.
2	\$0.00	0	Adjust billing rates based on the Consumer Price Index only.

Contract Funding Sources:	Client funding, depending on the project
Compliance Information:	<p>Public Works Contract Administration staff verified that the Consultant complies with the Equal Benefits Provisions of Article 131 of the City’s Administrative Code.</p> <p>Contract Monitoring Division (CMD) established a Local Business Enterprise (LBE) subcontracting requirement of 25% for this contract.</p> <p>Consultant KJ/AGS JV committed to LBE sub-consultant participation of 25% in its proposal.</p>

Related Commission Actions:	N/A
Additional Information:	N/A
Attachments:	Attachment 1: CMD Approval of MA Mod 3 Attachment 2: Resolution

**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. _____

WHEREAS, On May 19, 2022, San Francisco Public Works awarded As-Needed Civil Engineering Services No. 4, Contract ID 1000025104 to Kennedy Jenks Consultants, Inc. / AGS, Inc. JV (KJ/AGS JV) in the amount of \$3,000,000 with a contract duration of 1,825 calendar days; and

WHEREAS, On May 26, 2023, the Public Works Director approved modification No. 1 to adjust the billing rates based on the Consumer Price Index; and

WHEREAS, On August 30, 2024, the Public Works Director approved modification No. 2 to adjust the billing rates based on the Consumer Price Index; and

WHEREAS, An increase to the not-to-exceed contract amount by \$1,500,000 is requested for As-Needed Civil Engineering Services No. 4; and

WHEREAS, On October 30, 2023, DHR approved the modification of Professional Service Contract (PSC) 45793-21/22 to increase the contract amount by \$1,500,000; and

WHEREAS, This \$1,500,000 increase to the contract will still be within the approved Personal Services Contract (PSC) amount; now, therefore, be it

RESOLVED, That this Commission hereby approves modification No. 3, an increase to the not-to-exceed contract amount by \$1,500,000, for a new not-to-exceed amount of \$4,500,000, for As-Needed Civil Engineering Services No. 4, with Kennedy Jenks Consultants, Inc. / AGS, Inc. JV (KJ/AGS JV).

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of _____.

Commission Affairs Manager
Public Works Commission



MEMORANDUM

Date: February 7, 2025
To: Olivia Lee, SF Public Works
From: Ivan Oldenkamp, Contract Monitoring Division
Subject: 100025104 Civil Engineering Services No. 4 – Kennedy/Jenks-AGS Joint Venture

SF Public Works has requested an amendment for the above referenced contract by increasing the contract amount by \$1,500,000 for a total agreement amount of \$4,500,000. Per the Department, the scope of work for Amendment No. 1 consists of continuing to provide civil engineering services on an as-needed basis.

LBE Subconsulting Participation

The Micro/Small-LBE subconsulting participation requirement established for this contract is 25%. The Micro/Small-LBE subconsulting participation requirement applies to the entire contract including any modifications, change orders and amendments. The Micro/Small-LBE participation reflected on the Proposer's, Kennedy/Jenks-AGS Joint Venture's ("KJ-AGS JV"), CMD Form 2A at the time of proposal is as follows:

Subcontractor	Scope of Work	Status	LBE Credited Participation
Advant Consulting	Transportation and Traffic Engineering	SF LBE-OBE (Micro)	2.00%
CADNET	CAD Drafting	SF LBE-WBE (Micro)	1.00%
Meridian Surveying Engineering, Inc.	Surveying	SF LBE-OBE (Micro)	10.00%
Merrill Morris Partners	Landscaping Design	SF LBE-WBE (Micro)	5.00%
M Lee Corporation	Cost Estimating and Scheduling	SF LBE-MBE (Small)	3.00%
RES Engineers, Inc.	Special Testing and Inspection	SF LBE-MBE (Small)	0.50%
Sage Consulting Engineers, Inc.	Civil Engineering	SF LBE-WBE (Micro)	3.00%
The Thier Group	Public Outreach and Coordination	SF LBE-WBE (Micro)	0.50%
		TOTAL	25.00%

As of January 4, 2025, KJ-AGS JV invoiced \$358,626.80. The Micro/Small-LBE participation achieved by KJ-AGS JV is as follows:

Subcontractor	Scope of Work	Status	Credited LBE Participation	LBE Participation To-Date (NOT including Amendment No. 1)	
				Invoiced	
Advant Consulting	Transportation and Traffic Engineering	SF LBE-OBE (Micro)	2.00%	\$0.00	0.00%
CADNET	CAD Drafting	SF LBE-WBE (Micro)	1.00%	\$10,524.80	0.71%
Meridian Surveying Engineering, Inc.	Surveying	SF LBE-OBE (Micro)	10.00%	\$343,080.00	23.25%
Merrill Morris Partners	Landscaping Design	SF LBE-WBE (Micro)	5.00%	\$0.00	0.00%
M Lee Corporation	Cost Estimating and Scheduling	SF LBE-MBE (Small)	3.00%	\$0.00	0.00%
RES Engineers, Inc.	Special Testing and Inspection	SF LBE-MBE (Small)	0.50%	\$0.00	0.00%
Sage Consulting Engineers, Inc.	Civil Engineering	SF LBE-WBE (Micro)	3.00%	\$5,022.00	0.34%
The Thier Group	Public Outreach and Coordination	SF LBE-WBE (Micro)	0.50%	\$0.00	0.00%
Joe Hill Consulting Engineers*	CSO# 14 Sunol Valley Water Treatment Plant Project	SF LBE-OBE (Micro)	0.00%	\$0.00	0.00%
OLMM Consulting Engineers*	CSO# 14 Sunol Valley Water Treatment Plant Project	SF LBE-MBE (Micro)	0.00%	\$0.00	0.00%
TOTAL			25.00%	\$358,626.80	24.30%

*LBE subconsultants added after contract award

Pursuant to communications with KJ-AGS JV, Advant Consulting's, Merrill Morris Partners', M Lee Corporation's, RES Engineer Inc.'s, and The Thier Group's LBE participation to-date is at 0.00% because their listed scopes of work has not surfaced. However, KJ-AGS JV understands that it must commit to utilizing these LBE subconsultants when their respective scopes of work arise during the contract.

KJ-AGS JV's projected Micro/Small-LBE utilization is as follows:

Subcontractor	Scope of Work	Status	Amount Invoiced To-Date	Projected LBE Participation for entire contract including this Amendment No. 1	
Advant Consulting	Transportation and Traffic Engineering	SF LBE-OBE (Micro)	\$0.00	\$90,000.00	2.00%
CADNET	CAD Drafting	SF LBE-WBE (Micro)	\$10,524.80	\$45,000.00	1.00%
Meridian Surveying Engineering, Inc.	Surveying	SF LBE-OBE (Micro)	\$343,080.00	\$450,000.00	10.00%
Merrill Morris Partners	Landscaping Design	SF LBE-WBE (Micro)	\$0.00	\$225,000.00	5.00%
M Lee Corporation	Cost Estimating and Scheduling	SF LBE-MBE (Small)	\$0.00	\$135,000.00	3.00%

RES Engineers, Inc.	Special Testing and Inspection	SF LBE-MBE (Small)	\$0.00	\$22,500.00	0.50%
Sage Consulting Engineers, Inc.	Civil Engineering	SF LBE-WBE (Micro)	\$5,022.00	\$135,000.00	3.00%
The Thier Group	Public Outreach and Coordination	SF LBE-WBE (Micro)	\$0.00	\$22,500.00	0.50%
Joe Hill Consulting Engineers	CSO# 14 Sunol Valley Water Treatment Plant Project	SF LBE-OBE (Micro)	0.00%	\$157,500.00	3.50%
OLMM Consulting Engineers	CSO# 14 Sunol Valley Water Treatment Plant Project	SF LBE-MBE (Micro)	0.00%	\$13,050.00	0.29%
TOTAL			\$358,626.80	\$1,295,550.00	28.79%

LBE Joint Venture Participation

Additionally, as a recipient of the 7.5% Joint Venture/LBE Rating Bonus, AGS, as the LBE JV Partner is to perform 40% of the total joint venture work. As of January 4, 2025, KJ-AGS JV invoiced to SFO, \$1,080,273.03; and the LBE joint venture participation to date is as follows:

Firm	Scope of Work	Status	Original Credited Participation	Participation To-Date (not including this Amendment No. 1)
Kennedy/Jenks	Curb Ramp Assessment/Design/Curb Ramp Construction/Paving Design/Hydraulic Design/Construction Management/Value Engineering and Peer Review/Quality Assurance//Quality Control/CAD Design and Drafting	Non-LBE	60%	14.50%
AGS	Curb Ramp Assessment/Design/Curb Ramp Construction/Paving Design/Hydraulic Design/Construction Management/Value Engineering and Peer Review/Quality Assurance//Quality Control/CAD Design and Drafting	SF LBE-MBE (Micro)	40%	85.50%
TOTAL			100%	100%

Going forward, SF Public Works staff and KJ-AGS JV will obtain CMD approval for each subconsultant addition and LBE substitution according to established procedures. Additionally, in order to ensure

compliance with the LBE ordinance and requirements, SF Public Works and KJ-AGS JV must notify CMD of any changes to the scope of work. Contingent on the conditions set forth above, CMD approves the subject amendment.

Should you have any questions, please contact Ivan Oldenkamp at ivan.oldenkamp@sfgov.org.