



Meeting Date: October 8, 2026

To: Public Works Commission

Through: Carla Short, Public Works Director
Scott Anderson, Deputy Director for Project Delivery

From: Christine Hunt, Project Manager

Subject: Professional Services - Harvey Milk Plaza Improvements Project
Architecture and Engineering Services - Contract Award

Director's Recommendation: Award a sole-source Professional Services contract to Paulett Taggart Architects - MarJang Architecture JV for follow-on, continued Architectural Services to support the Public Works project team for the Harvey Milk Plaza Improvements project, and approve request to proceed with contract negotiations not exceeding an estimated contract amount of \$650,000 and duration of 860 calendar days.

Contract Background: The Harvey Milk Plaza Improvements project is located along the southwest corner of the historic intersection of Market Street and Castro Street in San Francisco's Eureka Valley Commercial & Castro Village LGBTQ+ Historic District, a high-traffic, transit-intensive, and commercially active gateway to the Castro neighborhood.

The project has been identified by the Mayor's Office as a key revitalization project and is intended to enhance one of the most iconic gateways to the City. The Project has secured funding from the 2024 Healthy, Safe and Vibrant San Francisco Bond Program funds approved by voters under Proposition B, which includes a three-year spend down requirement, California Arts Council State Grant funds, a Federal Transit Administration Design Grant funds, and General Fund.

Paulett Taggart Architects - MarJang Architecture JV (PTA-MJA JV) is the project's architect of record and has led the construction document development phase of the project since Public Works became the project sponsor. The PTA-MJA JV team will continue services to support the preparation of the final construction documents, permitting, bidding, and contract administration, provide ongoing utility coordination, and support continued stakeholder engagement on an expedited schedule. The Project is on an expedited delivery schedule per the Mayor's downtown revitalization plan to complete construction by summer 2028.

Solicitation Process: The Consultant has been providing architecture and engineering design, and design lead services for the Project under Public Works as-needed Contract Service Order AR3-PTA-08 since July 2023. As the architect of record, they are familiar with the design details of the Project and have been coordinating the development of the construction documents by civil, electrical, mechanical, landscape architecture, lighting, structural, audiovisual/security/IT, and San Francisco Municipal Transit Agency engineering design teams.

Given their direct and ongoing involvement in the design phase, it is the most cost- and time-efficient approach to retain PTA-MJA JV for completion of Construction Documents to meet the expedited delivery schedule. Maintaining PTA-MJA JV as the Architect lead ensures continuity of design intent.

Sole Source Justification: Retaining the Consultant is justified because the firm has performed all architectural design development services, is the Architect of Record, and provides design lead services for the project. Competitive procurement would result in duplication of costs, unacceptable delays, or loss of critical project knowledge. Such redundant efforts would lead to increased costs and introduce delays that are incompatible with the Mayor's expedited construction completion goal of Summer 2028.

Given limited City engineering staff and competing project priorities, transitioning to a new consultant would further strain internal resources and slow progress at a time when maintaining momentum is critical. A change in design teams would also risk loss of design intent, discontinuity in stakeholder commitments, and erosion of the detailed project knowledge required to keep the schedule on track, particularly knowledge tied to utility and transit station coordination, stakeholder priorities, and operational constraints that influence construction phasing. Such a transition could also compromise warranty continuity and disrupt established technical decision-making, ultimately jeopardizing the rapid advancement needed for this high-priority revitalization effort.

Contract Details:

Contract Title:	Harvey Milk Plaza Improvements Project Architect Professional Services
Personal Services Contract No. (Required for Professional Services Only):	
Contract Award Amount:	Not to Exceed \$650,000
Cost Estimate (if applicable):	\$650,000
Contract Funding Sources	2024 Healthy, Safe and Vibrant San Francisco Bond

(if applicable):									
Anticipated Project Schedule:	<table border="1"> <tr> <td>Notice to Proceed</td> <td>August 2026</td> </tr> <tr> <td>100% Construction Document Milestone</td> <td>October 2026</td> </tr> <tr> <td>Construction Administration Phase</td> <td>April 2027</td> </tr> <tr> <td>Construction Substantial Completion</td> <td>June 2028</td> </tr> </table>	Notice to Proceed	August 2026	100% Construction Document Milestone	October 2026	Construction Administration Phase	April 2027	Construction Substantial Completion	June 2028
Notice to Proceed	August 2026								
100% Construction Document Milestone	October 2026								
Construction Administration Phase	April 2027								
Construction Substantial Completion	June 2028								
Contract Duration:	860 Calendar Days								
Contractor Name:	Paulett Taggart Architects - MarJang Architecture JV								
Compliance with Chapter 14B Local Business Enterprise Ordinance:	Pending								
Environmental Determination (if applicable):	N/A for Professional Services Contract 3. <i>Categorically exempt from environmental review CEQA guidelines for reason XYZ</i>								
Other Compliance:	[Write more on all that apply. Otherwise, write N/A. Common options are 12B, 12X, BCDC.]								
Additional Information:	[If needed, any additional information can be added here. Otherwise, write N/A.]								
Attachments:	Attachment 1: Resolution Attachment 2: CMD 14B Waiver Attachment 3: Sole Source Justification - San Francisco Administrative Code § 6.73(c)(3)								

PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

WHEREAS, The Harvey Milk Plaza Improvements project has been identified by the Mayor's Office as a key revitalization project and is intended to enhance one of the most iconic gateways to the City; and

WHEREAS, The Project has secured funding from the 2024 Healthy, Safe and Vibrant San Francisco Bond Program funds approved by voters under Proposition B, which includes a three-year spend down requirement, California Arts Council State Grant funds, a Federal Transit Administration Design Grant funds, and General Fund, and

WHEREAS, The Project is on an expedited delivery schedule per the Mayor's downtown revitalization plan to complete construction by summer 2028, and

WHEREAS, Paulett Taggart Architects - MarJang Architecture JV (PTA-MJA JV) is the project's Architect of Record and has led the construction document development phase of the project since Public Works became the project sponsor; and

WHEREAS, The PTA-MJA JV team will continue services to support the preparation of the final construction documents, permitting, bidding, and contract administration, provide ongoing utility coordination, and support continued stakeholder engagement on an expedited schedule; and

WHEREAS, The PTA-MJA JV team has been providing architecture and engineering design, and design lead services for the Project under Public Works as-needed Contract Service Order AR3-PTA-08 since July 2023; and

WHEREAS, Retaining the PTA-MJA JV team is justified because the firm has performed all architectural design development services, is the Architect of Record and provides design lead services for the project, while competitive procurement would result in duplication of costs, unacceptable delays, or loss of critical project knowledge; and

WHEREAS, Such redundant efforts would lead to increased costs and introduce delays that are incompatible with the Mayor's expedited construction completion goal of Summer 2028; now, therefore, be it"

RESOLVED, That the Public Works Commission Award a sole-source Professional Services contract to Paulett Taggart Architects - MarJang Architecture JV for follow-on, continued Architectural Services to support the Public Works project team for the Harvey Milk Plaza Improvements project in and approve request to proceed with contract negotiations not exceeding an estimated contract amount of \$650,000 and duration of 860 calendar days.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of _____.

Commission Affairs Manager
Public Works Commission