



Date: October 8, 2025

To: Public Works Commission

From: Bob Fuller – Commission Affairs Manager
San Francisco Public Works

Subject: Public Works Commission Annual Report – Fiscal Year 2025-2026

Dear Commissioners,

The attached is the Public Works Commission Annual Report for Fiscal Year 2025-2026. If adopted and filed with the Mayor's Office and Clerk of the Board of Supervisors, the Commission will have fulfilled its mandate under Charter section 4.103.

Sincerely,

Bob Fuller – Public Works Commission Affairs Manager

**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. _____

WHEREAS, Pursuant to the San Francisco Charter Section 4.103, each board and commission of the City and County shall be required by ordinance to prepare an annual report describing its activities; and,

WHEREAS, Each commission shall file the annual report with the Mayor and Clerk of the Board of Supervisors; and, be it

RESOLVED, The San Francisco Public Works Commission adopts its Fiscal Year 2025-2026 annual report; and, be it

FURTHER RESOLVED, The annual report of the San Francisco Public Works Commission will be posted on-line and filed with the Mayor and Clerk of the Board of Supervisors.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of _____.

Commission Affairs Manager
Public Works Commission

**San Francisco Public Works Commission
Annual Report for July 1, 2025 through June 30, 2026**

1. Personnel

a. Members and Leadership

- Commissioner Lauren Post – resigned from the Commission on December 11, 2026. This position, appointed by the Controller, is currently vacant and the term expires July 2, 2028.
- Commissioner Fady Zoubi – was elected Chair of the Commission on December 11, 2026. This seat is appointed by the Board of Supervisors, and the current term expires July 2, 2028.
- Commissioner Eleanor Blume – was elected Vice Chair of the Commission on December 11, 2026. This seat is appointed by the mayor, and the current term expires July 2, 2030.
- Commissioner Gerald Turner – This seat is appointed by the Board of Supervisors, and the current term expires July 2, 2028.
- Commissioner Paul Woolford – This seat is appointed by the mayor, and the current term expires July 2, 2030.

b. Appointments, Reappointments, Vacancies, and Attendance

- Eleanor Blume was reappointed by Mayor Daniel Lurie on June 5, 2026 and confirmed by the Board of Supervisors on July 28, 2026.
- Paul Woolford was reappointed by Mayor Daniel Lurie on June 5, 2026 and confirmed by the Board of Supervisors on July 21, 2026.
- The seat appointed by the Controller is currently vacant following the resignation of Lauren Post.
- The Commission had an 80% average attendance record, consistently making quorum. The Commission is a demanding volunteer assignment and meets during business hours. A majority of members have full-time professional careers requiring travel, and retired members maintain other civic volunteer commitments.

Member	Meetings Held During Term	Meetings Attended During Term	Attendance Rate
Eleanor Blume	17	13	76%
Lauren Post	8*	7	88%
Gerald Turner	17	15	88%
Paul Woolford	17	12	71%
Fady Zoubi	17	14	82%
Commission-wide	76	61	80%

*Commissioner Post resigned from the Commission effective adjournment from the December 11, 2025 meeting.

2. Statement of purpose

San Francisco Public Works Commission - Statement of Jurisdiction and Purpose

The San Francisco Public Works Commission (Commission) is a five-member volunteer body tasked with providing public oversight of San Francisco Public Works (Department).

Composition

Two of the Commission's five members are appointed by the Mayor, subject to confirmation by the Board of Supervisors. Two members are appointed by the Board of Supervisors. One member is appointed by the Controller, subject to confirmation by the Board of Supervisors. Commission meetings are open to the public and are generally held twice per month at San Francisco City Hall.

Jurisdiction and Authority

As provided in Section 4.141 of the San Francisco Charter, with regard to the Department, the Commission shall exercise all powers and duties of boards and commissions set forth in Sections 4.102, 4.103, and 4.104, except for the authority conferred to the Sanitation and Streets Commission in Section 4.139. In addition, the Commission may take other actions as prescribed by City ordinances.

The Commission's significant powers include, but are not limited to:

1. Approval of the Department's annual budget, subject to the Mayor's authority to initiate, prepare, and submit the proposed budget.
2. Recommendation of rates, fees, and similar charges to the Mayor for approval by the Board of Supervisors.
3. Approval of Department contracts according to Chapter 6 of the San Francisco Administrative Code.
4. Conducting investigations into Department operations and making recommendations to the Board of Supervisors.
5. Removal of the Department head.
6. In the case of a Department head vacancy, submittal to the Mayor of three or more qualified applicants for the position, subject to appointment by the Mayor.

Apart from hiring the Commission Affairs Manager, the Commission does not have power over hiring decisions, workforce deployment, or other day-to-day departmental operations. The Department head exercises those operational powers.

Purpose and Goals

1. Enhance the quality of life in San Francisco by providing effective oversight of the construction and maintenance of public facilities and the public right-of-way.
2. Evaluate the performance of the Department in executing its responsibilities.

3. Set Department policies that reflect industry best practices and the input of San Franciscans.
4. Create a forum for the public to learn about and comment on the work of the Department.
5. Serve the public interest with integrity, openness, and independence.

Statement Adopted September 11, 2025.

3. Meeting Schedule and Logistics

The Commission holds its meetings at 11 a.m. on the 2nd and 4th Thursdays of the month to maximize commissioner attendance. Meetings are held in City Hall room 408.

4. Regular Business of the Public Works Commission from July 2025 through June 2026

- a. Prepared for and held 16 public meetings.
- b. Met in public session for a total of 24.6 hours.
- c. Average public meeting time of 1 hour, 30 minutes.
- d. Prepared for and heard 12 informational reports.
- e. Heard 5 Public Comments and requested staff follow-up when appropriate.
- f. Reviewed and awarded 52 Contracts with a total value of \$408.4 million.
- g. Reviewed and approved 33 Contract Modifications with a total value of \$45.3 million.
- h. Reviewed and approved 2 Grant Agreements with a total value of \$1.7 million. In September 2025, the Commission amended its contract approval delegation policy to delegate to the Public Works Director all approvals of grant awards and modifications.

5. Accomplishments in Fiscal Year 2025-26

A. Refined the Department's Regular Performance Reporting

Since the Public Works Commission's launch in 2022, it has executed its responsibility to represent the public's interest in ensuring that the Public Works Department meets the City's expectations for service and does so cost-effectively. To fulfill this mandate, the Commission has provided input into the Department's annual priorities and budget, approved construction and other contracts, made site visits to taxpayer-funded capital projects, and heard informational presentations.

The Commission heard the first performance report for all Public Works services in January 2025. Commissioners and the public were able to comment on the report and provide feedback. The performance report template is being continually refined and improved, with prior fiscal year results and five-year tracking scheduled to be heard annually ahead of the Public Works budget hearing with the Commission. The performance reporting initiative, already underway, was underscored by the June 20, 2024 San Francisco Civil Grand Jury report, "Building San Francisco", which

suggested how Public Works and the Commission could better monitor and measure the Department's work.

The Commission heard the second annual performance report in December 2025. This report incorporated Commission feedback on the January 2025 presentation. The Commission anticipates hearing the next annual performance report in December 2026.

B. Refined Capital Project Updates

A significant portion of Commission business is the approval of contracts supporting multi-million-dollar capital projects managed by Public Works. In late 2023, the Commission requested annual updates on projects with contract values greater than \$5 million, so that large projects' scope, schedule, and budget can be monitored against initial projections and public expectations. The first capital project updates were heard in June 2024 and continued through the current reporting period.

During the most recent reporting period, Staff grouped some project updates by program – paving, streetscapes, and campuses with multiple projects, such as Zuckerberg Chan General Hospital – for ease of reporting. In addition to information published about individual capital projects on the Department's website, the updates presented at Commission meetings are meant to help the public track construction progress.

C. Amended the Contract Approval Delegation Policy

In April 2024, the Commission adopted an amendment to its contract approval delegation policy to improve Commission and Department efficiency. The amendment raised the value thresholds for contracts to be heard by the Commission and delegated the approval of lower-cost contract awards and modifications to the Department Director. It further clarified the thresholds for contracts that qualify for the consent calendar and those heard and voted on individually on the regular calendar. The amendment also delegated term-only contract modifications to the Director. These changes have reduced the number of routine contracts on the Commission's meeting agendas, focusing Commission attention on larger capital projects and programs. The Commission receives regular reports of contracts now delegated to the Director.

During the reporting period, the Commission adopted further amendments to its contract approval delegation policy on September 11, 2025. The amendments were meant to focus commission resources on larger capital projects and their delivery. The amendments raised the regular calendar thresholds to \$10 million for construction contract awards, \$5 million for professional services contract awards, 50% of original value for construction contract modifications, and 20% of the original contract award value for modifications to commodities, general services and Chapter 21 professional services contracts. The amendments also provided the Commission

with more flexibility to hear routine and recurring items on the consent calendar. The amendments also delegated the approval of all workforce development grant awards and modifications to the Director. The Department provides an annual update on all workforce development grants to the Commission. Since the amendment of the contract approval delegation policy, the Commission has heard fewer contract approvals individually on the regular calendar and reduced the meeting time commitment for members and Department staff.

D. Collaborated with the Sanitation and Streets Commission

The Public Works Commission (PWC) and Sanitation and Streets Commission (SASC) have significant overlap in their respective mandates. SASC oversees the Department's Operations Division while PWC oversees the entire Department, *including* Operations. In 2022, Proposition B reversed a previously-approved spin-off of Operations into its own department. SASC remained, however, with its contract approval power removed and placed with PWC.

Following the passage of the proposition, the two commission chairs collaborated to ensure that members of both bodies understood their respective mandates and jurisdictions. The Commissions' ongoing collaboration includes a report on the activities of SASC provided at PWC meetings and vice versa, and a joint Commission annual meeting to review and comment on the Department's budget.

In the years since the passage of Proposition B (2022) and collaboration between the two commissions, each have operated with a clearer understanding of their respective jurisdictions and responsibilities.

Plans for Fiscal Year 2026-27

A. Continue Regular Business

The Commission will continue to conduct its regular business at semi-monthly meetings, which include contract and grant approvals, informational reports on Department services and policies, and collaboration with SASC.

B. Advance Department Performance Reporting

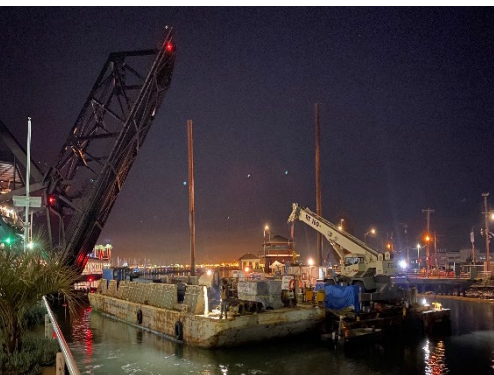
In December 2025, the Commission received its second annual comprehensive performance report from the Department. The report is timed to precede the beginning of the annual budget approval process. The performance report enables the Commission to appropriately monitor and comment on the Public Works Department's activities. The Commission will continue to improve this reporting tool with Department staff.

C. Receive Capital Project Updates

Capital project updates will continue to be heard through Fiscal Year 2026-27. The Commission will continue to work with Department staff to refine the capital project update process and template so that these regular reports convey useful information to the public. As was mentioned above, projects that fit within larger programs will continue to be presented together moving forward. The grouping of projects within programs streamlines the update process and shows individual projects within their larger programmatic context.

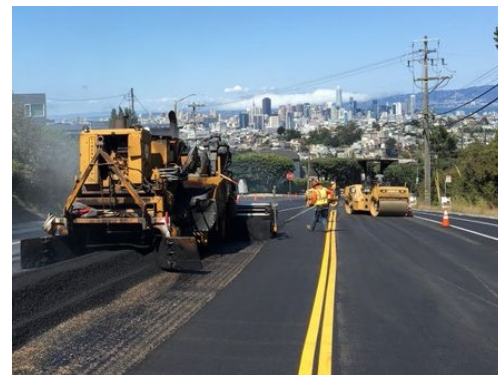
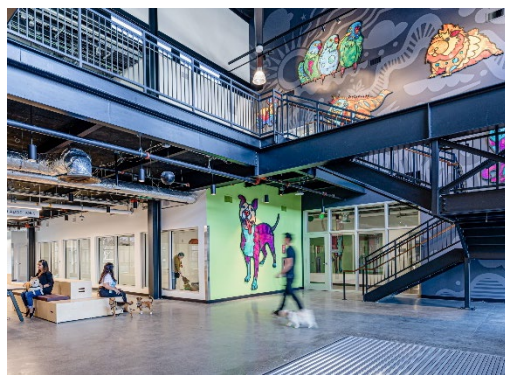
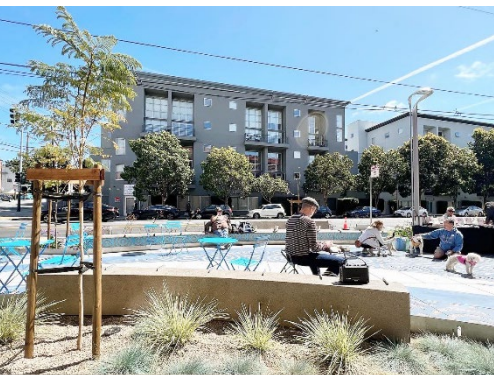
D. Refine Oversight in a New Era

Proposition A on the November 2026 municipal ballot includes the elimination of the Public Works Commission, amongst a host of other changes to the Charter. If approved by a majority of voters, the Commission will wind down the body's tenure and provide input for ongoing oversight and accountability for the Department. If the majority of voters do not approve Proposition A, the Commission will likely reflect on how its existing policies and procedures might change for a public body that will continue into the foreseeable future.



Public Works Commission Statistics July '22-June '26

Bob Fuller
Commission Affairs Manager



Commission Activities

July 2022-June 2026

	2022-2023	2023-2024	2024-2025	2025-2026	Totals
Meetings Held	21	19	19	16	75
Total Meeting Time	64	49	38.7	24.6	176.3
Average Meeting Length	3	2.6	2	1.5	2.4
Contract Awards	36	60	83	52	231
Awards Value	\$225 M	\$324 M	\$564.4 M	\$408.4 M	\$1.52 B
Contract Modifications	23	30	20	33	106
Modifications Value	\$31.8 M	\$42 M	\$20.5 M	\$45.3 M	\$139.6 M
Grants Awarded or Mod.	7	9	12	2	30
Grants Value	\$9.6 M	\$17.5 M	\$16.9 M	\$1.7 M	\$45.7 M
Contracts on Regular Calendar	25	21	16	13	75
Contracts on Consent	41	78	99	74	292
Public Comments	107	54	28	5	189
Informational Reports Heard	34	18	18	12	82

Meeting Calendar for 2027

2nd and 4th Thursdays of the Month at 11 a.m.

- **Jan. 14 and 28— Joint Budget Hearing with Sanitation and Streets Commission**
- **Feb. 11 (budget approval) and 25**
- **Mar. 11**
- **April 8 and 22**
- **May 13 and 27**
- **June 10 and 24**
- **July 8 and 22**
- **Sept. 9 and 23**
- **Oct. 14 and 28**
- **Nov. 18**
- **Dec. 9**

Commission Mandate

SF Charter Sections 4.102 and 4.141

SEC. 4.102. BOARDS AND COMMISSIONS – POWERS AND DUTIES.

Unless otherwise provided in this Charter, each appointive board, commission or other unit of government of the executive branch of the City and County shall:

1. Formulate, evaluate and approve goals, objectives, plans and programs and set policies consistent with the overall objectives of the City and County, as established by the Mayor and the Board of Supervisors through the adoption of City legislation;
2. Develop and keep current an Annual Statement of Purpose outlining its areas of jurisdiction, authorities, purpose and goals, subject to review and approval by the Mayor and the Board of Supervisors;
3. After public hearing, approve applicable departmental budgets or any budget modifications or fund transfers requiring the approval of the Board of Supervisors, subject to the Mayor's final authority to initiate, prepare and submit the annual proposed budget on behalf of the executive branch and the Board of Supervisors' authority under Section [9.103](#);
4. Recommend to the Mayor for submission to the Board of Supervisors rates, fees and similar charges with respect to appropriate items coming within their respective jurisdictions;
5. Unless otherwise specifically provided, submit to the Mayor at least three qualified applicants, and if rejected, to make additional nominations in the same manner, for the position of department head, subject to appointment by the Mayor;
6. Remove a department head; the Mayor may recommend removal of a department head to the commission, and it shall be the commission's duty to act on the Mayor's recommendation by removing or retaining the department head within 30 days; failure to act on the Mayor's recommendation shall constitute official misconduct;
7. Conduct investigations into any aspect of governmental operations within its jurisdiction through the power of inquiry, and make recommendations to the Mayor or the Board of Supervisors;
8. Exercise such other powers and duties as shall be prescribed by the Board of Supervisors; and
9. Appoint an executive secretary to manage the affairs and operations of the board or commission.

In furtherance of the discharge of its responsibilities, an appointive board, commission or other unit of government may:

10. Hold hearings and take testimony; and
11. Retain temporary counsel for specific purposes, subject to the consent of the Mayor and the City Attorney.

Each board or commission, relative to the affairs of its own department, shall deal with administrative matters solely through the department head or his or her designees, and any dictation, suggestion or interference herein prohibited on the part of any member of a board or commission shall constitute official misconduct; provided, however, that nothing herein contained shall restrict the board or commission's powers of hearing and inquiry as provided in this Charter.

SEC. 4.141(c) Powers and Duties. With regard to the Department of Public Works, the Commission shall exercise all the powers and duties of boards and commissions set forth in Sections [4.102](#), [4.103](#), and [4.104](#), except for the authority conferred on the Sanitation and Streets Commission in Section [4.139](#), and may take other actions as prescribed by ordinance.

Commissioner Terms

<u>Commissioner</u>	<u>Appointed</u>	<u>Term Expires</u>
Vacant	Controller	July 2, 2028
Gerald Turner	Bd. of Supervisors	July 2, 2028
Fady Zoubi	Bd. of Supervisors	July 2, 2028
Eleanor Blume	Mayor	July 2, 2030
Paul Woolford	Mayor	July 2, 2030



QUESTIONS