

**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. 2025-0051

WHEREAS, On October 25, 2024, San Francisco Public Works (Public Works) advertised the Request for Qualifications ("RFQ") for As-Needed Landscape Architectural Services No. 3 to establish a pool of qualified consultants; and

WHEREAS, The not-to-exceed contract amount is anticipated to be up to \$800,000; and the agreement will have a duration of 1,825 calendar days for these services; and

WHEREAS, Public Works recommends an increase of \$400,000 to the not-to-exceed amount contingency; and

WHEREAS, Public Works intended to award contracts to a total of 5 pre-qualified prime consultants or joint ventures through the RFQ for As-Needed Landscape Architectural Services No. 3; and

WHEREAS, Contract Monitoring Division established a 20% Local Business Enterprise (LBE) subcontracting requirement for this contract; and

WHEREAS, On December 18, 2024, Public Works received seven proposals in response to the RFQ As-Needed Landscape Architectural Services No. 3; and

WHEREAS, The City found all seven proposals responsive and responsible; and

WHEREAS, All seven responsive and responsible proposals were evaluated and scored by a panel comprised of individuals knowledgeable on the subject matter of the RFQ; and


WHEREAS, Optional oral interviews were not conducted; and

WHEREAS, Proposer Merrill Morris Partners, Inc. ranked first in the RFQ As-Needed Landscape Architectural Services No. 3; now, therefore, be it

RESOLVED, That this Commission hereby awards Public Works Professional Services Contract, As-Needed Landscape Architectural Services No. 3, in an amount not to exceed \$800,000, with a contract duration of 1,825 calendar days to Merrill Morris Partners, Inc; and be it

FURTHER RESOLVED, That this Commission hereby approves a \$400,000 contingency to increase the total not-to-exceed contract amount to \$1,200,000.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of May 22, 2025.



Commission Affairs Manager
Public Works Commission