



Street Parks Application

Submit this application to request that your greening project be considered for inclusion in the Street Parks Program. By participating in the program, you'll join San Francisco Public Works as a volunteer steward, creating and maintaining an open green space for public benefit. Participants may receive support services to help improve and sustain their street park.

Once your application is submitted, a Street Parks Manager will review it and contact you to schedule a site visit. During that visit, we'll discuss your goals and explore how we can work together to enhance the space. Becoming a Street Park steward is entirely voluntary and **does not** create any legal obligations or long-term commitments. You may end your participation at any time.

Please tell us about yourself:

I am an:

☐ Adjacent property owner ☐ Adjacent property tenant ☐ Neighbor ☐ Local business owner ☐ Local community group

How many blocks from your home or business to the street park? _____

Name: _____

Group or Organization Name (if any): _____

Home Address: _____

Cell Phone: (_____) _____ Home Phone: (_____) _____

Email Address: _____

Please tell us about your site:

Street Park Site Name: _____

Site Location (nearest building address or cross streets): _____

Site type is (please select one below):

☐ Sidewalk ☐ Triangle / Traffic Circle ☐ Other (please describe): _____
☐ Steps ☐ Street Median
☐ Traffic Bulge ☐ Unimproved right-of-way / unaccepted street

Safety: City gardening requires caution! Stay visible at all times — use safety vests or traffic cones — and avoid working during high-traffic hours.

Disclaimer: By submitting this application, the Street Parks applicant agrees to release, indemnify, and hold harmless the City and County of San Francisco, including its officers, employees, and agents, from any and all liability arising from the use or occupation of the property. This includes, but is not limited to, any breach, violation, or failure to comply with conditions, terms, or requirements associated with the Street Parks program.

Note: Some Street Park stewards choose to partner with fiscal sponsors or nonprofit organizations that offer general liability insurance as part of their involvement. This is entirely optional and at the discretion of the steward. If desired, stewards may independently research and contract with such organizations to provide additional coverage for their activities.

Yes, I have read the disclaimer above. I understand and accept the potential risks involved with gardening in or near the street.

Printed Name: _____

Signature: _____

Date: _____

Please email or mail this application to:

San Francisco Public Works
Attention: Community Programs, Building A
2323 Cesar Chavez St
San Francisco, CA 94124

Email: volunteer@sfdpw.org
Phone: 415-641-2600

UPDATED ON JULY 22, 2025

Street Parks Agreement

I agree that any proposed improvements to the site must be submitted in writing to the Street Parks staff and any work at the site in regards to proposed improvements must be approved by Public Works staff. I will provide a plant list and plant design upon request or whenever I wish to make improvements.

I understand that as a Street Park steward, my primary role is to care for the Street Park noted below. I agree to care for the site for a minimum of 3 years. If I plan to move away from the area, or for any other reason will not be able to fulfill this obligation, I will notify Street Parks staff.

I understand that I must notify the Street Parks staff if primary stewardship is going to be transferred to another individual. I agree to provide Street Parks staff with the name and contact information for the new steward.

I understand that the Street Parks program doesn't imply transfer of ownership or liability in regards to what is defined in the San Francisco Municipal Code. Street Park stewards are allowed use of site on a temporary basis and any official City use at the site will take priority regardless of improvements or Street Park project status.

Maintenance and Water

I agree to keep my site well-maintained and in good condition. I will remove weeds, litter, and graffiti on site. I understand that I have responsibility to water and maintain landscaping at the site. I understand that Public Works will pay for water at the site for the first 3 years (from the time the water meter is installed). After the first 3 years, the Street Parks group is responsible for raising funds to pay for water at the rates determined by SFPUC.

Advanced Notice

I understand I can request the following resources for my gardening workdays: tool loans, green waste pickups, wood chip deliveries, lane closure, towaway signs, and/or ongoing technical assistance. I agree to provide at least 3 weeks advanced notice of my workdays and requests to the Street Parks Manager/Staff. Lane closure may require 2 months advanced notice.

Grants

I understand Public Works may provide a signed letter of support for my grant applications. However, that letter of support is contingent on the following:

- whether adjacent property owners and the community are aware of and support the project
- if the project aligns with the department's goals and safety concerns
- the completeness of my grant application
- if I have provided at least 2 weeks advanced notice to the Street Parks Manager/Staff

Communications and Marketing

When creating promotional materials (printed and online) and signage related to the site, I agree to include the credit line below and SF Public Works' logo. A print-ready logo will be provided to me.

Credit Line:

The Street Parks Program is a partnership between SF Public Works and the residents of San Francisco, with the common goal of creating community-managed spaces on City-owned land. The Street Parks program transforms parcels into green open space, gardens, neighborhood gathering spaces, wildlife habitats, and more.

By signing below, I acknowledge I have read and agree to the terms outlined above.

Printed Name _____ Signature _____ Date _____

Street Park Site Name _____

Street Park Location (nearest building address or cross streets) _____

Please email or mail this agreement to:

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Attention: Community Programs, Building A
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