



Meeting Date: December 16, 2022

To: Public Works Commission
Lauren Post, Chair
Fady Zoubi, Vice Chair
Lynne Newhouse Segal
Paul Woolford

Through: Carla Short, Interim Public Works Director

From: Bob Fuller, Commission Secretary

Subject: Public Works Commission Regular Calendar of Meeting for 2023 – Calendar Adoption

Secretary’s Recommendation: Adopt the proposed calendar of regular meetings for 2023.

Background: On August 19, 2022 the Public Works Commission adopted a calendar of regular meetings for September 2022 through June 2023 (Public Works Commission Resolution 2022-0001). Per the Public Works Commission Rules of Order – Article III, Section 3, the Commission shall establish a calendar of regular meetings for the forthcoming year in December of the current calendar year.

Summary of Proposed Commission Action:

- The Public Works Commission will establish regular meeting dates on the first and third Fridays of every month, starting at 9:30 a.m.
- Meetings may be cancelled during the year.
- Should additional meetings need to be scheduled, Article III, Section 4 of the Public Works Commission Rules of Order state that special meetings may be called at any time by the Chair or by the majority of members.
- Once approved by the Public Works Commission, the meeting schedule will be posted on-line and notice for all meetings will be posted in accordance with public meeting laws.
- The proposed schedule of meetings for 2023 are listed below.

Meeting Date (*adopted August 19, 2022)	Notes
January 6, 2023*	Regular Meeting
January 20, 2023*	Budget Hearing
February 3, 2023*	Budget Vote and Regular Meeting
February 17, 2023*	Regular Meeting
March 3, 2023*	Regular Meeting
March 17, 2023*	Regular Meeting
April 7, 2023*	Regular Meeting
April 21, 2023*	Regular Meeting
May 5, 2023*	Regular Meeting
May 19, 2023*	Regular Meeting
June 2, 2023*	Regular Meeting

June 16, 2023*	Regular Meeting
July 7, 2023	Regular Meeting
July 21, 2023	Regular Meeting
August 4, 2023	Regular Meeting
August 18, 2023	Regular Meeting
September 1, 2023	Regular Meeting
September 15, 2023	Regular Meeting
October 6, 2023	Regular Meeting
October 20, 2023	Regular Meeting
November 3, 2023	Regular Meeting
November 17, 2023	Regular Meeting
December 1, 2023	Regular Meeting
December 15, 2023	Regular Meeting

Attachments:

1. Public Works Commission Resolution

**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. _____

WHEREAS, Pursuant to the San Francisco Public Works Commission Rules of Order, the Public Works Commission holds regular meetings on the first and third Fridays of every month at 9:30 a.m.; and,

RESOLVED, The San Francisco Public Works Commission establishes the September 2022 through June 2023 Public Works Commission meeting schedule; and, be it

FURTHER RESOLVED, The schedule of regular meetings of the San Francisco Public Works Commission will be posted on-line and notice for all meetings will be posted in accordance with public meeting laws.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of _____, 20__.

Commission Affairs Manager, Public Works Commission