

San Francisco Public Works Commission Advance Calendar - April 2023

**Tentative - This Document is for Planning Purposes Only and is Subject to Change**

Timing		Topic	Agency Lead	Comments
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Standing		Chair's Announcements	Lauren Post	Each meeting
		Director's Report	Acting Director Carla Short	Each meeting
		Contract Advertisement Report	Alexander Burns	Monthly
		Media Clippings	Bob Fuller	Each meeting
		Correspondence Log	Bob Fuller	Each meeting
		Sanitation and Streets Commission update	Bob Fuller	Monthly
Timing		Topic	Agency Lead	Comments
April	21	Racial Equity Action Plan (Quarterly)	Beth Rubenstein	
		Presentation: Operations Division Overview	DiJaida Durden	bureau presentations available via SAS meeting videos
		BSM Operational Improvement Study progress report	Nico Huff	
		Commission Jurisdiction post Prop B '22	Christopher Tom (CAT)	
		SFPL Support Services Contract Award		Regular Calendar
		As-needed citywide pavement preservation No. 5 - contract award		Regular Calendar
		As-needed environmental contracting services - contract award		Consent Calendar
		Minnesota Streetscape - contract award		Consent Calendar
Timing		Topic	Agency Lead	Comments
	5	Bureau Update - Ops Bureau of Urban Forestry	Nicholas Crawford	

May	19	Bureau Update and Performance Measure Report - BDC Project Controls & Services	Jun Caranto	
		Annual Proof of Contract Performance Report	TBD	Consent
<b>Timing</b>		<b>Topic</b>	<b>Agency Lead</b>	<b>Comments</b>
June	2	Director's Performance Evaluation	Director	Closed Session
		Bureau Update - GEN IT	Kevin Lin	
		Racial Equity Action Plan Report (Quarterly)	Beth Rubenstein	
	16	Secretary's Performance Evaluation	Secretary	Closed Session
		Commission performance self-evaluation	Chair	
<b>Timing</b>		<b>Commissioner Training and Tasks</b>	<b>Deadline</b>	<b>Comments</b>
Annual		Form 700 and Ethics Training	4/3/2023	Otherwise necessary within 30 days of leaving office
Quinquennially		Implicit Bias Training	Within 60 days of taking office	Within 60 days of taking office and every 5 years.
Annual		Title VI Training	12/1/2024	