



PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

London N. Breed, Mayor

Draft Minutes: Friday, October 21, 2022 / 10 a.m.

1 Dr. Carlton B. Goodlett Place, City Hall, Room 408
San Francisco, CA 94102

This meeting will be held in person at the location listed above. As authorized by California Government Code Section 54953(e) and Mayor Breed's 45th Supplement to her February 25, 2020 emergency proclamation, it is possible that some members of the Public Works Commission may attend this meeting remotely. In that event, those members will participate and vote by video teleconference. Members of the public may attend the meeting to observe and provide comment at the physical location listed above or may watch live online at www.sfgovtv.org. Instructions for providing public comment are below.

PUBLIC COMMENT CALL-IN: 1 (415) 655-0001/ MEETING NO.: 2494 209 1629 # #

COMMISSIONERS

Lauren Post, Acting Chair
Lynne Newhouse Segal, Commissioner
Fady Zoubi, Acting Vice Chair
Paul Woolford, Commissioner
vacant, Commissioner

Carla Short, Interim Public Works Director

Robert Fuller, Public Works Commission Secretary



**SAN FRANCISCO
PUBLIC WORKS COMMISSION
Friday, October 21, 2022**

Minutes (draft)

1. Call to Order, Roll Call and Agenda Changes

Acting Chair Lauren Post called the meeting to order at 10:01 a.m.

On the roll call, Commissioners Post, Woolford and Newhouse Segal were noted present. Commissioner Zoubi's absence was excused.

A quorum of the Commission was present.

The Commission chose to hear item 7, the Director Hiring Update, out of order following item 4.

2. Announcements by Chair

None

3. General Public Comment

No general public commenters

4. Director's Report and Communications

Informational

[Restricted Communications Contract Report](#)
[Advance Calendar](#)
[Correspondence Log](#)

- Grand opening of the South East Community Center will take place on October 22, 2022
- Street vending permit implementation
- Impact of Chapter 12x legislation restricting travel to and business with contractors based in states with discriminatory policies
- Karen Hill joined Public Works as Director of Human Resources for Public Works and Sanitation and Streets departments
- Prop B (2020) implementation team transition
- Public Works health fair and Latinx and Hispanic Heritage Month festivities took place the week of October 14th

Public Comment

None

5. Consent Calendar of Routine Matters

- a. **Adopt Minutes from the September 16, 2022 Meeting**
[Minutes](#)
- b. **Adopt findings under the State Urgency Legislation**
[Resolution](#)

[Adopted Resolution](#)

Heard by the Commission. Speakers: Secretary Fuller presented the consent calendar.

Public Comment

None

On the motion by Commissioner Woolford to adopt the consent calendar, seconded by Commissioner Post.

Unanimous voice vote in favor of adoption.

Ayes: Newhouse Segal, Post and Woolford

6. Regular Items for Consideration

a. Western Addition Area Traffic Signal Upgrades: Phase 1 – Construction Contract Award

Award the Western Addition Area Traffic Signal Upgrades: Phase 1 contract to Bay Area Lightworks, Inc. in the amount of \$6,100,000 with a contract duration of 548 consecutive calendar days to perform traffic signal-related safety improvements at 16 locations in the Western Addition Area.

[Staff Report, Resolution, Presentation](#)

Heard by the Commission. Speakers: Project Manager Chi Iao presented the contract and Deputy Director for Financial Management and Administration, Bruce Robertson, answered questions.

Public Comment

- David Pilpel expressed concerns about environmental approvals documentation.

On the motion by Commissioner Newhouse Segal to award the contract, seconded by Commissioner Woolford.

Unanimous voice vote in favor of adoption.

Ayes: Newhouse Segal, Post and Woolford

[Adopted Resolution](#)

b. Infrastructure Design and Construction Project Management Bureau Overview

Informational

[Staff Report, Presentation](#)

Heard by the Commission. Speaker: Patrick Rivera, Manager of the Project Management Bureau presented the overview.

- Commissioner Post requested the Department start bureau presentations with an image of the organization chart, including the location of the presenting bureau in the chart.
- Commissioner Newhouse Segal requested a future presentation on how streetscape projects interact with the shared spaces program.

Public Comment

None

c. Employee and Department Development
[Staff Report, Presentation](#)

Informational

Heard by the Commission. Speakers: Deputy Director of Policy and Communications Beth Rubenstein, Training and Learning Manager Nancy Chin and Manager of Performance Management Alexandra Bidot presented the Department's Racial Equity Action Plan, Public Works University, Strategic Plan and the results of the 2022 employee survey.

- Commissioner Newhouse Segal requested a comparison of Department demographics with all City employees and all City managers.
- Commissioner Woolford requested a comparison of Department demographics with San Francisco residents and the Bay Area.
- Commissioner Post requested a timeline of the production of a new strategic plan, once the new Department Director is appointed.

Public Comment

- (Did not state name) – Caller said most employees want to work from home and most residents care about quality of life.
- David Pilpel – Discussed the difference in trainings between mandated, intrinsic and discretionary. He also requested the total number of respondents to the survey.

7. Director Hiring Update

Informational

Heard by the Commission as item 5. Speaker: Deputy Director of Human Resources Kate Howard

Public Comment

None

8. New Business Initiated by Commissioners

Informational

Commissioner Woolford notified the Commission he will be unable to attend the November 4, 2022 Commission meeting.

9. General Public Comment – Continued from Item 3 if necessary

Not necessary.

10. Adjournment at 12:33 p.m.