



Meeting Date: December 02, 2022

To: Public Works Commission
Lauren Post, Chair
Fady Zoubi, Vice Chair
Lynne Newhouse Segal
Paul Woolford

Through: Carla Short, Interim Public Works Director
Ron Alameida, Deputy Director & City Architect

From: Olivia Lee, Contract Manager

Subject: As-Needed Special Inspection and Testing Services No. 3
– Contract Modification

Director’s Recommendation: Approve Modification No. 1 to As-Needed Special Inspection and Testing Services No. 3 Contract ID 1000021329 with Smith-Emery San Francisco to increase the not-to-exceed contract amount by \$500,000 for a new not-to-exceed amount of \$1,500,000.

Contract Background: Smith-Emery San Francisco, with its team of sub-consultants, provides special inspection and testing services on an as-needed basis. The Consultant will perform, in general, the full range of special testing and inspection services in accordance with the San Francisco Building Code. Such services include but are not limited to inspection and testing of: concrete placement and sampling, specialty bolts installation, special moment, reinforcing steel and prestressing tendons, structural welding, structural masonry, reinforced gypsum concrete, insulating concrete fill, sprayed-on fireproofing, pilings, dilled piers, caissons, shotcrete, smoke-control system, demolition, exterior facing, shear walls, hold-downs, crane safety, corrosion, electrical, dry-rot, and other tests and inspections. Services will also include underwater inspections or dive inspections, code and plan review, and Office of Statewide Health Planning and Development (OSHPD) Inspections. Consultant may be required to provide the requested services for an entire project or for a portion of a project or for any project phase.

Reason for Modification: The proposed modification would increase the contract amount by \$500,000. The additional contracting capacity will be used to award additional contract service orders under the As-Needed Special Inspection and Testing Services No. 3 on as-needed basis. These as-needed contract service orders are necessary to support Public Works staff with their workload and to harness the consultant’s specialized services.

Contract Details:

Contract Title:	As-Needed Special Inspection and Testing Services No. 3
Personal Services Contract No. (Required for Professional Services Only):	The Civil Service Commission approved the original contract on February 1, 2021 (41062-20/21), and the Department of Human Resources approved the increased contract amount on August 24, 2022.
Contract Original Award Amount:	\$1,000,000
Contract Original Duration:	1,825 days
Contractor Name:	Smith-Emery San Francisco

Summary of Total Amounts:

	Contract Amount	Contract Duration	Contract Dates
Original Contract Amount:	\$1,000,000.00	1,825 Days	8/27/2021 – 8/26/2026
Previous Approved Modifications:	-	-	-
Proposed Modification:	\$500,000.00	0 days	8/27/2021 – 8/26/2026
Total Contract Values:	\$1,500,000.00	1,825 Days	8/27/2021 – 8/26/2026

Previously Approved Modifications:

Modification	Amount	Extension (days)	Description
N/A	N/A	N/A	N/A
Contract Funding Sources:	Client funding, depending on the project		
Compliance Information:	<p>Public Works Contract Administration staff verified that the Consultant complies with the Equal Benefits Provisions of Chapter 12B and 12X of the City’s Administrative Code.</p> <p>Contract Monitoring Division (CMD) established a Local Business Enterprise (LBE) subcontracting requirement of 0% for this agreement.</p> <p>Consultant Smith-Emery San Francisco committed to LBE subconsultant participation of 0% in its proposal.</p>		

As-Needed Special Inspection and Testing Services No. 3 – Contract Modification
Public Works Commission Meeting: December 2, 2022

Related Commission Actions:	N/A
Additional Information:	N/A
Attachments:	Attachment 1: CMD Approval of MA Mod Attachment 2: Resolution

**PUBLIC WORKS COMMISSON
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. 2022- _____

WHEREAS, On June 2, 2021, San Francisco Public Works awarded As-Needed Special Inspection and Testing Services No. 3 Contract ID 1000021329 to Smith-Emery San Francisco in the amount of \$1,000,000 with a contract duration of 1,825 calendar days; and

WHEREAS, An increase to the not-to-exceed Contract Amount by \$500,000 is requested for As-Needed Special Inspection and Testing Services No. 3; and

WHEREAS, On August 24, 2022, Department of Human Resources approved the modification of Professional Service Contract (PSC) to increase its amount; and

WHEREAS, This \$500,000 increase to the contract will still be within the approved PSC Amount; now, therefore, be it

RESOLVED, That this Commission hereby approves an increase to the not-to-exceed Contract Amount by \$500,000 for As-Needed Special Inspection and Testing Services No. 3, with Smith-Emery San Francisco.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of December 02, 2022.

Robert Fuller, Commission Affairs Manager
Public Works Commission



FORM 10: CMD CONTRACT MODIFICATION FORM

Consultant must submit this form with the required supporting documentation and obtain prior CMD approval when processing amendments, modifications or change orders that cumulatively increase the original contract amount by more than 20%, and then for all subsequent amendments, modifications or change orders that cumulatively increase the last CMD approved value by 20%. This form must be completed prior to the approval of such amendments, modifications or change orders.

Name of Project/Contract Title:	As-Needed Special Inspection and Testing Services No. 3
Original Contract Amount:	\$1,000,000
Contract Amount as Modified to Date:	\$1,000,000
Amount of Current Modification Request:	\$ 500,000

REQUIRED ATTACHMENTS:

1. A list reflecting the new overall contract amounts for the prime consultant, joint venture partners, subconsultants, and vendors. [Please see attached.](#)
2. A list of all prior contract amendments, modifications, supplements and/or change orders leading up to this modification, including those leading up to the amendment which increased the original contract amount by more than 20%. [Not applicable. No prior contract modification that increased the contract amount.](#)
3. A spreadsheet showing each firm's participation for the overall contract, including each firm's participation to date and proposed participation under the modification. [Please see attached.](#)
4. A brief description of the work to be performed under this amendment, modification, or change order. [Continuation of Special Inspection and Testing Services on as-needed basis.](#)


 Owner/Authorized Representative (Signature)
 Gregory Partridge Senior VP
 Name (Print) Title
 Smith-Emery of San Francisco, Inc
 Firm Name
 (415) 642-7326 8/25/22
 Telephone Date

Pat Morrison
 Owner/Authorized Representative (Signature)
 Pat Morrison VP
 Name (Print) Title
 Smith-Emery of San Francisco, Inc
 Firm Name
 (415) 642-7326 8/25/22
 Telephone Date

CMD approves modification & increase of \$500,000.00.

DocuSigned by:

 Approved by: Finbarr Jewell 10/5/2022 | 12:00:11 PM PDT
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 Finbarr Jewell Date:
 CMD Contract Compliance Officer