



PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

London N. Breed, Mayor

Draft Minutes: Friday, December 16, 2022 / 10 a.m.

1 Dr. Carlton B. Goodlett Place, City Hall, Room 408
San Francisco, CA 94102

This meeting will be held in person at the location listed above. As authorized by California Government Code Section 54953(e) and Mayor Breed's 45th Supplement to her February 25, 2020, emergency proclamation, it is possible that some members of the Public Works Commission may attend this meeting remotely. In that event, those members will participate and vote by video teleconference. Members of the public may attend the meeting to observe and provide comment at the physical location listed above or may watch live online at www.sfgovtv.org. Instructions for providing public comment are below.

PUBLIC COMMENT CALL-IN: 1 (415) 655-0001/ MEETING NO.: 2491 627 7759 # #

COMMISSIONERS

Lauren Post, Acting Chair
Lynne Newhouse Segal, Commissioner
vacant, Commissioner

Fady Zoubi, Acting Vice Chair
Paul Woolford, Commissioner

Carla Short, Interim Public Works Director

Robert Fuller, Public Works Commission Secretary



**SAN FRANCISCO
PUBLIC WORKS COMMISSION
Friday, December 16, 2022**

Draft Minutes

Call to Order, Roll Call and Agenda Changes

Acting Chair Lauren Post called the meeting to order at 10:02 a.m.

On the roll call, Commissioners Newhouse Segal, Post, and Zoubi were noted present. Commissioner Woolford was absent.

Acting Chair Post requested that item 7 be postponed to January 20, 2023. No objections.

Announcements by Chair

- Chair Post wished everyone happy holidays

1. Commission Secretary's Report
[Media Clippings](#)

Heard by the Commission. Speaker: Secretary Bob Fuller

- Pointed out glossary of terms related to item 8
- Welcomed new Commission staff: LeTruc Vo

Public Comment

- None

2. General Public Comment

- None

3. Director's Report and Communications
[Restricted Communications Contract Report](#)

Informational

Heard by the Commission. Speaker: Interim Director Carla Short

- New Graffiti abatement 2-year pilot program to begin in neighborhood commercial areas.
- Phase 1. "Better Market Street" project from corner of 5th to 8th Streets begins mid Jan. 2023.
- The mayor released budget instructions including a shortfall of \$728 million.

Public Comment

- None

Item 4 was heard after item 6.

Public Comment

- None

On the motion by Commissioner Post and seconded by Commissioner Zoubi, the Commission approved hearing item 4, the consent calendar, after item 6 via a unanimous by voice vote in favor.

Members present and voting: Newhouse Segal, Post and Zoubi.

4. Consent Calendar of Routine Matters

- a. **Adopt Minutes from the December 2, 2022, Meeting**
[Minutes](#) Action
- b. **Adopt findings under the State Urgency Legislation** – Consideration of action to allow hybrid in-person meetings during the COVID-19 Emergency, adopt finding under California Government Code 54953(e) to allow remote meetings during COVID-19 Emergency, continue remote meetings for the next 30 days, and direct the Commission Secretary to schedule a similar resolution at a Commission meeting within the next 30 days.
[Staff Report, Resolution](#) Action
- c. **Page Street Neighborway Project – Contract Modification**
Staff Recommendation: Adopt findings pursuant to the California Environmental Quality Act regarding the Final Mitigated Negative Declaration issued by the Planning Department on September 17, 2010 (Case No. 2007.138E); approve an increase of \$301,566.90 to the contract cost contingency and an increase of 161 calendar days to the contract duration contingency to Contract No. 1000017138 Page Street Neighborway Project with Michael O’Shaughnessy Construction Inc.; and authorize the Director of Public Works to approve modifications to the contract for a total contract amount of up to \$1,960,184.85 and a total contract duration of up to 568 calendar days.
[Staff Report, Resolution](#) Action
- d. **John Yehall Chin School Safe Routes to School Project – Contract Modification**
Staff Recommendation: Approve an increase of \$238,635.20 to the contract cost contingency to Contract No. 1000011945 John Yehall Chin School Safe Routes to School Project with R&S Construction Management, Inc.; and authorize the Director of Public Works to approve future modifications to the contract for a total contract amount of up to \$3,102,257.60.
[Staff Report, Resolution](#) Action
- e. **Hunters Point Building 101 Renovation Project – Contract Modification**
Staff Recommendation: Approve an increase of \$324,925.63 to the contract cost contingency and an increase of 233 calendar days to the contract duration contingency to Contract No. 1000015270, Hunters Point Building 101 Renovation Project with the Arana Group Inc.; authorize the Director of Public Works to approve modifications to the contract for a total contract amount of up to \$4,224,033.20 and a total contract duration of up to 699 calendar days.

[Staff Report, Resolution](#)

Action

Public Comment

- David Pilpel suggested moving the public comment prior to the votes in the minutes.

Heard by the Commission. Speaker: Secretary Fuller.

- Described minutes corrections and read changes to the resolution language for item 4c and 4d.

On the motion by Commissioner Post and seconded by Commissioner Newhouse Segal the Commission adopted the consent calendar and each resolution contained in it via a unanimous by voice vote in favor.

Members present and voting: Newhouse Segal, Post, and Zoubi

Commission Requests

- Commissioner Post asked Director Short and Secretary Fuller to provide short tutorial on change orders for the commission.

5. Zuckerberg San Francisco General Hospital (SFGH) building 5 Seismic Retrofit Contract #1000000890, DPW Order No 184,904 – Contract Modification

Staff Recommendation: Approve Modification No. 7 to the SFGH Building 5 Seismic Retrofit Contract with SOHA Engineers to increase the not-to-exceed contract amount by \$300,000 for a new no-to-exceed amount of \$2,530,818, and to retroactively extend the contract duration by 1,463 days for a new total duration of 3,484 days.

[Staff Report, Resolution, Presentation](#)

Action

Heard by the Commission. Speaker: Project Manager Lindsay Hu. Interim Director Short responded to questions.

Public Comment

- None

On the motion by Commissioner Post and seconded by Commissioner Zoubi, the Commission approved the contract modification via a unanimous by voice vote in favor.

Members present and voting: Newhouse Segal, Post, and Zoubi.

6. San Francisco Fire Department Fire Stations 37 and 44 Generator Replacement - Contract Award, Section 6.23(c) Approval

Staff Recommendation: Approve the negotiations with the sole bidder, award the Fire Station 37 & 44 Generator Replacements Contract (Sourcing ID: 0000006601) to BBJ Electric in the amount of \$ 1,620,324 and a contract duration of 455 calendar days, and authorize a \$162,032 contingency.

[Staff Report, Resolution](#)

Action

Heard by the Commission. Speaker: Project Manager Joe Chin. Interim Director Short responded to questions. Fire Department Deputy Chief Darius Luttropp spoke in support of this item's approval.

Public Comment

- None

On the motion by Commissioner Post and seconded by Commissioner Zoubi the Commission awarded the construction contract and approved the findings via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post, and Zoubi.

7. Infrastructure Design and Construction & Building Design and Construction Performance Measure Report

Staff will present performance measures for the divisions, including volume of active projects by phase; volume of active projects by client; volume of active projects by service scope; design section participation in the total active portfolio; the number of project that have reached the design milestone over the last five fiscal years, the number of projects that have reached substantial construction completion over the last five fiscal years; the number and value of construction contracts awarded in the last three fiscal years; the duration it took for the average construction contract to go from advertising to notice to perform; the number and value of professional services contracts awarded in the last three years; the duration it took for the average professional services contract to go from advertising to notice to perform.

[Staff Report, Presentation](#)

Informational

Item 7 postponed to January 20, 2023 during Agenda Changes.

8. Overview of Infrastructure Design and Construction Bureau of Construction Management

Staff will provide an overview of the Bureau, including organizational structure, project portfolio and representative examples of projects the Bureau provides for City and partner agencies.

[Staff Report, Presentation](#)

Informational

Heard by the Commission. Speaker: Bureau Manager Edward Yee.

Public Comment

- David Pilpel highlighted the ongoing issues between the City and PG&E stemming from their 1939 franchise agreement and suggested organizational changes to Public Works.

Commissioner Requests

- Commissioner Newhouse Segal Requested that all presentations to be resent for review.

9. Public Works Director Hiring Update

Informational

Heard by the Commission. Speaker: Secretary Bob Fuller.

Public Comment

A recording of this meeting is available at https://sanfrancisco.granicus.com/ViewPublisher.php?view_id=218

- None

Commissioner Requests

- Commissioner Zoubi volunteered to be on the working group guiding director hiring.

10. Public Works Commission Officers – Election

Action

Staff Recommendation: Elect officers to serve the term of calendar year 2023.

Heard by the Commission. Speaker: Secretary Bob Fuller.

Public Comment

- David Pilpel supported both capable nominees commission as Commission officers.

On the nomination by Commissioner Newhouse Segal and seconded by Commissioner Zoubi, the Commission elected Commissioner Post as Chair and Commissioner Zoubi as Vice chair via a unanimous voice vote.

Members present and voting: Newhouse Segal, Post, and Zoubi.

11. Public Works Commission Calendar for 2023 – Adoption

Action

Staff Recommendation: Adopt the proposed meeting schedule for Calendar Year 2023

[Staff Report, Resolution](#)

Heard by the Commission. Speaker: Secretary Bob Fuller.

Public Comment

- David Pilpel Suggested amending the resolution and adding the meeting schedule as an attachment the resolution.

On the motion by Commissioner Zoubi and seconded by Commissioner Newhouse Segal, to adopt the 2023 Commission calendar of regular meetings of the Public Works Commission, including corrections to the resolution, via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post, and Zoubi.

12. New Business Initiated by Commissioners

Informational

Public Comment

- David Pilpel shared concerns regarding the length of short and long titles in the agenda.

Commission Requests

- Commissioner Post requested department to present a report on how Public Works interacts with the Department of Building Inspection.
- Commissioner Zoubi requested to have a list of all existing as-needed contracts with expiration dates.
- Commissioner Newhouse Segal requested to have project addresses and the names of sister agencies involved with the project listed.
- Commissioner Newhouse Segal requested a list of frequently used acronyms

13. General Public Comment – Continued from Item 2 if necessary

Not Necessary

Adjournment at 1:10 p.m.