

PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

London N. Breed, Mayor

Draft Minutes: Friday, December 2, 2022 / 10 a.m.

1 Dr. Carlton B. Goodlett Place, City Hall, Room 408
San Francisco, CA 94102

This meeting will be held in person at the location listed above. As authorized by California Government Code Section 54953(e) and Mayor Breed's 45th Supplement to her February 25, 2020 emergency proclamation, it is possible that some members of the Public Works Commission may attend this meeting remotely. In that event, those members will participate and vote by video teleconference. Members of the public may attend the meeting to observe and provide comment at the physical location listed above or may watch live online at www.sfgovtv.org. Instructions for providing public comment are below.

PUBLIC COMMENT CALL-IN: 1 (415) 655-0001/ MEETING NO.: 2489 845 4467 # #

COMMISSIONERS

| | |
|------------------------------------|-------------------------------|
| Lauren Post, Acting Chair | Fady Zoubi, Acting Vice Chair |
| Lynne Newhouse Segal, Commissioner | Paul Woolford, Commissioner |
| vacant, Commissioner | |

Carla Short, Interim Public Works Director

Robert Fuller, Public Works Commission Secretary



**SAN FRANCISCO
PUBLIC WORKS COMMISSION
Friday, December 2, 2022**

Minutes (draft)

Call to Order, Roll Call and Agenda Changes

Acting Chair Lauren Post called the meeting to order at 10:02 a.m.

On the roll call, Commissioners Newhouse Segal, Post and Zoubi were noted present. Commissioner Woolford had a planned absence.

Acting Chair Post requested that item 3b of the consent calendar be heard as a regular item, individually, following the adoption of the consent calendar. No objections.

Announcements by Chair

- Called attention to the most recent issue of the Public Works newsletter, "In the Works," as informative and interesting.
- Secretary Fuller was given time to announce that commissioners would be surveyed to plan the calendar of meetings for 2023.

1. General Public Comment

- Richard Grossman raised concerns about Public Works delays to the installation of speed radar signs on Copeland Street and the public input process for a project on Balboa Street.
- David Pilpel made procedural recommendations and praised Public Works staff response during recent heavy rains. He also requested a hearing regarding administrative hearings and director orders.
- Harsha Saraiya Tran raised concerns about pedestrian safety near San Francisco State University near 19th Avenue and Holloway Avenue.

2. Director's Report and Communications

Informational

[Advance Calendar](#)
[Correspondence Log](#)

Heard by the Commission. Speaker: Interim Director Carla Short

- Coverage of the Noe Valley Town Square toilet was incorrect. Public Works never provided Rec and Park with a formal estimate of costs, only relayed rough costs for a similar project. Rec and Park never asked for a formal estimate. Public Works regularly works closely with Rec and Park.
- The new generation of JCDecaux public toilets are beginning roll out. The first one is in operation at Embarcadero Plaza. These facilities are paid for entirely by JCDecaux through and the replacement of all 24 public toilets will happen over the next several years.
- The ribbon cutting for the Upper Market Corridor Safety project will take place on Thursday, December 8th at 5:30 at Market and Laguna.
- Many thanks and appreciation were extended to Sanitation and Streets/Operations staff for their response to the first seasonal storm. Thanks also extended to SFMTA, the Fire Department and PUC for their collaboration.

- There has been an uptick of Department staff COVID-19 infections recently. Staff are recommended to renew efforts to avoid infection.

Commission Requests

- Commissioner Newhouse Segal requested that all Sanitation and Streets Commission agendas and minutes be sent to her.
- Commissioner Post requested Secretary Fuller send minutes and agendas from the Sanitation and Streets Commission to all members of the Public Works Commission.
- Commissioner Post requested Secretary Fuller compile media mentions of Public Works for distribution to the Commission.
- Commissioner Post reminded Interim Director Short of her request for an update on Commission impacts and outcomes of the November 8 vote on Prop B 2022.
- Commissioner Post requested a report in the coming year regarding the impact of Local Business Enterprise and other regulations on project delivery, costs and maintenance.
- Commissioner Zoubi requested more information on the scoring of non-price contract awards.

Public Comment

- David Pilpel discussed the variation between commissions in their use of a correspondence log.

3. Consent Calendar of Routine Matters

a. Adopt Minutes from the November 14, 2022 Meeting

[Minutes](#)

Action

b. San Francisco City Hall Elevator Modernization – Award Construction Contract

Staff Recommendation: Award Contract #1000027204 San Francisco City Hall Elevator Modernization in the amount of \$2,153,200 for 550 consecutive calendar days to CLW Builders, Inc. to modernize elevators 1-3 in San Francisco City Hall located at 1 Dr. Carlton B. Goodlett Place.

[Staff Report, Resolution](#)

Action

Item 3b was heard individually following the adoption of the consent calendar.

c. As-Needed Project Controls & Construction Management Services No. 1, Contract ID 1000024504 – Contract Modification

Staff Recommendation: Approve Modification No. 2 to As-Needed Project Controls & Construction Management Services No. 1 Contract ID 1000024504 with CPM - Salimi, Joint Venture to increase the not-to-exceed contract amount by \$1,500,000 for a new not-to-exceed amount of \$4,500,000.

[Staff Report, Resolution](#)

Action

d. As-Needed Project Controls & Construction Management Services No. 1, Contract ID 1000024507 – Contract Modification

Staff Recommendation: Approve Modification No. 1 to As-Needed Project Controls & Construction Management Services No. 1 Contract ID 1000024507 with Environmental & Construction Solutions, Inc. (ECS) to increase the not-to-exceed contract Amount by \$1,500,000 for a new not-to-exceed amount of \$4,500,000.

[Staff Report, Resolution](#)

Action

- e. **As-Needed Project Controls & Construction Management Services No. 1, Contract ID 1000024508 - Contract Modification**
Staff Recommendation: Approve Modification No. 1 to As-Needed Project Controls & Construction Management Services No. 1 Contract ID 1000024508 with TMI - CMP, Joint Venture to increase the not-to-exceed contract amount by \$1,500,000 for a new not-to-exceed amount of \$4,500,000.
[Staff Report, Resolution](#) Action
- f. **As-Needed Mechanical Engineering Services No. 2, Contract ID 1000017179 – Contract Modification**
Staff Recommendation: Approve Modification No. 3 to As-Needed Mechanical Engineering Services No. 2 Contract ID 1000017179 with GHD, Inc. to increase the not-to-exceed contract amount by \$400,000 for a new not-to-exceed amount of \$1,200,000.
[Staff Report, Resolution](#) Action
- g. **As-Needed Cost Estimating Services No. 4, Contract ID 1000022950 – Contract Modification**
Staff Recommendation: Approve Modification No. 2 to As-Needed Cost Estimating Services No. 4 Contract ID 1000022950 with M Lee Corporation to increase the not-to-exceed contract amount by \$500,000 for a new not-to-exceed amount of \$1,500,000.
[Staff Report, Resolution](#) Action
- h. **As-Needed Cost Estimating Services No. 4, Contract ID 1000022952 – Contract Modification**
Staff Recommendation: Approve Modification No. 1 to As-Needed Cost Estimating Services No. 4 Contract ID 1000022952 with Saylor Consulting Group to increase the not-to-exceed contract amount by \$500,000 for a new not-to-exceed amount of \$1,500,000.
[Staff Report, Resolution](#) Action
- i. **As-Needed Electrical Engineering Services No.2, Contract ID 1000013591 – Contract Modification**
Staff Recommendation: Approve Modification No. 1 to As-Needed Electrical Engineering Services No.2 Contract ID 1000013591 with AAES, Inc. to increase the not-to-exceed contract amount by \$500,000 for a new not-to-exceed amount of \$1,500,000.
[Staff Report, Resolution](#) Action
- j. **As-Needed Electrical Engineering Services No.2, Contract ID 1000016279 – Contract Modification**
Staff Recommendation: Approve Modification No. 3 to As-Needed Electrical Engineering Services No.2 Contract ID 1000016279 with GHD, Inc. to increase the not-to-exceed contract amount by \$500,000 for a new not-to-exceed amount of \$1,500,000.
[Staff Report, Resolution](#) Action
- k. **As-Needed Special Inspection and Testing Services No. 3, Contract ID 1000021329 – Contract Modification**
Staff Recommendation: Approve Modification No. 1 to As-Needed Special Inspection and Testing Services No. 3 Contract ID 1000021329 with Smith-Emery San Francisco to increase the not-to-exceed contract amount by \$500,000 for a new not-to-exceed amount of \$1,500,000.

[Staff Report, Resolution](#)

Action

I. As-Needed Environmental Consulting Services, Contract ID 1000017852 - Contract Modification

Staff Recommendation: Approve Modification No. 1 to As-Needed Environmental Consulting Services Contract ID 1000017852 with SCA Environmental, Inc. to increase the not-to-exceed contract amount by \$450,000 for a new not-to-exceed amount of \$1,350,000.

[Staff Report, Resolution](#)

Action

Heard by the Commission. Speaker: Secretary Fuller. Interim Director Short responded to questions.

On the motion by Commissioner Newhouse Segal and seconded by Commissioner Zoubi the Commission adopted the consent calendar and each resolution contained in it, excluding item 3b, via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post and Zoubi.

Commission Requests

- Commissioner Newhouse Segal requested that staff titles be included in the minutes.

Public Comment

- David Pilpel identified a staff member whose name was misspelled in the minutes, and suggested that staff titles be included in the minutes, as well as frequently-used acronyms as an addition, not a replacement of spelled-out names.

Regular Items for Consideration

3b. San Francisco City Hall Elevator Modernization – Award Construction Contract
(see full description above)

Heard by the Commission. Speaker: Project Manager Lisa Zhuo. Interim Director Short responded to questions.

On the motion by Commissioner Zoubi and seconded by Commissioner Newhouse Segal, the Commission awarded the construction contract via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post and Zoubi.

Commission Requests

- Commissioner Zoubi requested additional training in evaluating contracts.
- Commissioner Newhouse Segal requested an annual update on the status of the City Hall elevators.

Public Comment

- David Pilpel urged Staff to include the California Environmental Quality Act (CEQA)-related documents and questioned whether requirements of the administrative code have been met.

4. Mission Branch Library Renovation – Contract Award

Staff Recommendation: Award Mission Branch Library Renovation contract in the amount of \$23,020,000 for 730 consecutive calendar days to S.J. Amoroso Construction Co., LLC to perform a complete renovation and expansion of the Mission Branch Library.
[Staff Report, Resolution, Presentation](#) Action

Heard by the Commission. Speakers: Project Manager Andrew Sohn, Chief of Branch Libraries for the San Francisco Public Library Rebecca Gallarda Flores and Facilities Director for San Francisco Public Library John Cunio. Interim Director Short responded to questions.

On the motion by Commissioner Newhouse Segal and seconded by Commissioner Zoubi, the Commission awarded the construction contract via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post and Zoubi.

Commission Requests

- Commissioner Post requested a report on why this project's status under the Maher Ordinance changed.
- Commissioner Newhouse Segal requested presentations include project addresses.

Public Comment

- David Pilpel supports the project and has concerns about the project's CEQA documentation and the status of the Library Commission action.

5. As-Needed Architectural Services for Health Facilities No. 3 – Award Professional Services Contract

Staff Recommendation: Award the Professional Services Contract, As-Needed Architectural Services for Health Facilities No. 3 (Re-Advertisement) in the amount of \$2,000,000 for 1,825 calendar days to Perkins Eastman Architects for architectural design services for health facilities.

[Staff Report, Resolution, Presentation](#)

Action

Heard by the Commission. Speaker: Bureau Manager Jun Caranto.

On the motion by Commissioner Zoubi and seconded by Commissioner Newhouse Segal, the Commission awarded the as-needed services contract via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post and Zoubi.

Public Comment

None

6. Overview of Infrastructure Design and Construction Bureau of Engineering

Staff will provide an overview of the Bureau, including organizational structure, project portfolio and representative examples of projects the Bureau provides for City and partner agencies.

[Staff Report, Presentation](#)

Informational

Heard by the Commission. Speaker: Bureau Manager Iqbal Dhapa.

Commissioner Requests

- Commissioner Newhouse Segal requested presenter names be displayed on the staff report.

Public Comment

- David Pilpel suggested the organization chart showing positions also display vacancies, and that positions within Public Works that exclusively work with one department might be better placed in that department.

- 7. Public Works Commission Rules of Order** Action
Staff Recommendation: Adopt the draft Public Works Commission Rules of Order
[Resolution, Rules of Order](#)

Heard by the Commission. Speaker: Secretary Fuller, Deputy City Attorney Christopher Tom and Commissioner Newhouse Segal.

On the motion by Commissioner Newhouse Segal and seconded by Commissioner Zoubi, the Commission adopted the Rules of Order via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post and Zoubi.

Public Comment

- David Pilpel pointed out corrections to the resolution and the staff report.

- 8. Public Works Director Hiring Update** Informational

On the motion made by Commissioner Newhouse Segal and seconded by Commissioner Zoubi to postpone the director hiring update to the December 16, 2022 meeting, the Commission approved the motion via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post and Zoubi.

- 9. New Business Initiated by Commissioners** Informational

None

- 10. General Public Comment – Continued from Item 1 if necessary**

Not necessary

Adjournment at 1:27 p.m.