



**PUBLIC WORKS COMMISSION**  
CITY AND COUNTY OF SAN FRANCISCO

**London N. Breed, Mayor**

**REGULAR MEETING**  
**Monday, November 25, 2024 / 9:00 a.m.**  
**Minutes: Draft**

1 Dr. Carlton B. Goodlett Place, City Hall, Room 408  
San Francisco, CA 94102

**COMMISSIONERS**

Lauren Post, Chair  
Fady Zoubi, Vice Chair  
Eleanor Blume, Commissioner  
Gerald Turner, Commissioner  
Paul Woolford, Commissioner

Carla Short, Public Works Director  
Robert Fuller, Public Works Commission Secretary



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**Monday, November 25, 2024, at 9:00 a.m.**

**City Hall Room 408**

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

**Minutes: Draft**

A recording of this meeting is available at [https://sanfrancisco.granicus.com/ViewPublisher.php?view\\_id=218](https://sanfrancisco.granicus.com/ViewPublisher.php?view_id=218)

**Call to Order, Roll Call and Agenda Changes**

Chair Lauren Post called the meeting to order at 9:02 a.m.

On the roll call, commissioners Eleanor Blume, Lauren Post, Gerald Turner and Fady Zoubi were present.

Commissioner Paul Woolford was absent,

With four members present, the Commission met quorum.

Key staff present: Director Carla Short, Deputy City Attorney Chris Tom, Management Assistant Clinton Otwell and Commission Secretary Bob Fuller.

**1. Announcements by Chair, Commissioners and Secretary**

Heard by the Commission. Speaker: Chair Lauren Post.

- Commission Secretary Fuller reminded commissioners of their mandated training, due by the end of the December.
- Announced that the December 20, 2024 meeting is likely cancelled. Several contract items and the Commission election of officers will be moved up to the December 9, 2024 meeting.

Public Comment

- None

**2. Director's Report and Communication**

Heard by the Commission. Speaker: Director Carla Short

- Director Short discussed the Department's storm response with teams dealing with tree emergencies, blocked storm drains, sandbag distribution and landslides. The Department coordinates storm response efforts with the Department of Emergency Management.
- Relayed that Friday, November 22<sup>nd</sup> marked the departure of Deputy Director and City Architect Ron Alameida for retirement.
- Discussed the transition memo sent to Mayor-elect Daniel Lurie (included in the agenda packet).

Public Comment

- None

Commissioner Requests

- Commissioner Turner requested the posted transition memo to Mayor-elect Lurie also include a description of the Public Works Commission and its role.

### **3 General Public Comment**

- None

### **4. Consent Calendar of Routine Matters**

Heard by the Commission. Speaker: Secretary Fuller

- a. Minutes from the November 8, 2024, of the Public Works Commission
- b. Various Locations Pavement Renovation No. 73 and Sewer Replacement – Contract Award
- c. 4th Street Bulbouts (Rebid) - Contract Award

#### Public Comment

- None

On the motion by Commissioner Turner and seconded by Commissioner Blume the Commission adopted the consent calendar, and all resolutions contained in it, via a unanimous voice vote in favor.

Members present and voting: Blume, Post, Turner and Zoubi.  
Motion passed.

### **Regular Calendar**

### **5. Public Works Strategic Plan: Organizational Changes**

Heard by the Commission. Speaker: Director Short

#### Public Comment

- None

### **6. Public Works Commission Annual Report**

Heard by the Commission. Speaker: Secretary Fuller

#### Public Comment

- None

On the motion by Commissioner Zoubi and seconded by Commissioner Turner the Commission approved Public Works Commission Annual Report via a unanimous voice vote in favor.

Members present and voting: Blume, Post, Turner and Zoubi.  
Motion passed.

### **7. New Business Initiated by Commissioners**

Heard by the commission. Speaker: Commissioners

#### Public Comment

- None

### **8 General Public Comment – Continued from Item 3 if necessary**

Not necessary.

**Adjournment** at 10:02 a.m.