



PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

London N. Breed, Mayor

REGULAR MEETING
Draft Minutes: Friday, December 1, 2023 / 9:30 a.m.

1 Dr. Carlton B. Goodlett Place, City Hall, Room 408
San Francisco, CA 94102

COMMISSIONERS

Lauren Post, Chair

Lynne Newhouse Segal, Commissioner

Paul Woolford, Commissioner

Fady Zoubi, Vice Chair

Gerald Turner, Commissioner

Carla Short, Public Works Director

Robert Fuller, Public Works Commission Secretary



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REGULAR MEETING
Friday, December 1, 2023, at 9:30 a.m.
City Hall Room 408
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Draft Minutes

A recording of this meeting is available at
https://sanfrancisco.granicus.com/ViewPublisher.php?view_id=218

Call to Order, Roll Call and Agenda Changes

Chair Lauren Post called the meeting to order at 9:34 a.m.

On the roll call, commissioners Lynne Newhouse Segal, Lauren Post, Gerald Turner, Paul Woolford and Fady Zoubi were present.

With five members present, the Commission met quorum.

Key staff present: Director Carla Short, Deputy City Attorney Christopher Tom and Commission Secretary Bob Fuller.

Chair Post requested the Commission hear items 9 and 8 out of order as the first and second items following the consent calendar. There were no objections to this change in order.

1. Announcements by the Chair, Commissioners and Commission Secretary

Heard by the Commission. Speakers: Chair Post, Commissioner Woolford and Secretary Fuller.

- **Chair Post** gave an update on the Director hiring process and the appointment of Carla Short as the Department Director. Commissioners each congratulated Director Short.
- Chair Post asked Director Short to discuss the State Housing and Community Development agency's mandate for housing delivery and the impact on Public Works.
- Asked Director Short to discuss street vending enforcement and efforts to ensure the safety of Department staff engaged in enforcement.
- Asked Director Short to discuss the new advertising kiosks being installed at public toilets.
- Called attention to the Earthquake Safety and Emergency Response bond quarterly report included in the Director's communications.
- Discussed her meeting with Sanitation and Streets Commission Chair Kimberlee Hartwig-Schulman and labor leaders.
- Called attention to the November issue of the Department's "In the Works" digital newsletter (<https://sfpublicworks.org/about/works-digital-journal>).
- **Commissioner Woolford** acknowledged his consideration and approval of the new public toilet design while previously serving on the Arts Commission.
- **Secretary Fuller** expressed congratulations to Director Short.

- Reminded commissioners of their mandatory training to be completed by the end of December 2023.
- Reported on the Sanitation and Streets Commission recent November 20, 2023 meeting and their upcoming joint meeting with the Public Works Commission on January 22, 2024.
- Announced Mayor Breed appointed Azalina Eusope to the Sanitation and Streets Commission and that her appointment will likely be heard by the Board of Supervisors Rules Committee in December.

Public Comment

- Aaron Breetwor discussed enforcement of mobility regulations in the public right of way.
- David Pilpel expressed support for Carla Short becoming the Department Director and suggested the Commission should disclose the number of candidates considered and the number forwarded to the Mayor.

Commissioner Requests

- Commissioner Newhouse Segal and Commissioner Turner urged Director Short to clarify for the public who is responsible for maintaining the public way.

2. Director’s Report and Communications

Heard by the Commission. Speaker: Director Carla Short

- Director Short reviewed work and outcomes of the Asian Pacific Economic Cooperation forum, including take-ways for ongoing efforts at service delivery.
- Discussed the opening of the street tree nursery.
- Announced the Department received recognition from the San Francisco Health Services System for its efforts to create a healthy workplace.
- Announced the Department’s summer internship applications are available (found at <https://careers.sf.gov/role/?id=3743990002951136>).
- Discussed the final Love Our City neighborhood cleanup day that was held November 4th in District 2.

Public Comment

- Aaron Breetwor praised the skating features at U.N. Plaza and suggested it should include permanent barriers to protect passers-by from runaway skateboards.

3. General Public Comment

- Aaron Breetwor discussed residential driveways not built to code to protect skateboarders and relayed that his Sunshine request of the Department did not reveal any discussion of this topic.

4. Consent Calendar of Routine Matters

- a. **Minutes from the October 20, 2023 Regular Meeting**
- b. **Minutes from the November 3, 2023 Regular Meeting**
- c. **As-needed Architectural Services for Health Facilities No. 3, Contract ID 100002435 – Contract Modification**
- d. **As-needed Mechanical Engineering Services No. 3 – Stantec Consulting Services, Inc. – Contract Award**
- e. **As-needed Mechanical Engineering Services No. 3 – GHD Inc. – Contract Award**

f. As-needed Mechanical Engineering Services No. 3 – Lee & Ro, Inc. - Contract Award

Heard by the Commission. Speaker: Secretary Fuller

Public Comment

- David Pilpel suggested improvements to the wording or documentation of each consent calendar item.

On the motion by Commissioner Newhouse Segal and seconded by Commissioner Post, the Commission corrected the November 3, 2023 minutes to clarify amendments to street vending regulations, and adopted the consent calendar and each resolution contained in it, via a unanimous voice vote in favor.

Members present and voting: Post, Newhouse Segal, Turner, Woolford, and Zoubi

Motion Passed.

Regular Items for Consideration

Item 9 was heard after the consent calendar, followed by item 8 then the Commission returned to item 5 on the posted agenda order.

9. Public Works Commission 2024 Meeting Calendar

Heard by the Commission. Speaker: Secretary

Public Comment

- David Pilpel expressed support for the new calendar.

On the motion by Commissioner Post and seconded by Commissioner Woolford, the Commission approved the Public Works Commission 2024 Meeting Calendar via a unanimous roll call vote in favor.

Members present and voting: Post, Newhouse Segal, Turner, Woolford and Zoubi.

Motion passed.

8. Operations Division Bureau of Street Environmental Services Overview

Item 8 was heard following item 9 as the second item after the consent calendar. Commissioner Turner departed the meeting at 11:15 a.m.

Heard by Commission. Speaker: Superintendent Christopher McDaniels

Public Comment

- Aaron Breetwor questioned the definition of success when an encampment is cleared and disagreed that property owners should be responsible for maintenance of the right of way.

Commissioner Requests

- Commissioner Newhouse Segal requested Staff to visually identify contractors when they are doing work for Public Works.
- Commissioners Turner and Zoubi requested ride-along opportunities with Street Environmental Services staff.

5. Safer Taylor Street Project - Contract Modification

Heard by the Commission. Speaker: Project Manager Flora Law

The Commission recessed at 11:58 a.m. and resumed at 12:16 p.m.

Commissioner Woolford departed the meeting at 12:30 p.m.

Public Comment

- Aaron Breetwor congratulated Staff on the project and discussed how trees and hydrants can become hazards when moved too close to the curb as part of streetscape projects.

On the motion by Commissioner Zoubi and seconded by Commissioner Post, the Commission approved Safer Taylor Street Project contract modification, via a unanimous voice vote in favor.

Members present and voting: Post, Newhouse Segal, and Zoubi

Motion passed.

Commissioner Requests

- Chair Post requested an update presentation on this project in one year that includes a representative from the San Francisco Municipal Transportation Agency.

6. Various Locations Pavement Renovation No. 64 and Sewer Replacement – Contract Award

Heard by the Commission. Speaker: Project Manager Ramon Kong

Public Comment

- Aaron Breetwor questioned the quality of street repairs compared to newly repaved projects.

On the motion by Commissioner Zoubi and seconded by Commissioner Post, the Commission approved the Various Locations Pavement Renovation No. 64 and Sewer Replacement contract award via a unanimous voice vote in favor.

Members present and voting: Post, Newhouse Segal and Zoubi.

Motion passed.

Commissioner Requests

- Chair Post requested an update on this project in one year.

7. Various Locations Pavement Renovation No. 66 and Sewer Replacement – Contract Award

Heard by the Commission. Speaker: Project Manager Edmund Lee

Public Comment

- Aaron Breetwor suggested that proof of quality workmanship should be a larger factor in procurement.

On the motion by Commissioner Post and seconded by Commissioner Zoubi, the commission approved the Various Locations Pavement Renovation No. 66 and Sewer Replacement contract award via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post and Zoubi.

Motion passed.

Commissioner Requests

- Chair Post requested an update on this project in one year.

10. New Business Initiated by Commissioners

Heard by Commission. Speaker: Commissioners

- No new business

Public Comment

- Aaron Breetwor discussed the dangers to skateboarders posed by traffic dots on Dolores Street and his belief that they are illegal.

11 General Public Comment – Continued from Item 3 if necessary

Not necessary.

Adjournment at 1:14 p.m.