

SAN FRANCISCO PUBLIC WORKS COMMISSION

San Francisco City Hall, Room 408

Regular Meeting Draft Minutes

Friday, July 21, 2023
9:30 a.m.

Call to Order, Roll Call and Agenda Changes

Chair Lauren Post called the meeting to order at 9:30 a.m.

On the roll call, commissioners Post, Turner, Woolford and Zoubi were present. Commissioner Newhouse Segal was absent.

1. Announcements by Chair, Commissioners and Secretary

Heard by the Commission. Speakers: Chair Lauren Post and Secretary Bob Fuller

- Chair Post highlighted the June “In the Works” Department newsletter - <https://sfpublicworks.org/about/works-digital-journal>
- Discussed the Department’s participation in the American Institute of Architects Annual Conference
- Discussed the Great Highway sand clearance program and asked Staff to report on the costs of this work.
- Reported that the Department Director hiring process continues.

Secretary’s report on the activities of the Sanitation and Streets Commission (SASC):

- Secretary Fuller reported that SASC held their most recent meeting on July 17, 2023. It included a performance measure report from the Bureau of Building and Street Repair, and a report on street cleanliness in response to the Controller’s May report on street conditions.
- SASC members also attended the Montoya Awards luncheon on July 19th to celebrate twelve Operations Division employees nominated by their peers and honored by the Department, SF Building and Trades Council and the Sanitation and Streets Commission.

Public Comment - none

2. Director’s Report and Communications

Heard by the Commission. Speaker: Interim Director Carla Short. Acting Manager of the Project IDC Bureau of Project Management Patrick Rivera responded to questions.

- Interim Director Short discussed sand removal from the Great Highway.
- Provided an update on Department’s budget approval by the Board of Supervisors.
- Discussed the 53 paid summer interns currently hosted by the Department.
- Reported on the July Love Our City neighborhood cleanup day in District 8.

Public Comment – none

Commissioner Requests:

- Commissioner Woolford requested Staff forward the intern celebration invitation to Commissioners, through the Director and Secretary.
- Commissioner Post requested Staff notify the Commission when the internship applications are available, so they can help spread the word.
- Commissioner Turner requested more information on how capital projects align with the Mayor’s directive on housing development.

3. General Public Comment

Heard by the Commission.
No general public commenters.

4. Consent Calendar of Routine Matters

- Adopt Minutes from the June 16, 2023 Meeting**
- Various Locations No.49 Infrastructure Improvements – Contract Modification**
- Various Locations No.51 Infrastructure Improvements – Contract Modification**
- Pressure Washing Workforce Development – Grant Award**
- Sweeping Workforce Development – Grant Award**

Heard by the Commission. Speaker: Secretary Fuller. Interim Director Short, Project Manager Edmund Lee and Grant Manager Robynn Takayama responded to questions.

Public Comment - none

On the motion by Commissioner Woolford and seconded by Commissioner Zoubi, the Commission adopted the consent calendar and each resolution contained in it via a unanimous voice vote in favor.

Members present and voting. Post, Turner, Woolford and Zoubi

Commissioner Requests

- Commissioner Zoubi requested that respondent scoring information be included in grant agreement documents.
- Commissioner Woolford requested an overview of the workforce development program.

Regular Items for Consideration

5. Ingleside Police Station Replacement Construction Manager/General Contractor – Contract Award

Heard by the Commission. Speakers: Project Manager Samuel Chui and SFPD Commander Nicole Jones.

Public Comment – none

Commissioner Requests

- Commissioner Post requested an update on this project in a year.

On the motion by Commissioner Woolford and seconded by Commissioner Post, the Commission approved the contract award via a unanimous voice vote in favor.

Members present and voting. Post, Turner, Woolford and Zoubi.

6. Various Locations Pavement Renovation No. 60 & Sewer Replacement (REBID) – Contract Award

Heard by the Commission. Speaker: Project Manager Edmund Lee. Interim Director Carla Short responded to questions.

Public Comment

- Francisco Da Costa suggested a needs assessment of some streets and that SF Public Utilities Commission does not coordinate work with Public Works.

Commissioner Requests

- Commissioner Post requested an update on this project in a year, comparing the planned timeline with actual work completed.

On the motion by Commissioner Zoubi and seconded by Commissioner Woolford, the Commission approved the contract award via a unanimous voice vote in favor.

Members present and voting. Post, Turner, Woolford and Zoubi.

7. Operations Division Overview- Bureau of Urban Forestry Overview

Heard by the Commission. Speaker: Acting Bureau Superintendent Nicholas Crawford. Interim Director Carla Short and Deputy Director of Operations DiJaida Durden responded to questions.

Public Comment

- Francisco Da Costa compared urban canopy percentages across major cities and noted his involvement with the Bureau of Urban Forestry.
- David Pilpel appreciated Bureau staff and relayed his experience with a tree citation. He also suggested improvements to the Department web pages related to trees.

8. New Business Initiated by Commissioners

Heard by the Commission. Speaker: Chair Post

- Commissioner Post requested a presentation about the Department's workforce development grant program.
- Commissioner Post requested a report on how the City sites capital projects.
- Commissioner Zoubi requested a report from Public Works Human Resources Director Karen Hill about the efforts to fill Department vacancies.
- Commissioner Woolford requested a report on the limitations and financing of bond-funded capital projects.

Public Comment

- David Pilpel discussed the Commission's advance calendar and made suggestions for improving it.

9. General Public Comment – Continued from Item 2 if necessary

Not Necessary

Adjournment at 12:24 p.m.