



**Meeting Date:** April 22, 2024

**To:** Public Works Commission

**Through:** Carla Short, Public Works Director  
Ron Alameida, Deputy Director & City Architect

**From:** Robert C. Begley, Contract Manager

**Subject:** As-Needed Asbestos, Lead, and Industrial Hygiene Consultation Services 2020 (Micro-LBE Set-Aside Program), Contract ID 1000021229 – Contract Modification

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**Director’s Recommendation:** Approve Modification No. 1 to As-Needed Asbestos, Lead, and Industrial Hygiene Consultation Services 2020 (Micro-LBE Set-Aside Program), Contract ID 1000021229 with EnviroSurvey, Inc. to increase the not-to-exceed contract amount by \$500,000 for a new not-to-exceed amount of \$1,500,000.

**Contract Background:** EnviroSurvey, Inc., with its team of sub-consultants, provides asbestos, lead, and industrial hygiene consultation services, and other related services on an as-needed basis. The Consultant provides as-needed hazardous materials surveys and work plans, third-party oversight, air and noise monitoring, indoor air quality studies, and industrial hygiene services on City projects involving the abatement of asbestos, lead and other hazardous materials on property owned, operated and/or maintained by the City and County of San Francisco. Consultant may be required to provide the requested services for an entire project or for a portion of a project or for any project phase.

**Reason for Modification:** The proposed modification would increase the contract amount by \$500,000. The additional contracting capacity will be used to award additional contract service orders under the As-Needed Asbestos, Lead, and Industrial Hygiene Consultation Services 2020 (Micro-LBE Set-Aside Program) on as-needed basis. These as-needed contract service orders are necessary to support Public Works staff with their workload and to harness the consultant’s specialized services.

**Contract Details:**

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| <b>Contract Title:</b>   | As-Needed Asbestos, Lead, and Industrial Hygiene Consultation Services 2020 (Micro-LBE Set-Aside Program)  |
| <b>Personal Services Contract No. (Required for Professional Services Only):</b> | The Civil Service Commission approved the original contract on March 01, 2021 (45023-20/21), and the Department of Human Resources approved the increased contract amount on January 05, 2024. |

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|--|--------------------|
| <b>Contract Original Award Amount:</b> | Up to \$1,000,000  |
| <b>Contract Original Duration:</b>     | 1,825 days         |
| <b>Contractor Name:</b>                | EnviroSurvey, Inc. |

**Summary of Total Amounts:**

|   | <b>Contract Amount</b> | <b>Contract Duration</b> | <b>Contract Dates</b>        |
|---|------------------------|--------------------------|------------------------------|
| Original Contract Amount:                 | \$1,000,000.00         | 1,825 Days               | 5/24/2021 – 5/22/2026        |
| Previous Approved Modifications:          | -                      | -                        | -                            |
| Proposed Modification:                    | \$500,000.00           | 0 days                   | 5/24/2021 – 5/22/2026        |
| <b>Total Contract Value, if approved:</b> | <b>\$1,500,000.00</b>  | <b>1,825 Days</b>        | <b>5/24/2021 – 5/22/2026</b> |

**Previously Approved Modifications:**

| <b>Modification</b>                | <b>Amount</b>   | <b>Extension (days)</b> | <b>Description</b> |
|------------------------------------|---|-------------------------|--------------------|
| N/A                                | N/A   | N/A                     | N/A                |
| <b>Contract Funding Sources:</b>   | Client funding, depending on the project  |                         |                    |
| <b>Compliance Information:</b>     | <p>Public Works Contract Administration staff verified that the Consultant complies with the Equal Benefits Provisions of Chapter 12B of the City’s Administrative Code.</p> <p>Contract Monitoring Division (CMD) did not have Local Business Enterprise (LBE) subcontracting requirement for this contract.</p> <p>Consultant EnviroSurvey, Inc. committed to LBE subconsultant participation of 7.50% in its proposal.</p> |                         |                    |
| <b>Related Commission Actions:</b> | N/A   |                         |                    |
| <b>Additional Information:</b>     | N/A   |                         |                    |
| <b>Attachments:</b>                | Attachment 1: CMD Approval of MA Mod 1<br>Attachment 2: Resolution  |                         |                    |

**PUBLIC WORKS COMMISSION  
CITY AND COUNTY OF SAN FRANCISCO**

**RESOLUTION NO. \_\_\_\_\_**

WHEREAS, On April 6, 2021, San Francisco Public Works awarded As-Needed Asbestos, Lead, and Industrial Hygiene Consultation Services 2020 (Micro-LBE Set-Aside Program), Contract ID 1000021229 to EnviroSurvey, Inc. in the amount of \$1,000,000 with a contract duration of 1,825 calendar days; and

WHEREAS, An increase to the not-to-exceed contract amount by \$500,000 is requested for As-Needed Asbestos, Lead, and Industrial Hygiene Consultation Services 2020 (Micro-LBE Set-Aside Program); and

WHEREAS, On January 5, 2024, Department of Human Resources approved the modification of Professional Service Contract (PSC) 45023-20/21 to increase the contract amount by \$ 500,000; and

WHEREAS, This \$500,000 increase to the contract will still be within the approved Personal Services Contract (PSC) amount; now, therefore, be it

RESOLVED, That this Commission hereby approves modification No. 1, an increase to the not-to-exceed contract amount by \$500,000 for As-Needed Asbestos, Lead, and Industrial Hygiene Consultation Services 2020 (Micro-LBE Set-Aside Program), with EnviroSurvey, Inc..

*I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of \_\_\_\_\_.*

\_\_\_\_\_  
Commission Affairs Manager  
Public Works Commission