



Meeting Date: March 11, 2024

To: Public Works Commission

Through: Carla Short, Public Works Director
Ron Alameida, Deputy Director & City Architect

From: Robert C. Begley, Contract Manager

Subject: As-Needed Asbestos, Lead, and Industrial Hygiene Consultation Services 2020, Contract ID 1000021207 – Contract Modification

Director's Recommendation: Approve Modification No. 1 to As-Needed Asbestos, Lead, and Industrial Hygiene Consultation Services 2020, Contract ID 1000021207 with SCA Environmental, Inc. to increase the not-to-exceed contract amount by \$500,000 for a new not-to-exceed amount of \$1,500,000.

Contract Background: SCA Environmental, Inc., with its team of sub-consultants, provides asbestos, lead, and industrial hygiene consultation services, and other related services on an as-needed basis. The Consultant provides as-needed hazardous materials surveys and work plans, third-party oversight, air and noise monitoring, indoor air quality studies, and industrial hygiene services on City projects involving the abatement of asbestos, lead and other hazardous materials on property owned, operated and/or maintained by the City and County of San Francisco. Consultant may be required to provide the requested services for an entire project or for a portion of a project or for any project phase.

Reason for Modification: The proposed modification would increase the contract amount by \$500,000. The additional contracting capacity will be used to award additional contract service orders under the As-Needed Asbestos, Lead, and Industrial Hygiene Consultation Services 2020 on as-needed basis. These as-needed contract service orders are necessary to support Public Works staff with their workload and to harness the consultant's specialized services.

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Contract Details:

Contract Title:	As-Needed Asbestos, Lead, and Industrial Hygiene Consultation Services 2020
Personal Services Contract No. (Required for Professional Services Only):	The Civil Service Commission approved the original contract on March 1, 2021 (45023-20/21), and the Department of Human Resources approved the increased contract amount on January 5, 2024.
Contract Original Award Amount:	Up to \$1,000,000
Contract Original Duration:	1,825 days
Contractor Name:	SCA Environmental, Inc.

Summary of Total Amounts:

	Contract Amount	Contract Duration	Contract Dates
Original Contract Amount:	\$1,000,000.00	1,825 Days	6/1/2021 – 5/30/2026
Previous Approved Modifications:	-	-	-
Proposed Modification:	\$500,000.00	0 days	6/1/2021 – 5/30/2026
Total Contract Values:	\$1,500,000.00	1,825 Days	6/1/2021 – 5/30/2026

Previously Approved Modifications:

Modification	Amount	Extension (days)	Description
N/A	N/A	N/A	N/A

Contract Funding Sources:	Client funding, depending on the project
Compliance Information:	<p>Public Works Contract Administration staff verified that the Consultant complies with the Equal Benefits Provisions of Chapters 12B and 12X of the Administrative Code.</p> <p>Contract Monitoring Division (CMD) established a Local Business Enterprise (LBE) subcontracting requirement of 20% for this contract.</p> <p>Consultant SCA Environmental, Inc. committed to LBE subconsultant participation of 20% in its proposal.</p>

As-Needed Asbestos, Lead, and Industrial Hygiene Consultation Services 2020, Contract ID 1000021207 – Contract Modification

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Related Commission Actions:	N/A
Additional Information:	N/A
Attachments:	Attachment 1: CMD Approval of MA Mod 1 Attachment 2: Resolution

**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. _____

WHEREAS, On April 6, 2021, San Francisco Public Works awarded As-Needed Asbestos, Lead, and Industrial Hygiene Consultation Services 2020, Contract ID 1000021207 to SCA Environmental, Inc. in the amount of \$1,000,000 with a contract duration of 1,825 calendar days; and

WHEREAS, An increase to the not-to-exceed contract amount by \$500,000 is requested for As-Needed Asbestos, Lead, and Industrial Hygiene Consultation Services 2020; and

WHEREAS, On January 5, 2024, Department of Human Resources approved the modification of Professional Service Contract (PSC) 45023-20/21 to increase the contract amount by \$500,000; and

WHEREAS, This \$500,000 increase to the contract will remain within the approved Personal Services Contract (PSC) amount; now, therefore, be it

RESOLVED, That this Commission hereby approves modification No. 1, an increase to the not-to-exceed contract amount by \$500,000 for As-Needed Asbestos, Lead, and Industrial Hygiene Consultation Services 2020, with SCA Environmental, Inc.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of _____.

Commission Affairs Manager
Public Works Commission

From: [Tom, Antonio \(ADM\)](#)
To: [Lee, Olivia \(DPW\)](#)
Subject: Re: Request for CMD Approval: Contract ID 1000021207 PW Order No. 204,598 SCA Environmental, Inc. - AN Asbestos, Lead, Industrial Hygiene Consultation Services APC 2020 - Increasing Contracting Capacity by \$500,000
Date: Tuesday, January 16, 2024 2:36:26 PM

Hi Olivia,

CMD approves the contract modification.

Thanks,

Antonio

From: Lee, Olivia (DPW) <Olivia.Lee@sfdpw.org>
Sent: Tuesday, January 16, 2024 2:30 PM
To: Tom, Antonio (ADM) <antonio.tom@sfgov.org>
Subject: FW: Request for CMD Approval: Contract ID 1000021207 PW Order No. 204,598 SCA Environmental, Inc. - AN Asbestos, Lead, Industrial Hygiene Consultation Services APC 2020 - Increasing Contracting Capacity by \$500,000

Greetings Antonio,

Hope you had a good 3-day weekend. Checking on this MA Mod.

Thank you!



Olivia Lee
Building Design and Construction | Project Controls & Services

San Francisco Public Works | City and County of San Francisco
49 South Van Ness Avenue, Suite 700 | San Francisco, CA 94103
Voice Mail: (628) 271-2184

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Effective April 1, 2022, SF Public Works Ethics Policy says no gifts from the public or contractors, including coffee, pastry, gift baskets, etc.

From: Lee, Olivia (DPW)
Sent: Thursday, January 4, 2024 5:17 PM

To: Tom, Antonio (ADM) <antonio.tom@sfgov.org>

Cc: Dzikunu, Selormey (ADM) <selormey.dzikunu@sfdpw.org>

Subject: Request for CMD Approval: Contract ID 1000021207 PW Order No. 204,598 SCA Environmental, Inc. - AN Asbestos, Lead, Industrial Hygiene Consultation Services APC 2020 - Increasing Contracting Capacity by \$500,000

Greetings Antonio,

Happy New Year!

We are working on modifying SCA Environmental's Contract ID 1000021207 PW Order No. 204,598 AN Asbestos, Lead, Industrial Hygiene Consultation Services APC 2020 by increasing its contracting capacity by \$500,000.

Attached are:

1. [CMD Form 10](#)
2. [CMD Modification Spreadsheet](#)
3. [Aggregate CMD Form 7 for the entire MA](#)
4. [CMD Determination Memo for RFQ 4606 AN Asbestos Lead and Industrial Hygiene Consultation Services](#)

Please review and provide CMD approval.

Thank you!



Olivia Lee

Building Design and Construction | Project Controls & Services

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