



Meeting Date: July 22, 2024

To: Public Works Commission

Through: Carla Short, Public Works Director
Ron Alameida, Deputy Director & City Architect

From: Olivia Lee, Contract Manager

Subject: As-Needed Historic Preservation Specialty Services No. 4,
Contract ID 1000028634 – Contract Modification

Director’s Recommendation: Approve Modification No. 1 to As-Needed Historic Preservation Specialty Services No. 4, Contract ID 1000028634 with Architectural Resources Group (ARG) to increase the not-to-exceed contract amount by \$200,000 for a new not-to-exceed amount of \$600,000.

Contract Background: Architectural Resources Group (ARG), with its team of sub-consultants, shall provide historic preservation specialty services, and other related services on an as-needed basis. The Consultant provides historic preservation consultation services for various building projects on an as-needed basis. Services include cultural resource inventories, assessments, historical evaluations, management documents, and other necessary studies. Consultant prepares historic structure reports, certificate of appropriateness, contract documents, and cost estimates. In addition, Consultant provides design consultation, construction support, and Quality Assurance / Quality Control (QA/QC). Projects may include various building facilities, such as library buildings, fire stations, police stations, health service centers, hospital buildings, recreation centers, and other City-owned facilities. Consultant may provide the requested services for an entire project, a portion of a project, or a project phase.

Reason for Modification: The proposed modification would increase the contract amount by \$200,000. The additional contracting capacity will be used to award additional contract service orders under the As-Needed Historic Preservation Specialty Services No. 4 on as-needed basis. These as-needed contract service orders are necessary to support Public Works staff with their workload and to harness the consultant’s specialized services.

Contract Details:

Contract Title:	As-Needed Historic Preservation Specialty Services No. 4
Personal Services Contract No. (Required for Professional Services Only):	The Civil Service Commission approved the original contract on December 19, 2022 (40710-22/23).
Original Contract Award Amount:	Up to \$400,000
Original Contract Duration:	1,825 days
Contractor Name:	Architectural Resources Group (ARG)

Summary of Total Amounts:

	Contract Amount	Contract Duration	Contract Dates
Original Contract Amount:	\$400,000.00	1,825 Days	5/26/2023 – 5/25/2028
Previous Approved Modifications:	-	-	-
Proposed Modification:	\$200,000.00	0 days	5/26/2023 – 5/25/2028
Total Contract Values, if approved:	\$600,000.00	1,825 Days	5/26/2023 – 5/25/2028

Previously Approved Modifications:

Modification	Amount	Extension (days)	Description
N/A	N/A	N/A	N/A

Contract Funding Sources:	Client funding, depending on the project
Compliance Information:	<p>Public Works Contract Administration staff verified that the Consultant complies with the Equal Benefits Provisions of Chapter 12B of the City’s Administrative Code.</p> <p>Contract Monitoring Division (CMD) waived the Local Business Enterprise (LBE) subcontracting requirement for this contract.</p> <p>Consultant Architectural Resources Group (ARG) committed to LBE subconsultant participation of 5% in its proposal.</p>
Related Commission Actions:	N/A

Additional Information:	N/A
Attachments:	Attachment 1: CMD Approval of MA Mod 1 Attachment 2: Resolution

**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. _____

WHEREAS, On May 19, 2023, San Francisco Public Works awarded As-Needed Historic Preservation Specialty Services No. 4, Contract ID 1000028634 to Architectural Resources Group (ARG) in the amount of \$400,000 with a contract duration of 1,825 calendar days; and

WHEREAS, An increase to the not-to-exceed contract amount by \$200,000 is requested for As-Needed Historic Preservation Specialty Services No. 4; and

WHEREAS, This \$200,000 increase to the contract will still be within the approved Personal Services Contract (PSC) amount; now, therefore, be it

RESOLVED, That this Commission hereby approves modification No. 1, an increase to the not-to-exceed contract amount by \$200,000, for a new not-to-exceed amount of \$600,000, for As-Needed Historic Preservation Specialty Services No. 4, with Architectural Resources Group (ARG).

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of _____.

Commission Affairs Manager
Public Works Commission

Lee, Olivia (DPW)

From: CCSF IT Service Desk <ccsfdt@service-now.com>
Sent: Wednesday, May 8, 2024 9:03 AM
To: Lee, Olivia (DPW)
Subject: CMD14B0003077 – '14B Requirements' has been Approved

Follow Up Flag: Flag for follow up
Flag Status: Flagged



Contract Monitoring Division

Dear Olivia Lee,

This is to inform you that CMD14B0003077 - '14B Requirements' has been approved.

Requester: Olivia Lee

Department: DPW

LBE Participation Requirement Waiver Justification: 14B.8(A) (Lack of Subcontracting Opportunities)

Approved PreBid #: 14BPREBID0001190

Supplier ID: 0000025169

Requested total cost: \$1,800,000.00

Contract ID: 1000028634

Waiver Start Date: 2022-12-05

Waiver End Date: 2029-12-31

Short Description: As-Needed Historic Preservation Specialty Services

Reason for determination: Approved per 14B.8(A) Lack of subcontracting opportunities

[Take me to the CMD 14B Waiver Request](#)

Thank you.

Ref:TIS5014417_BBLJoueAO0W3bYtnoUPE