



Meeting Date: December 9, 2024

To: Public Works Commission

Through: Carla Short, Public Works Director
Julia Laue, City Architect

From: Olivia Lee, Contract Manager

Subject: As-Needed Project Controls & Construction Management Services No. 3 -
6 Contract Award(s)

Director's Recommendation: Award Professional Services Contract, As-Needed Project Controls & Construction Management Services No. 3 in the amount of \$4,400,000 each for 1,825 calendar days to the following 6 contractors (each a "Consultant"): Environmental & Construction Solutions - Saylor Consulting Group JV (ECS - SCG JV), Hollins Consulting, Inc., Avila and Associates Consulting Engineers, Inc. (Avila), A G S, Inc. (AGS), Townsend Management, Inc. – C M Pros, Inc. (TMI - CMP JV), and Consor PMCM, Inc. – Salimi Management, LLC JV (Consor - Salimi JV) for project controls and construction management services.

Contract Background: The work to be done under each contract consists of project controls and construction management services. Services to be performed include but are not limited to, project scheduling, cost estimating, constructability review, construction inspection, training, public and community relations, public affairs, dispute resolution, report investigations, technical advice, and other related services. Consultants may provide requested services for an entire project, a portion of a project, or any project phase. Consultants have provided these types of services for the City in the past.

Solicitation Process: On July 8, 2024, San Francisco Public Works advertised the Request for Qualifications (RFQ) for As-Needed Project Controls & Construction Management Services No. 3. Public Works sought to award 6 contracts with an anticipated not-to-exceed contract amount of \$4,400,000 with a contract duration of 1,825 calendar days. The Contract Monitoring Division (CMD) established a 25% Local Business Enterprise (LBE) subcontracting requirement for this contract.

On August 21, 2024, Public Works received twelve proposals. City staff reviewed all proposals and determined that eleven proposals were responsive and responsible. These proposals were then evaluated and scored by a panel comprised of individuals knowledgeable on the subject matter. Oral interviews were optional and were not conducted.

The top 6 RFQ proposers for this contract were: Environmental & Construction Solutions - Saylor Consulting Group JV, Hollins Consulting, Inc., Avila and Associates Consulting Engineers, Inc., A G S, Inc., Townsend Management, Inc. – C M Pros, Inc., and Consor PMCM, Inc. – Salimi Management, LLC JV.

Contract Details:

Contract Title:	As-Needed Project Controls & Construction Management Services No. 3
Personal Services Contract No.:	Civil Service Commission approved on April 01, 2024 (PSC No. 45988-23/24).
Contract Award Amount:	Up to \$4,400,000 for each contract
Contract Funding Sources (if applicable):	Client funding, depending on the project.
Anticipated Project Schedule:	Notice To Proceed is expected to be issued shortly after the contract is certified by the Public Works Contract Administration staff. The contract will end 1,825 calendar days after it commences.
Contract Duration:	1,825 calendar days for each contract
Contractors' Names:	<ul style="list-style-type: none"> • Environmental & Construction Solutions - Saylor Consulting Group JV • Hollins Consulting, Inc. • Avila and Associates Consulting Engineers, Inc. • A G S, Inc. • Townsend Management, Inc. – C M Pros, Inc. • Consor PMCM, Inc. – Salimi Management, LLC JV
Compliance with Chapter 14B Local Business Enterprise Ordinance:	<p>The Contract Monitoring Division (CMD) established a 25% Local Business Enterprise (LBE) subcontracting requirement for this contract.</p> <p>Environmental & Construction Solutions - Saylor Consulting Group JV submitted LBE subconsultant participation of 25% with its proposal.</p> <p>Hollins Consulting, Inc. submitted LBE subconsultant participation of 35% with its proposal.</p> <p>Avila and Associates Consulting Engineers, Inc. submitted LBE subconsultant participation of 25% with its proposal.</p>

	<p>A G S, Inc. submitted LBE subconsultant participation of 25% with its proposal.</p> <p>Townsend Management, Inc. – C M Pros, Inc. submitted LBE subconsultant participation of 25% with its proposal.</p> <p>Conzor PMCM, Inc. – Salimi Management, LLC JV submitted LBE subconsultant participation of 25% with its proposal.</p>
Other Compliance:	N/A
Additional Information:	N/A
Attachments:	<p>Attachment 1: Tabulation of Scores and Ranking</p> <p>Attachment 2: CMD Determination Memo</p> <p>Attachment 3: Resolutions</p>

**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. _____

WHEREAS, On July 8, 2024, San Francisco Public Works (Public Works) advertised the Request for Qualifications (RFQ) for As-Needed Project Controls & Construction Management Services No. 3 to establish a pool of qualified consultants; and

WHEREAS, The RFQ specified a not-to-exceed contract amount of up to \$4,400,000 and a duration of 1,825 calendar days for these services; and

WHEREAS, Public Works intended to award contracts to six (6) pre-qualified prime consultants or joint ventures through the RFQ; and

WHEREAS, Contract Monitoring Division established a 25% Local Business Enterprise (LBE) subcontracting requirement for this contract; and

WHEREAS, On August 21, 2024, Public Works received twelve proposals in response to the RFQ, of which eleven were deemed responsive and responsible, after being evaluated and scored by a panel of individuals knowledgeable in the subject matter of the RFQ, and optional oral interviews were not conducted; and

WHEREAS, Proposer Hollins Consulting, Inc. ranked second after the evaluation; now, therefore, be it

RESOLVED, That this Commission hereby awards Public Works Professional Services Contract, As-Needed Project Controls & Construction Management Services No. 3, in an amount not to exceed \$4,400,000, with a contract duration of 1,825 calendar days, to Hollins Consulting, Inc.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of _____.

Commission Affairs Manager
Public Works Commission



**City and County of San Francisco
San Francisco Public Works
Project Controls and Services**

PROFESSIONAL SERVICES RFQ
TABULATION OF SCORES

Title: As-Needed Project Controls & Construction Management Services No. 3

Sourcing Event ID No: _____0000009529

Date Proposals Received: _____August 21, 2024

Firm Name	LBE Bonus %	Final Score	Final Rank
ECS - SCG JV	7.5%	1,780.74	1
Hollins Consulting Inc	10.0%	1,772.38	2
Avila	10.0%	1,761.10	3
A G S INC	10.0%	1,738.00	4
TMI - CM Pros JV	7.5%	1,736.13	5
Conсор - Salimi JV	7.5%	1,726.45	6
Design & Construction Management (DCMS)	10.0%	1,722.05	7
Dabri Inc	10.0%	1,703.08	8
Montez Group Incorporated	10.0%	1,658.25	9
A A E S INC	10.0%	1,525.43	10
3D Built	0.0%	1,497.50	11



MEMORANDUM

Date: October 22, 2024

To: Olivia Lee, Project Manager, Public Works
Belle Macaranas, Contract Administration, Public Works

From: Antonio Tom, Contract Compliance Officer, CMD

Subject: 0000009529 - As-Needed Project Controls & Construction Management Services
No. 3

The Contract Monitoring Division (“CMD”) has reviewed the consultant proposals and supporting documentation, and applied the appropriate rating bonuses submitted for the above referenced contracts. Based on this review, CMD has determined that the proposals were materially compliant with the pre-award Chapter 14B requirements.

Rating Bonus, Score Sheets, and Score Tabulations

CMD has reviewed the score sheets submitted by the panelists and the final score tabulations from Public Works. Based on this information and after the application of the LBE rating bonus, the proposers are ranked as follows:

RANK	FIRM	LBE Status	Rating Bonus
1	ECS - Saylor JV	Non-LBE	Eligible for a 7.5% rating bonus
2	HOLLINS CONSULTING INC	LBE-MBE (Small)	Eligible for a 10% rating bonus
3	AVILA & ASSOC CONSULTING ENGINEERS INC	LBE-WBE (Small)	Eligible for a 10% rating bonus
4	A G S INC	LBE-MBE (Micro)	Eligible for a 10% rating bonus
5	TMI - CM Pros JV	Non-LBE	Eligible for a 7.5% rating bonus
6	Conсор - Salimi JV	Non-LBE	Eligible for a 7.5% rating bonus
7	DESIGN & CONSTRUCTION MANAGEMENT SVCS	LBE-OBE (Micro)	Eligible for a 10% rating bonus
8	Dabri Inc	LBE-WBE (Small)	Eligible for a 10% rating bonus
9	Montez Group Incorporated	LBE-MBE (Micro)	Eligible for a 10% rating bonus
10	A A E S INC	LBE-MBE (Micro)	Eligible for a 10% rating bonus
11	3D Built	Non-LBE	Not applicable
---	Mark G Anderson Consultants, Inc. (MGAC)*	Non-LBE	---

* Mark G Anderson Consultants, Inc. (MGAC) was deemed non-responsive by CMD because it did not meet the 14B Good Faith Effort Requirements.

LBE Subconsultant Participation Requirement

ECS - Saylor JV achieved the highest score and met the 25% LBE subconsultant participation requirement. The following firms were listed on the CMD Form 2A:

Firm	Service	LBE Status	Listed Percent	LBE Credited Percent
SAYLOR CONSULTING GROUP	CM, Estimating	LBE-WBE (Small)	30.0%	0.0%
JOE HILL CONSULTING ENGINEERS	CM, Inspection	LBE-OBE (Micro)	15.0%	15.0%
C M PROS	CM, Inspection	LBE-MBE (Small)	9.0%	9.0%
JBR PARTNERS INC	Partnering	LBE-MBE (Micro)	1.0%	1.0%
Margena LLC	Public Relations	Non-LBE	1.0%	0.0%
TOTAL:			56.0%	25.0%

HOLLINS CONSULTING INC achieved the second highest score and met the 25% LBE subconsultant participation requirement. The following firms were listed on the CMD Form 2A:

Firm	Service	LBE Status	Listed Percent	LBE Credited Percent
M LEE CORPORATION	Cost Estimating	LBE-WBE (Small)	15.0%	15.0%
SSC Inc	Project Mgmt, Construction mgmt, Inspection Services, Implementation of Sustainability Requirements	LBE-OBE (Micro)	10.0%	10.0%
InnoActive Group, LLC	Project Controls Training of City Employees	LBE-OBE (Micro)	5.0%	5.0%
IRML	Partnering, Public & Community Relations	LBE-WBE (Micro)	5.0%	5.0%
TOTAL:			35.0%	35.0%

AVILA & ASSOC CONSULTING ENGINEERS INC achieved the third highest score and met the 25% LBE subconsultant participation requirement. The following firms were listed on the CMD Form 2A:

Firm	Service	LBE Status	Listed Percent	LBE Credited Percent
JOE HILL CONSULTING ENGINEERS	Construction Management for Utilities and Underground Infrastructure	LBE-OBE (Micro)	8.0%	8.0%
M LEE CORPORATION	Cost Estimating	LBE-MBE (Small)	9.0%	9.0%
CONSTRUCTION	Construction Management- Cost	LBE-MBE	7.0%	7.0%

MANAGEMENT WEST INC	Estimating, Project Scheduling – Buildings and Above Grade Infrastructure	(Micro)		
S C A ENVIRONMENTAL INC	Construction Management – Environmental Advisory-Hazardous Materials	LBE-WBE (Micro)	1.0%	1.0%
Jacobs Project Management Co.	Project Management, Construction Management, Scheduling , Cost Estimating	Non-LBE	5.0%	0.0%
ENGEO Incorporated	Material testing and Special Inspections	Non-LBE	5.0%	0.0%
Towill, Inc.	Surveying	Non-LBE	2.0%	0.0%
Inspection Services, Inc.	Special Inspection	Non-LBE	2.0%	0.0%
TOTAL:			39.0%	25.0%

A G S INC achieved the fourth highest score and met the 25% LBE subconsultant participation requirement. The following firms were listed on the CMD Form 2A:

Firm	Service	LBE Status	Listed Percent	LBE Credited Percent
M LEE CORPORATION	Cost Estimating, Value Engineering	LBE-MBE (Small)	5.0%	5.0%
SAYLOR CONSULTING GROUP	Scheduling, Delay Analysis	LBE-WBE (Small)	3.0%	3.0%
MONTEZ GROUP INCORPORATED	Inspection/Special Inspection, Testing & Specialty Testing	LBE-MBE (Micro)	11.0%	11.0%
M H C ENGINEERS INC	Mechanical Engineering	LBE-MBE (Micro)	3.0%	3.0%
EDESIGNC INCORPORATION	Electrical Engineering, Low Voltage	LBE-WBE (Micro)	3.0%	3.0%
Degenkolb Engineers	Structural Engineering	Non-LBE	3.0%	0.0%
TOTAL:			28.0%	25.0%

TMI - CM Pros JV achieved the fifth highest score and met the 25% LBE subconsultant participation requirement. The following firms were listed on the CMD Form 2A:

Firm	Service	LBE Status	Listed Percent	LBE Credited Percent
C M PROS	Construction Management (CM), Inspection, Estimating	LBE-OBE (Small)	34.3%	0.0%
CONSTRUCTION MANAGEMENT WEST INC	CM, Inspection, Scheduling, Estimating	LBE-MBE (Micro)	5.0%	5.0%
JBR PARTNERS INC	Partnering, Public Affairs & Comminty Relations, Training	LBE-MBE (Micro)	1.0%	1.0%
JOE HILL CONSULTING	Project Management, CM, Inspection, QA/QC, Environmental Health & Safety	LBE-OBE (Micro)	5.0%	5.0%

ENGINEERS				
JOHN IMHOFF ARCHITECTS	Lead Constructability Reviewer	LBE-OBE (Micro)	1.0%	1.0%
MONTEZ GROUP INCORPORATED	IOR, QA/QC, and Construction Inspection, Materials & Specialty Testing	LBE-MBE (Micro)	4.0%	4.0%
PRO-TEC SAFETY CONSULTANTS INC.	CM Safety Support	LBE-MBE (Micro)	3.0%	3.0%
THE THIER GROUP	CM. QA/QC and Construction Inspection, Public Outreach	LBE-WBE (Micro)	4.0%	4.0%
380 Management Inc.	Project Management	LBE-MBE (Micro)	2.0%	2.0%
Code Compliant Group	HCAI, IOR, Construction Inspection	Non-LBE	2.0%	0.0%
MCK Americas	CM, Scheduling, Estimating	Non-LBE	2.0%	0.0%
O'Connor Construction Management, Inc.	Scheduling, Estimating	Non-LBE	1.0%	0.0%
TOTAL:			64.3%	25.0%

Conсор - Salimi JV achieved the sixth highest score and met the 25% LBE subconsultant participation requirement. The following firms were listed on the CMD Form 2A:

Firm	Service	LBE Status	Listed Percent	LBE Credited Percent
SALIMI CONSTRUCTION MANAGEMENT	Full CM Services	LBE-MBE (Micro)	29.6%	0.0%
CONSTRUCTION MANAGEMENT WEST INC	Scheduling, Construction Management	LBE-MBE (Micro)	5.0%	5.0%
DAVIS & ASSOCIATES COMMUNICATIONS INC	Community Outreach	LBE-MBE (Small)	1.0%	1.0%
EFFECTIVE MANAGEMENT SERVICES LLC	Scheduling, Construction Management	LBE-MBE (Micro)	5.0%	5.0%
Elm Street Construction Management LLC	Construction Management	LBE-OBE (Micro)	2.0%	2.0%
LEE INCORPORATED	Construction Management	LBE-WBE (Micro)	5.0%	5.0%
RES ENGINEERS INC	Special Inspections / Material Testing	LBE-MBE (Small)	2.0%	2.0%
SAYLOR CONSULTING GROUP	Estimating, Constructability	LBE-WBE (Small)	5.0%	5.0%
OrgMetrics	Partnering Facilitation	Non-LBE	1.0%	0.0%
TOTAL:			55.6%	25.0%

Public Works indicates that a contract will be awarded to the six (6) highest ranked proposers. Based on the foregoing, CMD has determined that ECS - Saylor JV, HOLLINS CONSULTING INC, AVILA & ASSOC CONSULTING ENGINEERS INC, A G S INC, TMI - CM Pros JV, and Consor - Salimi JV. have complied with the pre-award Chapter 14B requirements.

CMD must be contacted immediately for:

- Subcontractor addition/substitution;
- Contract modification that cumulatively increases the original contract value by 20%;
- Prompt payment issues;
- Any other issues pertaining to LBE subcontractor participation

Noncompliance may result in penalties, including monetary fines. Please communicate with CMD early.

Should you have any additional questions and/or concerns, please feel free to contact me at antonio.tom@sfgov.org.