



Meeting Date: June 10, 2024

To: Public Works Commission

Through: Carla Short, Public Works Director
Ron Alameida, Deputy Director & City Architect

From: Olivia Lee, Contract Manager

Subject: As-Needed Special Inspection and Testing Services No. 3, Contract ID 1000021330 – Contract Modification

Director’s Recommendation: Approve Modification No. 2 to As-Needed Special Inspection and Testing Services No. 3, Contract ID 1000021330 with Construction Testing Services, Inc. to increase the not-to-exceed contract amount by \$500,000 for a new not-to-exceed amount of \$1,500,000.

Contract Background: Construction Testing Services, Inc., with its team of sub-consultants, provides special inspection and testing services, and other related services on an as-needed basis. The consultant, in general, provides the full range of special testing and inspection services in accordance with the San Francisco Building Code. Such services include but are not limited to, inspection and testing of concrete placement and sampling, specialty bolts installation, special moment, reinforcing steel and prestressing tendons, structural welding, structural masonry, reinforced gypsum concrete, insulating concrete fill, sprayed-on fireproofing, pilings, drilled piers, caissons, shotcrete, smoke-control system, demolition, exterior facing, shear walls, hold-downs, crane safety, corrosion, electrical, dry-rot, and other tests and inspections. Services also include underwater inspections or dive inspections, Code and Plan reviews, and Office of Statewide Health Planning and Development (OSHPD) Inspections. Consultant may be required to provide the requested services for an entire project or for a portion of a project or for any project phase.

Reason for Modification: The proposed modification would increase the contract amount by \$500,000. The additional contracting capacity will be used to award additional contract service orders under the As-Needed Special Inspection and Testing Services No. 3 on as-needed basis. These as-needed contract service orders are necessary to support Public Works staff with their workload and to harness the consultant’s specialized services.

Contract Details:

Contract Title:	As-Needed Special Inspection and Testing Services No. 3
Personal Services Contract No. (Required for Professional Services Only):	The Civil Service Commission approved the original contract on February 01, 2021 (41062-20/21), and the Department of Human Resources approved the increased contract amount on August 24, 2022.
Contract Original Award Amount:	Up to \$1,000,000
Contract Original Duration:	1,825 days
Contractor Name:	Construction Testing Services, Inc.

Summary of Total Amounts:

	Contract Amount	Contract Duration	Contract Dates
Original Contract Amount:	\$1,000,000.00	1,825 Days	8/27/2021 – 8/26/2026
Previous Approved Modifications:	-	-	-
Proposed Modification:	\$500,000.00	0 days	8/27/2021 – 8/26/2026
Total Contract Values:	\$1,500,000.00	1,825 Days	8/27/2021 – 8/26/2026

Previously Approved Modifications:

Modification	Amount	Extension (days)	Description
1	\$0.00	0 days	Adjustment of billing rates based on Consumer Price Index.

Contract Funding Sources:	Client funding, depending on the project
Compliance Information:	<p>Public Works Contract Administration staff verified that the Consultant complies with the Equal Benefits Provisions of Chapter 12B of the City’s Administrative Code.</p> <p>Contract Monitoring Division (CMD) waived the Local Business Enterprise (LBE) subcontracting requirement for this contract.</p> <p>Consultant Construction Testing Services, Inc. committed to LBE subconsultant participation of 11% in its proposal.</p>

Related Commission Actions:	N/A
Additional Information:	N/A
Attachments:	Attachment 1: CMD Approval of MA Mod 2 Attachment 2: Resolution

**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. _____

WHEREAS, On June 2, 2021, San Francisco Public Works awarded As-Needed Special Inspection and Testing Services No. 3, Contract ID 1000021330 to Construction Testing Services, Inc. in the amount of \$1,000,000 with a contract duration of 1,825 calendar days; and

WHEREAS, On July 25, 2022, the Public Works Director approved modification no. 1 to adjust the billing rates based on the Consumer Price Index; and

WHEREAS, An increase to the not-to-exceed contract amount by \$500,000 is requested for As-Needed Special Inspection and Testing Services No. 3; and

WHEREAS, On August 24, 2022, Department of Human Resources approved the modification of Professional Service Contract (PSC) 41062-20/21 to increase the contract amount by \$ 500,000; and

WHEREAS, This \$500,000 increase to the contract will still be within the approved Personal Services Contract (PSC) amount; now, therefore, be it

RESOLVED, That this Commission hereby approves modification No. 2, an increase to the not-to-exceed contract amount by \$500,000, for a new not-to-exceed amount of \$1,500,000, for As-Needed Special Inspection and Testing Services No. 3, with Construction Testing Services, Inc.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of June 10, 2024.

Commission Affairs Manager
Public Works Commission

From: [Tom, Antonio \(ADM\)](#)
To: [Lee, Olivia \(DPW\)](#)
Subject: Re: Request for CMD Approval: Contract ID 1000021330 Mod 2 PW Order No. 204,851 AN Special Inspection and Testing Services No. 3 - Increasing Contracting Capacity by \$500,000.00
Date: Monday, April 15, 2024 5:09:07 PM
Attachments: [1000021330 - CCSF-CMD Participation Report 2024-04-15.pdf](#)

Hi Olivia,

CMD approves the contract modification.

Thanks,

Antonio

From: Lee, Olivia (DPW) <Olivia.Lee@sfdpw.org>
Sent: Monday, April 15, 2024 4:35 PM
To: Tom, Antonio (ADM) <antonio.tom@sfgov.org>
Subject: RE: Request for CMD Approval: Contract ID 1000021330 Mod 2 PW Order No. 204,851 AN Special Inspection and Testing Services No. 3 - Increasing Contracting Capacity by \$500,000.00

Hi Antonio,

Consultant CTS has informed me that all affidavits have been posted. Please review and let me know if it is acceptable to CMD.

Thank you.



Olivia Lee
Building Design and Construction | Project Controls & Services

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Email is still the best way to reach me during COVID-19.

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Effective April 1, 2022, SF Public Works Ethics Policy says no gifts from the public or contractors, including coffee, pastry, gift baskets, etc.

From: Lee, Olivia (DPW)