



**Meeting Date:** October 17, 2024

**To:** Public Works Commission

**Through:** Carla Short, Interim Public Works Director  
DiJaida Durden, Deputy Director for Operations

**From:** Warren J. Hill, Assistant Manager Bureau for Central Operations

**Subject:** Summer Youth Workforce Development Grant - Grant Modification

---

**Director's Recommendation:** Approve a one-year extension of the Summer Youth Workforce Development grant through October 31, 2025 and an increased grant amount of \$440,966.

**Grant Background:** In 2011 Mayor Ed Lee proposed his 17-Point Jobs Plan to encourage meaningful employment for local hires that would lead to permanent job growth. This program employed youth and young adults from select high schools in the City & County of San Francisco who traditionally did not have access to youth workforce and supportive services.

Public Works sought a non-profit partner to provide employment and workforce development opportunities for high school students, between incoming freshman class through senior class, during the summer months that can benefit greatest from side-by-side employment with professional City staff. Primary duties will focus on landscape maintenance including, but not limited to, pruning, weeding, mulching, edging, brush and litter removal, planting, and providing decomposed granite and other landscape material maintenance throughout the City on locations identified by the Bureau of Urban Forestry.

San Francisco Public Works seeks to significantly increase the number of street trees planted annually in San Francisco consistent with the City's Urban Forest Plan. To achieve this, Public Works developed a new project in collaboration with CalTrans and CalFIRE to establish a Street Tree Nursery and a corresponding workforce development program to support career pathways for low-income populations in the field of urban forestry. The Street Tree Nursery will be constructed on a 14,000-square-foot vacant freeway parcel located on 5th Street between Harrison and Bryant streets in the South of Market (SOMA) neighborhood. The project addresses Public Works' immediate need for growing and developing trees for increased tree planting. The nursery also responds to local community needs for more tree canopy and green space to address the air pollution and environmental justice impacts of the nearby freeway and heavy vehicle traffic.

**Reason for Modification:** The current grant is set to expire on October 31, 2024. The Commission's approval of the one-year extension and increased grant amount of \$440,966 will enable Grantee to continue to provide training, employment, and workforce development opportunities to San Francisco's High School aged youth and provide career introductory services to the field of landscape maintenance. In addition, the grant extension and approval of

the increased grant amount will help Public Works achieve its goal to increase the number of street trees planted according to the City’s Urban Forest Plan.

**Grant Details:**

<b>Grant Contract Title:</b>	Summer Youth Workforce Development Grant Program
<b>Grant Original Award Amount:</b>	\$440,000
<b>Grant Original Duration:</b>	Five months, with option to extend 24 months
<b>Grantee Name:</b>	Hunters Point Family

**Summary of Total Amounts:**

	<b>Grant Amount</b>	<b>Grant Duration</b>	<b>Grant Dates</b>
Original Grant Amount:	\$440,000	154 days	5/19/23 - 10/31/23
Previous Approved Modifications:	\$440,966	366 days	10/31/23 - 10/31/24
Proposed Modification:	\$440,966	365 days	10/31/24 - 10/31/25
<b>Total Contract Values, if approved:</b>	<b>\$1,321,932</b>	<b>880 days</b>	<b>5/31/23 - 10/31/25</b>

**Previously Approved Modifications:**

<b>Modification</b>	<b>Amount</b>	<b>Extension (days)</b>	<b>Description</b>
Original	\$440,000	154 days	Approved May 19, 2023
1	\$0	0	Increased pay rates to meet Minimum Compensation Ordinance without changing the grant amount.
2	\$0	0	Adjusted line items within the budget schedule while the grant amount remains the same.
3	\$440,000	366	12-month extension approved October 20, 2023
4	\$440,996	365	Proposed 12-month extension
<b>Total Approved Values/Duration, if approved:</b>	<b>\$1,320,996</b>	<b>885 days</b>	

Summer Youth Workforce Development Grant - Agreement Modification  
 Public Works Commission Meeting: October 17, 2024

<b>Grant Funding Sources:</b>	DPW Overhead and DPW Gas Tax
<b>Related Commission Actions:</b>	<p>On May 19, 2023, the Public Works Commission approved Resolution 2023-0049 awarding a grant amount of \$440,000.</p> <p>On October 20, 2023, the Public Works Commission approved a Resolution 2023-0106 modifying the grant amount by \$440,966 and extending the grant duration for 366 days.</p>
<b>Additional Information:</b>	N/A
<b>Attachments:</b>	Attachment 1: Resolution

**PUBLIC WORKS COMMISSION  
CITY AND COUNTY OF SAN FRANCISCO**

**RESOLUTION NO. \_\_\_\_\_**

WHEREAS, On May 19, 2023, this Commission awarded the Summer Youth Workforce Development Grant to Hunters Point Family in the amount of \$440,000 to operate and manage a workforce development program to support career pathways for youth in urban forestry for a period of five months; and

WHEREAS, To date, the Summer Youth Workforce Development Grant has provided high school students, incoming freshman through seniors, employment and workforce development opportunities in the field of urban forestry, particularly during the summer months of 2023 and 2024; and

WHEREAS, On October 20, 2023, San Francisco Public Works Commission approved a grant to Hunters Point Family of San Francisco (No. 2023-0106) in the amount of \$440,000 with a contract duration of 12 months; and

WHEREAS, The Department recommends approval of the extension of Grantee's grant by twelve months and an increase in Grantee's award amount by \$440,966; and

WHEREAS, Approval of this resolution will enable Grantee to continue to provide training, employment, and workforce development opportunities in the field of urban forestry for high school students for twelve additional months, including during the summer months; now, therefore, be it

RESOLVED, That this Commission approves the Director's recommendation to extend the grant duration by 365 days, through October 31, 2025, for a total contract duration of 886 days; and be it

FURTHER RESOLVED, That this Commission approves the Director's recommendation to increase the grant awarded to Grantee by \$440,966, for a total Grant amount of \$1,320,966.

*I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of \_\_\_\_\_.*

\_\_\_\_\_  
Commission Affairs Manager  
Public Works Commission