



**Meeting Date:** August 18, 2023

**To:** Public Works Commission

**Through:** Carla Short, Interim Public Works Director  
Ronald Alameida, City Architect and Deputy Director for building

**From:** Teenchee Le, Job Order Contracting (JOC) Program Manager

**Subject:** JOC-J56 General Building Services Contract No. 1000028889 – Contract Modification

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**Director’s Recommendation:** Authorize the Director of Public Works to approve future modifications to increase the contract duration for JOC-J56 General Building Services Contract No. 1000028889 (“Contract”) by 1,095 calendar days for a new total duration of up to 1,825 calendar days (5 years) and to increase the not-to-exceed contingency amount by \$2,500,000 resulting in a new total not-to-exceed amount of \$7,500,000.

**Contract Background:** On May 5, 2023, the Public Works Commission adopted Resolution No. 2023-0040 authorizing San Francisco Public Works to award the Contract to MIK Construction, Inc. The original contract amount was for a not-to-exceed amount of \$5,000,000 and the original contract duration was 730 calendar days. Work under the Contract is accomplished by issuing Task Orders during the term of the Contract. The scope of work may include repair, alteration, modernization, maintenance, rehabilitation, demolition and construction of buildings, structures, or other real property.

The work is performed on an “if-and-as-needed” basis in accordance with the San Francisco Administrative Code Section 6.62 requirements. The initial master agreement term is two years and not to exceed amount is \$5,000,000. Per San Francisco Administrative Code section 6.62(g), the Contract Term may be extended up to a total of 5 years, but no new Task Orders will be issued after the first 4 years. Per San Francisco Administrative Code section 6.62(f) the not-to-exceed amount of the Contract can be increased to 150% of the original contract amount to a total not-to-exceed amount of \$7,500,000.

**Reason for Modification:** An additional 1,095 days of contract duration contingency and an increase of \$2,500,000 to the not-to-exceed amount contingency are requested due to demand for contractor’s services. Approval of this modification will provide the JOC Manager with the necessary tool to increase the contract duration and not-to-exceed amount based on real time demand for services.

**Contract Details:**

<b>Contract Title:</b>	JOC-J56 General Building Services
<b>Contract Original Award Amount:</b>	\$5,000,000
<b>Contract Original Duration:</b>	730 consecutive calendar days
<b>Contractor Name:</b>	MIK Construction, Inc.

**Summary of Contract Value:**

<b>Contract Cost Amount</b>	<b>Amounts</b>
Original Contract Amount:	\$5,000,000
Original Contingency Amount:	\$0.00
Previously Approved Contingency Reserve:	\$0.00
Additional Contingency Reserve Requested:	\$2,500,000
<b>Authorized Contract Cost Limit, If Approved:</b>	<b>\$7,500,000</b>

<b>Contract Duration</b>	<b>Days</b>
Original Contract Duration:	730
Original Contingency Duration:	0
Previously Approved Contingency Reserve:	0
Additional Contingency Reserve Requested:	1,095
<b>Authorized Contract Duration Limit, If Approved:</b>	<b>1,825</b>

<b>Contract Funding Sources:</b>	Funding sources vary depending on the task order.
<b>Compliance Information:</b>	N/A
<b>Related Commission Actions:</b>	Public Works Commission Resolution No. 2023-0040 (May 5, 2023)
<b>Additional Information:</b>	N/A
<b>Attachments:</b>	Attachment 1: Resolution

**PUBLIC WORKS COMMISSION  
CITY AND COUNTY OF SAN FRANCISCO**

**RESOLUTION NO. \_\_\_\_\_**

WHEREAS, On May 5, 2023, the Public Works Commission adopted Resolution No. 2023-0040 authorizing San Francisco Public Works to award JOC-J56 General Building Services Contract No. 1000028889 to MIK Construction, Inc. (“Contract”); and

WHEREAS, The original contract amount was for a not-to-exceed amount of \$5,000,000 and the original contract duration was 730 calendar days; and

WHEREAS, The Public Works Director has recommended that the Commission approve an increase of 1,095 calendar days to the contract duration contingency and an increase of \$2,500,000 to the not-to-exceed amount contingency due to demand for the contractor’s services: now, therefore, be it

RESOLVED, That this Commission hereby authorizes the Director of Public Works to approve modifications to the Contract to increase the contract duration contingency by 1,095 calendar days, for a total contract duration of up to 1,825 calendar days; and be it

FURTHER RESOLVED, That this Commission hereby authorizes the Director of Public Works to approve modifications to the Contract to increase the not-to-exceed contingency amount by \$2,500,000, resulting in the total contract not-to-exceed amount to \$7,500,000.

*I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of \_\_\_\_\_.*

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Commission Affairs Manager  
Public Works Commission